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www.StudioCityNC.org

**BYLAWS & PROCEDURES
COMMITTEE MEETING
AGENDA**



**MONDAY, JULY 28, 2014
7:00 PM**

4024 Radford Avenue, Editorial 2, Room 6
Studio City, CA 91604
(818) 655-5400

The public is requested to fill out a "Comment Card" to address the Board on any item of the agenda prior to the Board taking action on an item. Comments from the public on Agenda items will be heard only when the respective item is being considered. Comments from the public on other matters not appearing on the Agenda that is within the Board's subject matter jurisdiction will be heard during the Public Comment period. Public comment is limited to two minutes per speaker, unless directed otherwise by the presiding officer of the Board. The agenda is posted for public review at: Studio City Neighborhood Council website (www.studiocitync.org); as well as CBS Studio Center, Radford and Cofax gates. As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and upon request, will provide reasonable accommodation to ensure equal access to its programs, services, and activities. Sign language interpreters, assistive listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability of services, please make your request at least three (3) business days (72 hours) prior to the meeting you wish to attend by contacting the Studio City Neighborhood Council Vice President, Lisa Sarkin (818) 655-5400 or by e-mail to lsarkin@studiocitync.org. In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the Board in advance of a meeting, may be viewed at our website by clicking on the following link: www.studiocitync.org_or, at the scheduled meeting.

Committee Members: Jane Drucker (Board Member, Chair), Remy Kessler (Board Member, Vice-Chair), Nancy Meyer (Stakeholder, Secretary), Denise Welvang (Board Member), Richard Adams (Stakeholder), Jeffrey Carter (Stakeholder), Kyrian Corona (Stakeholder), John T. Walker (President, ex-officio)

1. Call to Order & Roll Call (1 min).
2. Approval of June 30, 2014 Bylaws & Procedures Committee meeting minutes (3 min).
3. Update by the Committee Chair (3 min).
4. Public Comments on non-agenda items within the Committee's jurisdiction (10 min).
5. Response(s) to public comments by Committee Members (10 min).
6. Presentation, discussion and possible motion with respect to revising the definition of a "Service Organization" in Bylaws Article IV and Bylaws Attachment B (15 min).
7. Presentation, discussion and possible motion with respect to establishing an application for status as an SCNC Certified Service Organization (15 min).

MOTION: The Board of the Studio City Neighborhood Council accepts the attached Application for Status as an SCNC Certified Service Organization," henceforth to be called Bylaws Attachment C.

8. Presentation, discussion and possible motion with respect to revision of Bylaws Article XI, establishing a Grievance Committee Pool (5 min).
9. Presentation, discussion and possible motion with respect to Operating Procedures Article 4 "Conduct of Meetings" (10 min.)

MOTION: The Board of the Studio City Neighborhood Council amends the SCNC Operating Procedures, Article 4 to include: "The Presiding Officer has the authority to run Board Meetings as he/she determines within the scope of all governing documents."

10. Comments from members on subject matter within the Committee's jurisdiction (5 min).
11. Closing comments by the Committee Chair (3 min).
12. Adjournment (1 min).

The Studio City Neighborhood Council Agenda is posted for public review at the following locations below and is posted on the SCNC website www.StudioCityNC.org , CBS Studio Center, Radford and Colfax gates.

PUBLIC INPUT AT NEIGHBORHOOD COUNCIL MEETINGS - The public is requested to fill out a "Speaker Card" to address the Board on any item on the Agenda PRIOR to the Board taking action on an item. Comments from the public on Agenda items will be heard only when the respective item is being considered. Comments on other matters, not appearing on the Agenda that are within the Board's subject matter jurisdiction, will be heard during the Public Comments On Non-Agenda Items period.

THE AMERICAN WITH DISABILITIES ACT - As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and, upon request, will provide reasonable accommodation to ensure equal access to its programs, services and activities. Sign language interpreters, assistive listening devices and other auxiliary aids and/or services, may be provided upon request. To ensure availability of services, please make your request at least three (3) business days (72 hours) prior to the meeting you wish to attend by contacting the Studio City Neighborhood Council Vice President, Lisa Sarkin (818) 655-5400 or by e-mail to lsarkin@studiocitync.org.

RECONSIDERATION PROCESS - Reconsideration of a vote by the Board may be called as a motion by the Board members that voted on the prevailing side of the decision.

GRIEVANCE PROCESS - A stakeholder or group of stakeholders may present a grievance concerning the legality of actions by the Board during public comment. Substantive grievances will be examined by a panel set by the Board and the decisions may be appealed to the Department of Neighborhood Empowerment.

PUBLIC ACCESS OF RECORDS - In compliance with Government Code Section 54957.5, non-exempt writings that are distributed to a majority or all of the Board in advance of a meeting, may be viewed at our website by clicking on the following link - <http://studiocitync.org/> or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda please contact office@studiocitync.org.

SCNC BYLAWS - Please be advised that the Bylaws of the Studio City Neighborhood Council provide a process for reconsideration of actions as well as a grievance procedure. For your convenience, the Bylaws are available during every meeting.