

**SCNC BOARD**

Kevin Burkhart  
 Kim Clements  
 Dean Cutler  
 Dimitri Gatsiounis  
 Aaron Justis  
 Jeff Hartwick  
 Charlotte Larson  
 Heather Lee  
 Jerry Lewis  
 Chip Meehan  
 Richard Niederberg  
 Mimi Rhee  
 Laurie Rittenberg  
 Adele Slaughter

**PRESIDENT**

Chip Meehan

**VICE PRESIDENT**

Jerry Lewis

**TREASURER**

Kim Clements

**SECRETARY**

Kevin Burkhart

**CORRESPONDING SECRETARY**

Jeff Hartwick

[studiocitync.org](http://studiocitync.org)

## General BOARD MEETING Draft Minutes April 23, 2025 AT 7:00PM

Boardmember	Roll Call	Funding Vote Eligible	Category
Kevin Burkhart	Present	Yes	Employees/Independent
Kim Clements	Absent Joined at 7:24PM	Yes	Residential Renter
Dean Cutler	Present	Yes	Employee/ IC
Dimitri Gatsiounis	Absent Joined at 7:11PM	Yes	Residential Renter
Jeff Hartwick	Present	Yes	Residential Homeowner
Aaron Justis	Absent	No	Business Representative
Charlotte Larsen	Present	Yes	Business Representative
Heather Lee	Present	Yes	Business Representative
Jerry Lewis	Present	Yes	Residential Homeowner
Chip Meehan	Present	Yes	Residential Homeowner
Richard Niederberg	Present	Yes	Service Organization
Laurie Rittenberg	Absent	Yes	Residential Homeowner
Adele Slaughter	Present	Yes	Service Organization
Vacant	Vacant	Vacant	At-Large Stakeholder
Vacant	Vacant	Vacant	Residential Renter
Vacant	Vacant	No	Youth Member
<b>TOTAL: 13 Boardmembers</b>		<b>PRESENT: 09 ABSENT: 04 at ROLL CALL</b>	

\*Funding vote eligibility key: A=age less than 18 yrs.; E=Ethics training; F=Funding training; N=not taken; X=expired

**The numbering on the minutes were corrected due to numbering errors on the agenda.**

1. Call to Order & Roll Call (1 min) President Chip Meehan called the meeting to order at 7:03PM. Roll was called by Kevin Burkhart. There were nine (9) Boardmembers present and four (4) Boardmembers were absent. Quorum was met. President Meehan read the announcements to the attendees and the Board.

<b>SCNC ITEM 1. Roll Call</b>	
<b>Present-09</b>	<b>Absent-04</b>
Burkhart, Cutler, Hartwick, Larsen, Lee, Lewis, Meehan, Niederberg, Slaughter	Clements, Gatsiounis, Justis, Rittenberg

- a. Announcement only: A reminder to those attending, during public comment you may hear colorful language that some might find offensive. The SCNC has no ability to control or regulate the content of speech that is protected under the 1st Amendment.
  - b. Announcement only: Please remember we are guests of Radford Studios. It is important that we remain courteous and respectful to all Radford staff we may encounter during our time on the lot. We need to respect and comply with all regulations on the lot.
  - c. Announcement only: Please remember that your permission to enter the private property here, is limited to access to the rooms in which we hold our meetings and any rest rooms or support facilities that exist. You are not cleared to wander the lot indiscriminately. Please do not go to areas of the facility where you have no reason to visit under your SCNC access.
  - d. Announcement only: Please remember that the presentations and questions from stakeholders is not an opportunity to engage in a two-way conversation.
  - e. Announcement only: To ensure all stakeholders and board members are given an opportunity to be heard, we will be timekeeping as per the allocation in the agenda.
2. Public Comments on non-agenda items within the Board's jurisdiction, and public comment on the consent calendar (15 min, extendable by chair):
- a. Elaine Loring introduced the NoHo Alliance Drop-in Center that is a safe place for the homeless. Offers clothing, meals, and help to obtain documents for ID. They provide an address for the homeless to receive mail and for documentation.
  - b. Anthony Cruz is the executive director for the YMCA and wanted to introduce himself and the programs that they offer including a meal service.
  - c. Mr. Hopp is concerned about his accommodations for his braille request to DONE.
  - d. Scott Mandel was concerned about the land use motion that businesses should get a break. Beer and wine. Concerned about the By-laws and the committee chairs should learn the do's and don'ts of running meetings.
  - e. Barry Johnson was concerned about the fire area having their gas pipes removed when the areas are rebuilt.

**Gatsiounis joined the meeting at 7:11PM.**

**Clements joined the meeting at 7:24PM.**

3. Announcements by Government Representatives - Each Representative/Office will be allotted 3 minutes each.
- a. David Nguyen, Mayor's Office absent, no report.
  - b. Councilmember Adrin Nazarian CD2, Field Deputy Denise Schall, [denise.schall@lacity.org](mailto:denise.schall@lacity.org) reported that there will be a Neighborhood clean-up in Sun Valley on April 26<sup>th</sup>. The Council Office will be sponsoring a self defense workshop on April 26<sup>th</sup>. There will be a Tenant's Right Clinic on Zoom that will be held on April 30<sup>th</sup> at 6:30PM. More information can be found on the website. <https://cd2.lacity.gov/connect/newsletter>
  - c. Councilwoman Nithya Raman CD 4, Field Deputy Sydney Liss, [sidney.liss@lacity.org](mailto:sidney.liss@lacity.org) absent, no report
  - d. Supervisor Lindsey Horvath, Third District, Field Deputy Katie Abrams [kabrams@bos.lacounty.gov](mailto:kabrams@bos.lacounty.gov) reported that she is the newest field deputy from Supervisor Horvath's office. She will be covering the Studio City neighborhood moving forward.
    - i. **Fire Related Updates:** In Late March, we received great news from FEMA: owner-occupied condominiums and other multifamily properties are now eligible for federally funded Phase 2 debris removal through the U.S. Army Corps of Engineers—thanks to the Supervisor's advocacy. More than 12,000 Right-of-Entry forms have been submitted to FEMA, allowing

County Public Works and federal partners to move forward with debris removal. This helps us move in the most efficient way possible to speed up clean-up and get our communities ready for rebuilding. Supervisor Horvath is continuing to work to secure authorization for the U.S. Army Corps of Engineers to remove all coastal debris to restore our beaches. The Supervisor's motion directs immediate resources toward testing and environmental safeguards to ensure our coastline remains safe and clean and instructs the County to proactively remove fire debris from properties whose owners have not yet responded to the government-run Private Property Debris Removal (PPDR) program. This is critical to ensure communities can safely and swiftly begin the rebuilding process.

- ii. **An update on LA County's homeless services system:** The Los Angeles County Board of Supervisors has officially approved Supervisor Horvath's motion to consolidate homeless services into one unified County department. The board voted on April 1, 2025, to approve the motion to establish the new department. The motion passed in a 4-0 vote and represents a historic shift toward accountability, efficiency, and measurable outcomes in the County's approach to homelessness. This long-overdue reform will eliminate bureaucratic delays, improve service delivery, and ensure greater accountability for homelessness solutions. The new department will scale the County's Housing for Health program which last year helped nearly 7,000 people in interim housing, with 37% exiting to permanent housing. The motion also centralizes oversight of services currently spread across 14 County departments and brings key LAHSA functions under the direct supervision of the Board of Supervisors. The transition starts with the consolidation of administrative teams from the Homeless Initiative and Housing for Health, alongside robust community and provider engagement. This fulfills recommendations from the Blue-Ribbon Commission on Homelessness and builds on audits calling for greater accountability at LAHSA. Supervisor Horvath and Chair Barger first introduced the motion in November 2024, and the CEO's February report laid the groundwork for this successful vote. Phase 3 of this process will involve the Departments of Mental Health, Public Health, and Public Social Services to be integrated following a report from the CEO that is due this month. *More updates to come on this.*
- iii. **Important Future Dates to Keep in Mind:**
  - 1. July 1, 2025 is the Deadline for the consolidated Department to be stood up.
  - 2. July 1, 2026 is the deadline for LAHSA funding and staff begin transitioning to the new department, while LAHSA will continue leading the Greater Los Angeles Continuum of Care.
- iv. **Supervisor Horvath has also actively been working to expand opportunities for women in construction with bold Metro Board action.** On March 27, the Metro Board of Directors approved her motion to build a more inclusive pipeline for women entering and thriving in the trades. Supervisor Horvath is tackling gender disparities in the construction industry by leading a regional effort to expand workforce equity on Metro-funded construction projects. This action builds on Metro's updated Construction Workforce Disparity Study, which revealed key barriers for women in construction, including lack of childcare, limited access to training, and unsupportive work environments. The motion strengthens Metro's procurement standards to include childcare, transportation support, and inclusive workplace culture requirements. Also: establishes a Regional Roundtable with contractors, unions, public agencies, and workforce development leaders; Launches a "Built By Her" campaign to connect with women and girls through social media, mentorship, and partners in sports and the arts; Creates a Women in the Trades Summit and Construction Female Advisory Group to share best practices and support mentorship; and furthers Accountability and action - Metro will report back by June 2025 with procurement and hiring performance

measures tied to equity outcomes. Supervisor Horvath's motion was co-authored by Supervisors Janice Hahn and Hilda Solis, Los Angeles City Councilmember Katy Yaroslavsky, and Whittier Councilmember Fernando Dutra, and reflects her ongoing commitment to closing gender gaps across Los Angeles County.

v. **Other upcoming events to be aware of:**

1. **There is an upcoming PALISADES FIRE AFTER ACTION SESSIONS.** Residents impacted by the Palisades Fire are invited to attend community listening sessions focused on emergency alerts and evacuations. These sessions are part of an independent after-action review initiated by a motion from Supervisors Horvath and Barger.
  2. Tuesday, April 29 | 6–8 PM | Malibu Public Library
  3. **MEASURE G IMPLEMENTATION UNDERWAY:** Supervisor Horvath is delivering on the promise of a more accountable and transparent LA County government as Measure G implementation moves forward. The Board of Supervisors recently completed the first public budget hearings in LA County history, and applications just closed for the Governance Reform Task Force, which is required to be seated by June 2025 and will play a critical role in shaping the future of LA County's government structure.
  4. **BLUE RIBBON COMMISSION:** Supervisor Horvath has also launched a bold new effort to rebuild communities in an era of climate-driven disasters. The Blue-Ribbon Commission on Climate Action and Fire Safe Recovery, in partnership with the University of California, Los Angeles, will develop a roadmap to ensure the County's recovery efforts are designed to withstand the realities of a changing climate—where wildfires, extreme heat, drought, and flooding are becoming more frequent and severe.
- e. Assemblymember Laura Freedman, 44<sup>th</sup> District. Field Representative Diane Rana, 818-558-3043 [Diane.Rana@asm.ca.gov](mailto:Diane.Rana@asm.ca.gov) absent, no report

4. **CONSENT CALENDAR**

a. **President's Motions** – Chip Meehan

- i. Motion A: The Board of the Studio City Neighborhood Council (SCNC) approves expenses up to \$500 to cover meeting, materials and outreach associated with the current board elections.

b. **Land Use Committee** – Chip Meehan

- i. Motion A: The Board of the Studio City Neighborhood Council (SCNC) *opposes* Case Number ZA-2014-4021-CUB-PA1 (Terra E Mare - [13251 Ventura Boulevard](#)) *unless* the outdoor "Patio" dining closure is at 11:00PM seven days a week with no outdoor entertainment, recorded music or amplified sound at any time.
- ii. Motion B: The Board of the Studio City Neighborhood Council (SCNC) *opposes* Case Number ZA-2024- 4556-CUB-SPPC (Ralph's Gas Station Convenience Store - [11001 Ventura Boulevard](#)) because there doesn't need to be another alcohol outlet in this neighborhood where there are already three others within 500 feet. **The motion was pulled by Jeff Hartwick and moved to the end of the agenda.**
- iii. Motion C: The Board of the Studio City Neighborhood Council (SCNC) *opposes* Case Number ZA-2025-728-CUB (The Roadside Taco - [10628 Ventura Boulevard](#)) *unless* the hours of operation are 10:00AM to 11:00PM Sunday through Thursday, 10AM to 12:00AM Friday through Saturday with no outdoor entertainment, recorded music or amplified sound at any time. The SCNC also requests an ADA-width compliant sidewalk be installed along the east side of Willowcrest Avenue where there is currently no sidewalk next to this property.
- iv. Motion D: The Board of the Studio City Neighborhood Council (SCNC) *opposes* Case Number ZA-2025-981-SPPC (Rebel Gas Station Convenience Store expansion - [12007 Ventura](#)

[Boulevard](#)) unless all illegal parking by tow trucks on both the Ventura Boulevard and Ventura Place sidewalks, as well as the alley, ceases immediately; with those same tow trucks never parking on the proposed 5 convenience store (non-gas bay) parking stalls ( 2 of which are Handicapped).

**c. Government Affairs Committee – Barry Johnson**

- i. Motion A: The Board of the Studio City Neighborhood Council (SCNC) *supports* Council File 25-0277 to instruct the City Administrative Officer (CAO), the Chief Legislative Analyst (CLA) and the Housing Department (LAHD), in coordination with LAHSA to report back within 60 days and quarterly thereafter to the City Council with a single comprehensive breakdown of the City's homelessness budget, including all funding sources (including whether costs are reimbursable by the County or Federal government, etc.), committed funds, expenditures, and underspends for each program and contract the City holds related to homelessness, This motion is also to be submitted as a Community Impact Statement (CIS) to [Council File 25-0277](#).
- ii. Motion B: The Board of the Studio City Neighborhood Council (SCNC) *supports* Council File 25--0215 for the City Attorney to investigate the 2021 City Council Redistricting Plan with regards to the Fair Maps Act, the redistricting process and the potential litigation the City is now facing. Studio City was particularly affected by one or more councilmembers dividing Studio City into two separate council districts. The result was (and is) that CD4 ended up with 20,000 more people in the council district than CD2. If Studio City had remained whole in CD2, then CD2 would have been the council district with 20,000 more people, which is allowable (either way) in the redistricting process. This motion is also to be submitted as a Community Impact Statement (CIS) to [Council File 25-0215](#).
- iii. Motion C: The Board of the Studio City Neighborhood Council (SCNC) *supports* Council File 25-0043 to instruct the Los Angeles Department of Building and Safety, the Department of City Planning and the Department of Water and Power, with the assistance of any other relevant departments, to report back within 30 days with options for a Citywide self-certification program for *licensed* architects, landscape architects, engineers or similar licensed professionals, to directly or indirectly expedite permits for residential, commercial, and mixed use development. The report should study existing programs, including from the City and County of San Diego, City of Bellflower, and the City of New York, among others. This motion is also to be submitted as a Community Impact Statement (CIS) to [Council File 25-0043](#).

**d. Transportation Committee – Barry Johnson**

- i. Motion A: The Board of the Studio City Neighborhood Council (SCNC) *requests* Councilmember Nithya Raman and Councilmember Adrin Nazarian to make a Motion for the Los Angeles Department of City Planning, the Los Angeles Emergency Management Department, the Los Angeles Department of Transportation, and the Los Angeles Fire Department to report back on the capacity, safety, and viability of existing and potential evacuation routes in Very High Fire Hazard Severity Zones and identify the policies and development standards, including land use and building restrictions, necessary to support these evacuation routes
- ii. Motion B: The Board of the Studio City Neighborhood Council (SCNC) *requests* the Los Angeles Department of Transportation (LADOT) to study changing the sequence and length of the traffic signal at Laurel Canyon Boulevard and Ventura Place, to relieve the back up of traffic on Laurel Canyon Boulevard in both north and south directions for several blocks.
- iii. Motion C: The Board of the Studio City Neighborhood Council (SCNC) *requests* the Los Angeles Department of Transportation (LADOT) to study to changing the sequence and length of the traffic signal at Laurel Canyon Boulevard and Ventura Boulevard, to relieve the

back up of traffic on Laurel Canyon Boulevard and Ventura Boulevard in all directions for several blocks.

- iv. Motion D: The Board of the Studio City Neighborhood Council (SCNC) *requests* the Los Angeles Department of Transportation (LADOT) to study changing the sequence and length of the traffic signal at Ventura Boulevard and Radford Place/Ventura Place, to relieve the back up of traffic on Ventura Boulevard in both east and west directions for several blocks.
- e. **Bylaws and Procedures Committee – Jeff Hartwick**
  - i. Motion A: Amendment to Bylaws. The Board of the Studio City Neighborhood Council approves the amendment to Article III, Section 1., K 6 to read: The President is an ex officio member of all Standing Committees with voting rights but not counted in determining or establishing a quorum, or Board member limit per Section 1, K. 2 herein.
  - ii. Motion B: The Board of the Studio City Neighborhood Council (SCNC) approves amending Operating Procedures Article IV (Meetings), Section 5 (Special Rules for Conduct of Meetings), Paragraph A by deleting it and renumbering the remaining paragraphs: ~~“A. The Chair, to maintain appearance of impartiality, will not vote on motions unless Chair’s vote will affect the outcome.”~~
  - iii. Motion C: The Board of the Studio City Neighborhood Council (SCNC) approves amending Operating Procedures Article III (Committees and their Duties), Section 1 (Standing Committees), Paragraphs A, E, F, and G as follows:
    - 1. “A. Standing Committees of the SCNC include: Budget/Finance, Bylaws/Procedures, Public Safety/Homelessness, Cultural Affairs, Government Affairs, Land Use, Outreach, Transportation, Sustainability, and Youth.”
    - 2. “E. Standing Committee Chairs may maintain manuals for their committee with thorough details on how they conduct and maintain their committees. These manuals may be stored with the Secretary or in the SCNC office with other public documents.” “F. Committee Chairs shall notify the Secretary of Board member absences as they occur.”
    - 3. “G. Standing Committee Chairs shall report service hours of Board members to the Secretary as they occur.”
  - iv. Motion D: The Board of the Studio City Neighborhood Council (SCNC) approves amending Operating Procedures Article I (Governing Board), Section 3 (Vacancies), Paragraph C (3) as follows:
    - 1. “C. 3. A Board Member shall nominate a qualified applicant to fill the vacancy at the following Regular Board meeting. Board Members shall have the opportunity at the meeting to ask nominees questions as part of the evaluation process.”
  - v. Motion E: The Board of the Studio City Neighborhood Council (SCNC) approves amending Operating Procedures Article I (Governing Board), Section 5 (Removal), Paragraph B as follows:
    - 1. “ B. Removal of an elected Board Member by reason of: (a) no longer satisfying the requirements for eligibility, (b) excessive absences, or (c) having made material misrepresentations and/or omissions regarding criminal records or qualifications; removal shall be through a majority action of the Board.”



Public Comment: no comment

**Motion: Passed**

<b>SCNC ITEM 4 Motion to approve the Consent Calendar as listed except for 4.b.ii. which was moved to the end of the agenda.</b>				
<b>Moved: Meehan Seconded: Hartwick</b>				
<b>Present–11</b>	No-00	Abstain-00	Ineligible-00	<b>Absent-02</b>
Burkhart, Clements, Cutler, Gatsiounis, Hartwick, Larsen, Lee, Lewis, Meehan, Niederberg, Slaughter	None	None	None	Justis, Rittenberg

**END CONSENT CALENDAR**

**5. SELECTED OFFICER REPORTS** (All times extendable by chair)

- a. **President's Report** Chip Meehan
  - i. SCNC Board Election Process
    1. There will be contested seats for the residential homeowner seat, residential renter's seat, and business seats. The ballot request form is available on the web. You can email or mail the ballot request form to the City Clerk. A Boardmember can also certify a ballot request form for stakeholders who do not want to fill it out online. There are 14 candidates on the ballot. There will be a special, stand-alone meeting for a candidate forum that was decided by the Board by a show of hands. The meeting will be held the 3<sup>rd</sup> Wednesday from 7:00PM to 9:00PM.
- b. **Vice President's Report** Jerry Lewis reported that he had no report.
- c. **Secretary's Report** Kevin Burkhart reported that he would yield his time.
- d. **Corresponding Secretary's Report** Jeff Hartwick reported that he was still waiting to submit the CISs from the April 3, 2025 meeting.
- e. **Treasurer's Report** Kim Clements reported that the minute taker invoices were outstanding.
  - i. Motion A: The Board of the Studio City Neighborhood Council approves the [revised budget](#) for FY 2024/2025.

Public Comment: no comment

**Motion: Passed**

<b>SCNC ITEM 5.e.i. Motion to approve the revised budget for FY 2024/2025.</b>				
<b>Moved: Clements Seconded: Meehan</b>				
<b>Present–11</b>	No-00	Abstain-00	Ineligible-00	<b>Absent-02</b>
Burkhart, Clements, Cutler, Gatsiounis, Hartwick, Larsen, Lee, Lewis, Meehan, Niederberg, Slaughter	None	None	None	Justis, Rittenberg

**6. SELECTED COMMITTEE REPORTS** (All times extendable by chair)

- a. Outreach Committee Charlotte Larsen reported about the Studio City Summer Sounds on Saturday, May 10<sup>th</sup> from 11:00AM to 3:00PM. There will be Live jazz music, a pet adoption, and children's games, Make it an annual event. <https://www.studiocitync.org/page/viewNews/8877> She needed to know which Boardmember will be attending to help staff the table. There are positions available to help volunteer with. There will also be a bird display with Wings of Discovery at the event. Heather Lee's radio club will be attending and there will be GMRS available. Set up will start at 9:00AM. Breakdown will take place after 4:00PM. Remember to wear your SCNC t-shirt. The event will be blasted to social media and Eventbrite.
- b. Budget Committee Kim Clements reported that she would yield her time.
- c. Land Use Committee Chip Meehan reported that the first committee meeting was last month. Some interesting issues will be coming out of the committee next month. The committee will be looking at

smart growth with more jobs and more people.

- d. Public Safety Committee Jeff Hartwick reported that their meeting is tomorrow night at 7:00PM on the studio lot.
- e. Sustainability Committee Tony Knight absent, no report.
- f. Cultural Affairs Committee Abi Velasco absent, no report.
  - i. Motion A: The Board of the Studio City Neighborhood Council (SCNC) *approves* the budget for “Family Movie Night at Walter Reed Middle School” on Saturday, June 7, 2025 (not to exceed \$3,500).
    - 1. Kim Clements had concerns about the costs, location, and the number of other events that the Board.
    - 2. Jerry Lewis asked if it was open to the public.

Public Comment: no comment

**Motion: Passed**

SCNC ITEM 6.f.i. Motion to approve the budget for “Family Movie Night at Walter Reed Middle School” on Saturday, June 7, 2025 (not to exceed \$3,500). Moved: From Committee Seconded: NA				
Present–10	No-01	Abstain-00	Ineligible-00	Absent-02
Burkhart, Cutler, Gatsiounis, Hartwick, Larsen, Lee, Lewis, Meehan, Niederberg, Slaughter	Clements	None	None	Justis, Rittenberg

- g. Government Affairs Committee Barry Johnson reported that he did not have items to report.
- h. Transportation Committee Barry Johnson reported that he did not have items to report.

## END SELECTED REPORTS

### Motion moved from Consent Calendar

- 7. Motion B: The Board of the Studio City Neighborhood Council (SCNC) *opposes* Case Number ZA-2024-4556-CUB-SPPC (Ralph's Gas Station Convenience Store - [11001 Ventura Boulevard](#)) because there doesn't need to be another alcohol outlet in this neighborhood where there are already three others within 500 feet.
  - a. Jeff Hartwick had issues with the motion and that the Board was micromanaging the process.
  - b. Adele Slaughter believes that the area needs help and that there should not be additional sales in that area.
  - c. Kim Clements is concerned that there are problems outside of the business and should not be penalized to make a profit.

**Public Comment:** Barry Johnson commented that the SCNC has taken positions on many of the alcohol establishments and there should be a limit on the number of alcohol locations in the community.

**Motion: Passed**

SCNC ITEM 10.f.i. Motion to oppose Case Number ZA-2024- 4556-CUB-SPPC (Ralph's Gas Station Convenience Store - 11001 Ventura Boulevard) because there doesn't need to be another alcohol outlet in this neighborhood where there are already three others within 500 feet. Moved: From Committee Seconded: NA				
Present–06	No-05	Abstain-00	Ineligible-00	Absent-02
Cutler, Gatsiounis, Larsen, Lee, Niederberg, Slaughter	Burkhart, Clements, Hartwick, Lewis, Meehan	None	None	Justis, Rittenberg



8. Comments by Board members on other matters within the jurisdiction of the SCNC (3 min)
  - a. President Chip Meehan discussed the events that will be coming up in June and the committee work that needs to be done.
9. Good of the Order- No action taken.
10. Motion to Adjourn-Burkhart made a motion to adjourn 8:05PM.

**Studio City Neighborhood Council Committee Meeting Agendas are posted for public review on the SCNC website at [www.studiocitync.org](http://www.studiocitync.org) and at the Radford Studio Center gate on Colfax Avenue, as well as, at the gate on Radford Avenue.**

The SCNC meetings are held on an active studio lot. Due to security issues, (just like Los Angeles City Hall), all Stakeholders are required to show a valid Driver's License if you are driving a vehicle onto the lot or a valid Driver's License or government issued Identification Card if you are walking onto the lot. An adult must accompany minors (17 years old and younger). For any security questions or concerns, please contact Radford Studio Center Security Office at 818-655-5085.

All Stakeholders are required to park in (or walk into) the studios' Sater parking structure at 4200 Radford Avenue. There are a limited number of accessible parking spaces in front of the meeting room and while there is no direct path of travel to the meeting room via a sidewalk, the studio and SCNC want to assure that Stakeholders with disabilities are able to access the meeting without difficulty. Stakeholders with disabilities who have a valid DMV placard, use a wheelchair, walker or cane, and/or those who have difficulties walking distances should contact Radford Studio Center Security Office at 818-655-5085 to request shuttle assistance at least 24 hours prior to the meeting in order for the studio to arrange services for the meeting.

**PUBLIC INPUT AT NEIGHBORHOOD COUNCIL MEETINGS** – The public is requested to fill out a "Speaker Card" to address the Board (or Committee) on any item from the Agenda PRIOR to the Board taking action on any item. Comments from the public on Agenda items will be heard only when the respective item is being considered. Comments from the public on other matters not appearing on the agenda that are within the Board's (or Committee's) jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Board (or Committee) is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Board (or Committee) meeting. Public comment is limited to 1 minute per speaker, unless adjusted by the presiding officer of the Board (or Committee Chair). Public comment cannot be required to be submitted in advance of the meeting; only real-time public comment is required.

**THE AMERICAN WITH DISABILITIES ACT** – As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and, upon request, will provide reasonable accommodation to ensure equal access to its programs, services, and activities. Sign language interpreters, assistive listening devices, and other auxiliary aids and/or services, may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting you wish to attend by contacting the Department of Neighborhood Empowerment by email: [NCsupport@lacity.org](mailto:NCsupport@lacity.org) or phone: 213-978-1551.

**NOTICE TO PAID REPRESENTATIVES** – If you are compensated to monitor, attend or speak at this meeting, City law may require you to register as a lobbyist and report your activity. See Los Angeles Municipal Code Section 48.01 et seq. More information is available at [ethics.lacity.org/lobbying](http://ethics.lacity.org/lobbying) . For assistance, please contact the Ethics Commission at 213-978-1960 or [ethics.commission@lacity.org](mailto:ethics.commission@lacity.org)

**PUBLIC ACCESS OF RECORDS** – In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board (or committee) in advance of a meeting, may be viewed at our website: [www.studiocitync.org](http://www.studiocitync.org) or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact Scott Mandell at [smandell@studiocitync.org](mailto:smandell@studiocitync.org)

**PUBLIC POSTING OF AGENDAS** – Neighborhood Council agendas are posted for public review as follows:

1. Radford Studio Center outside the Radford and Colfax gates.
2. <http://www.studiocitync.org>
3. You can also receive our agendas via email by subscribing to L.A. City's Early Notification System at <http://www.lacity.org/subscriptions>

**Radford Studio Center**  
**Audience Shows and Events Policies**

**To attend an audience, show, event, or public meeting at Radford Studio Center, the following items are required:**

- Valid Government issued Driver's license if you are driving a vehicle onto the lot.
- Valid Government issued Identification card if you are walking onto the lot. A Military ID and Passport ID will suffice.
- An adult must accompany minors (17 years old and younger). Student ID cards are preferred for those who have them.

**The following items are prohibited on your person while attending an audience show, event, or public meeting on Radford Studio Center property:**

- Knives
- Mace/pepper Spray
- Sharp Objects
- Firearms
- Alcoholic beverages
- Drugs (including marijuana for medicinal purposes)

All guests are subject to security screening and search. Guests will be required to pass through a metal detector or screened using a hand-held metal detector.

- Once the audience member has emptied their pockets and turned over any prohibited items, the audience member will be instructed to proceed through the metal detector or screened using a hand-held metal detector.
- Should the audience member activate the metal detector, the person will be asked to step to the side and will be scanned (entire body length front and backside) by the Security Officer with the hand-held metal detector.
- The audience member will not be allowed into the Studio until the Security Officer is satisfied that the individual has nothing on his/her person that constitutes a danger to others.
- Should the guest refuse to be screened, they are subject to being denied access to Radford Studio Center property.
- **NO FIREARMS OF ANY KIND ARE ALLOWED INSIDE THE STUDIO.** Security Officers who detect that a guest is in possession of a firearm should notify the Security Supervisor and P.O. IMMEDIATELY.
- Off-duty Law Enforcement in possession of a firearm will be instructed to either return the weapon to their vehicle or turn it over to Security where it will be kept, UNLOADED, in a SAFE, located in the security manager's office.
- Any props or toys that resemble weapons in any way are to be denied or confiscated. This includes props / accompanying costumes.

Each guest/audience member will be required to submit a form of identification which will be tagged with an item that is confiscated and held with security. Guests and audience members will be instructed to pick up their confiscated items at the first (1<sup>st</sup>) level of the Sater parking structure near the elevators at the completion of the event. No personal pets are allowed at any time on the Studio lot.

**If, at any time, an audience member or guest, wanders away from their event or meeting space, into an unauthorized area, that person is subject to immediate dismissal from the lot.**

**For any questions or concerns, please contact Security. Security office phone number, (818) 655-5085.**

# Legend

Stages  
Offices

Operations

Offices & Dressing Rms

Dressing Room

Bungalows

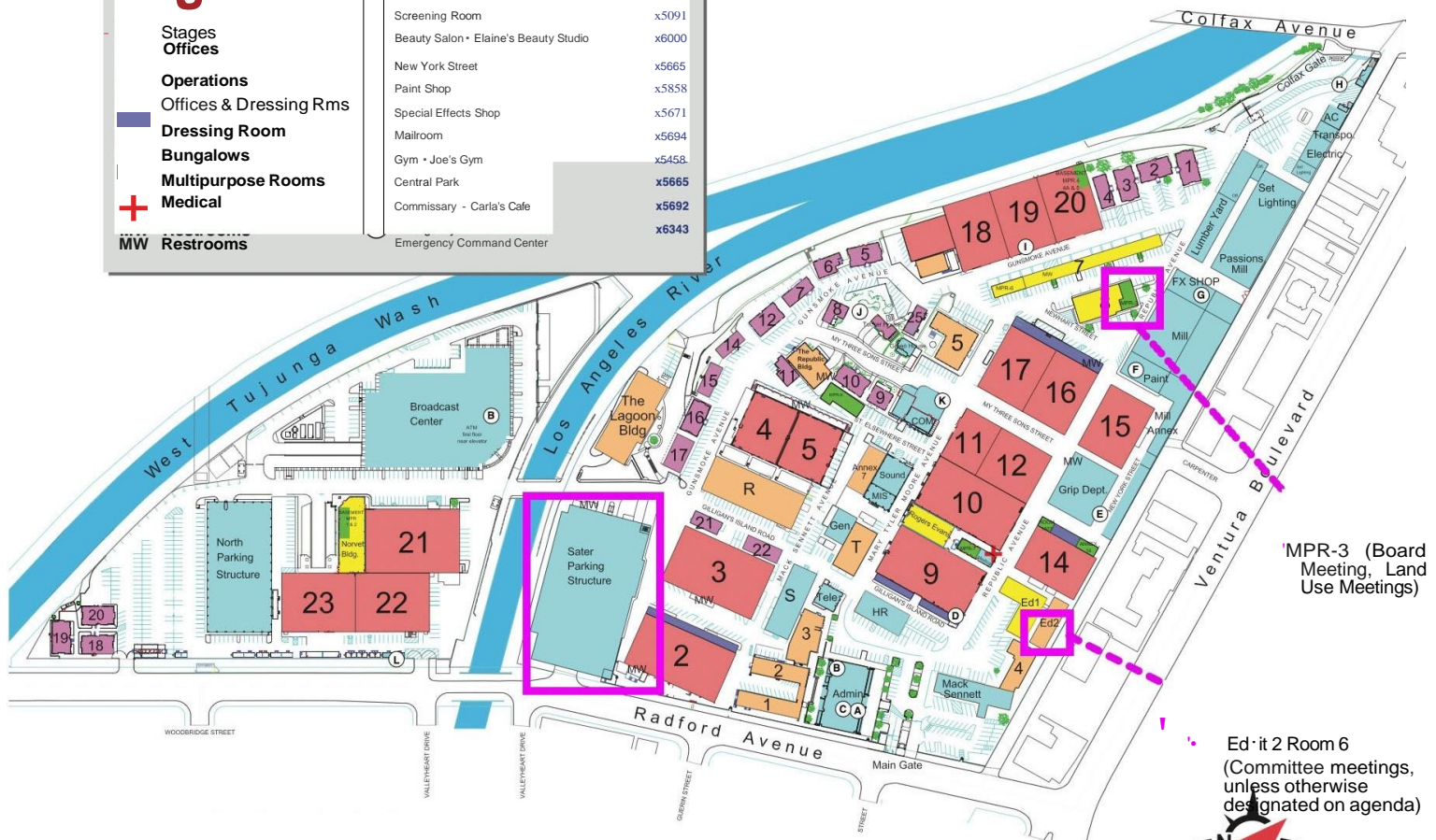
Multipurpose Rooms

Medical



MW Restrooms

Security	x5085
ATM	x5889
Screening Room	x5091
Beauty Salon • Elaine's Beauty Studio	x6000
New York Street	x5665
Paint Shop	x5858
Special Effects Shop	x5671
Mailroom	x5694
Gym • Joe's Gym	x5458
Central Park	x5665
Commissary • Carla's Cafe	x5692
Emergency Command Center	x6343



MPR-3 (Board Meeting, Land Use Meetings)

Ed: it 2 Room 6  
(Committee meetings, unless otherwise designated on agenda)



**Radford Studio Center**  
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(818) 655-5000