

**SCNC BOARD**

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**BYLAWS AND PROCEDURES****COMMITTEE MEETING****THURSDAY, April 17, 2025 at 7:00PM****ZOOM Meeting Online or by Telephone**Online: <https://us02web.zoom.us/j/8986848286>

Meeting ID: 8988 684 8286

Dial 669-444-9171 to join the meeting

then enter this Webinar ID: 898 6884 8286 and press #

One tap mobile: +16694449171, 898684828# US



Si requiere servicios de traducción, favor de avisar al Concejo Vecinal 3 días de trabajo (72 horas) antes del evento. Por favor contacte Chip Meehan, Presidente, al (818) 655-5400 o por correo electrónico [cmeehan@studiocitync.org](mailto:cmeehan@studiocitync.org) para avisar al Concejo Vecinal.

IN CONFORMITY WITH THE OCTOBER 6, 2023 ENACTMENT OF CALIFORNIA SENATE BILL 411 (PORTANTINO) AND LA CITY COUNCIL APPROVAL ON NOVEMBER 1, 2023, THE STUDIO CITY NEIGHBORHOOD COUNCIL MEETING WILL BE CONDUCTED VIRTUALLY.

Every person wishing to address the Board or Committee must dial (669) 444-9171, and enter 898 684 8286 and then press # to join the meeting. When prompted by the presiding officer, to provide public input at the Neighborhood Council meeting the public will be requested to dial \*9 or use the Raise Hand option, to address the Board on any agenda item before the Board takes an action on an item. Comments from the public on agenda items will be heard only when the respective item is being considered.

Comments from the public on other matters not appearing on the agenda that are within the Board's jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Board meeting. Public

comment is limited to 2 minutes per speaker, unless adjusted by the presiding officer of the Board.

### **SB 411 Updates:**

In the event of a disruption that prevents the eligible legislative body from broadcasting the meeting to members of the public using the call-in option or internet-based service option, or in the event of a disruption within the eligible legislative body's control that prevents members of the public from offering public comments using the call-in option or internet-based service option, the eligible legislative body shall take no further action on items appearing on the meeting agenda until public access to the meeting via the call-in option or internet-based service option is restored. Actions taken on agenda items during a disruption that prevents the eligible legislative body from broadcasting the meeting may be challenged pursuant to Section 54960.1.

The eligible legislative body shall not require public comments to be submitted in advance of the meeting and shall provide an opportunity for the public to address the legislative body and offer comments in real time.

Notwithstanding Section 54953.3, an individual desiring to provide public comment through the use of an internet website, or other online platform, not under the control of the eligible legislative body, that requires registration to log in to a teleconference may be required to register as required by the third-party internet website or online platform to participate.

(i) An eligible legislative body that provides a timed public comment period for each agenda item shall not close the public comment period for the agenda item, or the opportunity to register, pursuant to subparagraph (D), to provide public comment until that timed public comment period has elapsed.

(ii) Any eligible legislative body that does not provide a timed public comment period, but takes public comment separately on each agenda item, shall allow a reasonable amount of time per agenda item to allow public members the opportunity to provide public comment, including time for members of the public to register pursuant to subparagraph (D), or otherwise be recognized for the purpose of providing public comment.

(iii) An eligible legislative body that provides a timed general public comment period that does not correspond to a specific agenda item shall not close the public comment period or the opportunity to register, pursuant to subparagraph (D), until the timed general public comment period has elapsed.

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Committee Members: Jeff Hartwick (Board Member & Corresponding Secretary, Chair), Richard Niederberg (Board Member), Laurie Rittenberg (Board Member), Chip Meehan (Board Member & President, ex-officio)

1. Call to Order & Roll Call. (1 min)
2. Approval of prior minutes. (1 min)
3. Chair update. (5 min)
4. Public Comments and possible clarification on non-agenda items within the committee's jurisdiction. (2 min per speaker extendable by chair)
5. Response(s) to Public Comments by Committee Members. (5 min extendable by chair)
6. Discussion and possible motion amending SCNC Operating Procedures Article IV, Section 6, Paragraph A to permit Chair voting. (15 minutes extendable by chair)

LINK to SCNC Operating Procedures:

<https://www.studiocitync.org/assets/photos/15/page63e7cf2a01a20.pdf>

7. Discussion and possible motion amending SCNC Operating Procedures Article III, Section 1, Paragraphs A, E, F, and G, to combine Public Safety and Homelessness Committees and to modify other language. (15 minutes extendable by chair)
8. Discussion and possible motion amending SCNC Operating Procedures Article I, Section 3,

- regarding appointed Board Members evaluation process. (15 minutes extendable by chair)
9. Discussion and possible motion amending SCNC Operating Procedures Article 1, Section 5, Paragraph B, regarding Board Member removal process. (15 minutes extendable by chair)
  10. Closing Comments by the Committee Chair. (1 min)
  11. Adjournment. (1 min)

**Studio City Neighborhood Council Committee Meeting Agendas are posted for public review on the SCNC website at [studiocitync.org](http://studiocitync.org) and at the Radford Studio Center gate on Colfax Avenue, as well as, at the gate on Radford Avenue.**

**THE AMERICAN WITH DISABILITIES ACT** – As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and, upon request, will provide reasonable accommodation to ensure equal access to its programs, services, and activities. Sign language interpreters, assistive listening devices, and other auxiliary aids and/or services, may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting you wish to attend by contacting the Department of Neighborhood Empowerment by calling (213) 978-1551 or email: [NCsupport@lacity.org](mailto:NCsupport@lacity.org)

**PUBLIC ACCESS OF RECORDS** – In compliance with Government Code section 54957.5 [ethics.lacity.org/lobbying](http://ethics.lacity.org/lobbying), non-exempt writings that are distributed to a majority or all of the board in advance of a meeting, [currentethics.lacity.org/lobbying](http://currentethics.lacity.org/lobbying), cannot be viewed at 4024 Radford Ave. Editorial Bldg. 2, Room 6. Studio City, CA 91604; at our website: [www.studiocitync.org](http://www.studiocitync.org) or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact President Chip Meehan at (818) 655-5400, or email: [cmeehan@studiocitync.org](mailto:cmeehan@studiocitync.org)

**PUBLIC POSTING OF AGENDAS** – Neighborhood Council agendas are posted for public review as follows:

1. Radford Studio Center outside the Radford and Colfax gates.
2. <http://www.studiocitync.org>
3. You can also receive our agendas via email by subscribing to L.A. City's Early Notification System at <http://www.lacity.org/subscriptions>

**NOTICE TO PAID REPRESENTATIVES** – If you are compensated to monitor, attend, or speak at this meeting, City law may require you to register as a lobbyist and report your activity. See Los Angeles Municipal Code Section 48.01 et seq. More information is available at [ethics.lacity.org/lobbying](http://ethics.lacity.org/lobbying). For assistance, please contact the Ethics Commission at (213) 978-1960 or [ethics.commission@lacity.org](mailto:ethics.commission@lacity.org)

**RECONSIDERATION AND GRIEVANCE PROCESS** - For information on the NC's process for board action reconsideration, stakeholder grievance policy, or any other procedural matters related to this Council, please consult the NC Bylaws. The Bylaws are available at our Board meetings and our website [www.studiocitync.org](http://www.studiocitync.org)

