

SCNC BOARD

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John T. Walker
Denise Welvang



**BOARD MEETING
AGENDA**

Wednesday, November 20, 2013

Light Buffet 6:30pm

Meeting 7:00pm

at

**CBS Studio Center, Building 8, MPR-3,
4024 Radford, Studio City CA, 91604**

PRESIDENT
John T. Walker

VICE PRESIDENT
Lisa Sarkin

TREASURER
Remy Kessler

SECRETARY
Rita C. Villa

CORRESPONDING SECRETARY
Jane Drucker

4024 Radford Ave.
Edit. Bldg. 2, Suite 6
Studio City, CA 91604
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www.studiocitync.org

The public is requested to fill out a "Comment Card" to address the Board on any item of the agenda prior to the Board taking action on an item. Comments from the public on Agenda items will be heard only when the respective item is being considered. Comments from the public on other matters not appearing on the Agenda that is within the Board's subject matter jurisdiction will be heard during the Public Comment period. **Public comment is limited to two minutes per speaker, unless directed otherwise by the presiding officer of the Board.** The agenda is posted for public review at: Studio City Neighborhood Council website (www.studiocitync.org); as well as CBS Studio Center, Radford and Colfax gates; the Studio City Library, 12511 Moorpark St.; the Studio City Recreation Center, 12621 Rye Ave. and at Carpenter Community Charter School, 3909 Carpenter Ave., Studio City, CA 91604. As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and upon request, will provide reasonable accommodation to ensure equal access to its programs, services, and activities. Sign language interpreters, assistive listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability of services, please make your request at least three (3) business days (72 hours) prior to the meeting you wish to attend by contacting the Neighborhood Council Project Coordinator (213) 473-5391 or by e-mail to Thomas.Soong@lacity.org. In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the Board in advance of a meeting, may be viewed at our website by clicking on the following link: www.studiocitync.org or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact office@studiocitync.org. The meeting may be sound and/or video recorded for back up to the minutes.

1. Call to Order & Roll Call (2 min).
2. Approval of October 16, 2013 Board Minutes (2 min).
3. Comments by the President (10 min).
4. Public Comments on non-agenda items within the Board's jurisdiction (2 minutes each).
5. Responses to comments from the Board (2 minutes each).
6. Board Elections of Officers: President, Vice President, Treasurer, Secretary and Corresponding Secretary (15 min).
7. Update from CD2 by **Geoffrey Yazzetta** (10 min).
8. Treasurer's report by **Remy Kessler** (5 min).

Motion: The Board of the Studio City Neighborhood Council has reviewed the Monthly Expenditure Report for October, 2013 and hereby accepts and approves them.

See Board Vote on Funding Request Form attached to these minutes as Exhibit I.

9. Budget Committee Report by **Denise Welvang** (20 min).

A. The Board of the Studio City Neighborhood council hereby allocates a sum not exceeding an aggregate \$2,500.00 for the presentation of its annual LUMINARIA FESTIVAL to be held on December 8, 2013 at Campo de Cahuenga, 3919 Lankershim Blvd., Studio City, CA 91604.

See Board Vote on Funding Request Form attached to these minutes as Exhibit II.

B. The Board of the Studio City Neighborhood Council ("SCNC") hereby determines that it needs to amend the motion it approved at its October 16, 2013 meeting (motion 11 as originally amended). Subsequent to its October 16, 2013 meeting, the SCNC has been informed that the Studio City Residents Association ("SCRA") cannot meet the SCNC's condition that its funding will be used for the payment of a portion of the ice for the snow event at the "Winter Family Festival" on December 8, 2013.

C. The Board of the Studio City Neighborhood Council (SCNC) approves a funding request from the Studio City Residents Association (SCRA) for a sponsorship of \$1,200 for the annual "Winter Family Festival" scheduled for December 8, 2013 at the Studio City Recreation Center (aka "Beeman Park"). Such funding shall be conditioned upon the funds being used for the payment of the arts and crafts supplies and for paying the park staff for setup, cleanup, and manning the arts and crafts booths. In addition, the SCNC will receive the appropriate credit for the level of event sponsorship as set forth below:

- **Company name and logo prominently displayed on event materials**
- **All event collateral and advertising prior to and on day of event posters, flyers**
- **Inclusion in event news releases**
- **Acknowledgement in event program**
- **Acknowledgement by MC during event**
- **Acknowledgement in the SCRA newsletter (distributed to 1,500 households) and SCRA e-blast "News & Notes"**
- **Business name and domain name listed on the SCRA web site with link to business' web site**
- **Operational: informational booth at the event for company collateral, community "meet and greet" opportunity and interactive promotion, e.g. contest, giveaways, etc. (no product sales).**

Brought by: Remy Kessler Seconded by:

See Board Vote on Funding Request Form attached to these minutes as Exhibit III.

10. VANC Report and presentation, discussion and possible motion with respect to support of the VANC Events by **Denise Welvang** (10 min).

11. Bike Lane Working Group Meeting Report by Barry Johnson (5 min).

12. Public Safety Committee Report and Budget Advocates by **Brandon Pender** (5 min).

13. Government Affairs Committee Report by **Rita Villa** (20 min).

A. The Board of the Studio City Neighborhood Council hereby determines that it needs to reconsider the motion it approved at its September 18, 2013 meeting [motion 14 - The Board of the Studio City Neighborhood Council opposes placing the 20-year \$3 billion street repair and safety general obligation bond program (with all work to be performed in 10 years) on the May 21, 2014 General Municipal Election Ballot.] Subsequent to its September 18, 2013 meeting, the SCNC has been informed that the street repair and safety general obligation bond program will not be placed on the May 21, 2014 ballot.

Brought by:

Seconded by:

B. The Board of the Studio City Neighborhood Council withdraws the motion passed pursuant to item 14 on the agenda dated September 18, 2013 and takes no further action with respect to this item at this time.

Brought by: Rita C. Villa

Seconded by:

14. Outreach Committee Report by **Lisa Cahan Davis** (10 min).

The Board of the Studio City Neighborhood Council supports the Outreach Committee's 2nd annual Movies in the Park in coordination with Universal Studios and the City of Los Angeles Department of Recreation and Parks to be held at the Studio City Recreation Center (Beeman Park) on June 28, July 19 and August 9, 2014.

15. Cultural Affairs Committee Report by **Richard Niederberg** (5 min).

16. Land Use Committee Report by **Lisa Sarkin** (30 min).

A. The Board of the Studio City Neighborhood Council supports ZA-2013-3432 for an upgrade of alcohol service to full line at 12051 Ventura Place, Studio City with the attached conditions included by reference.

B. The Board of the Studio City Neighborhood Council supports ZA-2013-3142 for the sale of beer & Wine only at 11388 Ventura Blvd., Studio City with the attached conditions included by reference.

C. C. The Board of the Studio City Neighborhood Council opposes the request for a Vesting Tract Map under the Small Lot Subdivision Ordinance [72257(VTT)],R3-1 at 4411 Lemp Avenue, Studio City. As proposed this project does not meet the City of Los Angeles' Small Lot Guidelines nor does it enhance the neighborhood.

D. The Board of the Studio City Neighborhood Council opposed the request for a Vesting Tract Map under the Small Lot Subdivision Ordinance [72309(VTT)],RD1.5-1 at 12916 Bloomfield Street, Studio City. As proposed this project does not meet the City of Los Angeles' Small Lot Design Guidelines nor does it enhance the neighborhood.

17. Transportation Report by **Scott Ouellette** (10 min).

The Board of the Studio City Neighborhood Council requests permanent radar speed warning signs on northbound and southbound Laurel Canyon Blvd. in the vicinity of Maxwellton Road and the Carpenter Avenue Charter School.

18. Bylaws Committee Report by **Jane Drucker** (20 min).

A. The Board of the Studio City Neighborhood Council approves the following updates to its Operating Procedures:

Article Seven, Introduction (Item A) shall read as follows:

A. TYPES OF COMMITTEES PER SCNC BYLAWS

a. **Standing Committee**: a long term committee established by action of the Board to deal with a specified subject.

b. **Ad Hoc Committee**: a temporary committee established by action of the Board or the President with a specified purpose.

c. **Advisory Committee**: a temporary committee is appointed at the request of any Board member, including President, or Committee Chair to provide guidance on a subject or area of activity to the appointing member or chair.

Article Seven, Paragraph G shall read as follows:

G. Each standing and Ad Hoc Committee shall have a mission statement, i.e., a written statement of its function and objectives. All mission statements shall be submitted to the President and may be subject to approval of the Board at the President's discretion.

Brought by: Jane Drucker Seconded by:

B. The Board of the Studio City Neighborhood Council approves the Election Procedures Stipulation Worksheet for the NEIGHBORHOOD COUNCIL 2014 ELECTIONS (available online).

Brought by: Jane Drucker Seconded by:

19. Comments from Board Members on subject matters within the Board's jurisdiction (10 min).

20. Adjournment (1 min).

The Studio City Neighborhood Council Agenda is posted for public review at the following locations below and is posted on the SCNC website <http://studiocitync.org/>

**CBS Studio Center, Radford and Colfax gates
the Studio City Library, 12511 Moorpark Street
the Studio City Recreation Center, 12621 Rye Ave.
Carpenter Community Charter School, 3909 Carpenter Avenue**

PUBLIC INPUT AT NEIGHBORHOOD COUNCIL MEETINGS – The public is requested to fill out a “Speaker Card” to address the Board on any item on the Agenda PRIOR to the Board taking action on an item. Comments from the public on Agenda items will be heard only when the respective item is being considered. Comments on other matters, not appearing on the Agenda that are within the Board’s subject matter jurisdiction, will be heard during the Public Comments On Non-Agenda Items period.

THE AMERICAN WITH DISABILITIES ACT - As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and, upon request, will provide reasonable accommodation to ensure equal access to its programs, services and activities. Sign language interpreters, assistive listening devices and other auxiliary aids and/or services, may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting you wish to attend by contacting the Neighborhood Council Project Coordinator (213) 473-5391 or by e-mail to Thomas.Soong@lacity.org.

RECONSIDERATION PROCESS - Reconsideration of a vote by the Board may be called as a motion by the Board members that voted on the prevailing side of the decision.

GRIEVANCE PROCESS - A stakeholder or group of stakeholders may present a grievance concerning the legality of actions by the Board during public comment. Substantive grievances will be examined by a panel set by the Board and the decisions may be appealed to the Department of Neighborhood Empowerment.

PUBLIC ACCESS OF RECORDS - In compliance with Government Code Section 54957.5, non-exempt writings that are distributed to a majority or all of the Board in advance of a meeting, may be viewed at our website by clicking on the following link – <http://studiocitync.org/> or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda please contact office@studiocitync.org.

SCNC BYLAWS - Please be advised that the Bylaws of the Studio City Neighborhood Council provide a process for reconsideration of actions as well as a grievance procedure. For your convenience, the Bylaws are available during every meeting.