

**SCNC BOARD**

Jen Bladen  
 Kim Clements  
 Dimitri Gatsiounis  
 Ainsley Ghaman  
 Jeff Hartwick  
 Chip Meehan  
 Richard Niederberg  
 Laurie Rittenberg  
 Drew Shaw  
 Adele Slaughter



**PRESIDENT**  
 Chip Meehan  
**VICE PRESIDENT**  
 Vacant  
**TREASURER**  
 Kim Clements  
**SECRETARY**  
 Adele Slaughter  
**CORRESPONDING SECRETARY**  
 Jeff Hartwick  
[studiocitync.org](http://studiocitync.org)

## BOARD MEETING Draft Minutes October 18, 2023 AT 7:30PM

Boardmember	Roll Call	Funding Vote Eligible	Category
Jen Bladen	Present	Yes	Residential Renter
Kim Clements	Absent Joined at 7:39PM	Yes	Residential Renter
Dean Cuttler	Absent Joined at 7:34PM	Yes	Employee/ IC
Dimitri Gatsiounis	Present	Yes	At-Large Stakeholder
Ainsley Ghaman	Present	No- A	Youth Member
Jeff Hartwick	Present	Yes	Residential Homeowner
Chip Meehan	Present	Yes	Residential Homeowner
Richard Niederberg	Present	No	Service Organization
Laurie Rittenberg	Present	Yes	Residential Homeowner
Drew Shaw	Present	No-	Residential Renter
Adele Slaughter	Present	Yes	Service Organization
Vacant	Vacant	Vacant	Business Rep
Vacant	Vacant	Vacant	Business Rep
Vacant	Vacant	Vacant	Business Rep
Vacant	Vacant	Vacant	Residential Homeowner
Vacant	Vacant	Vacant	Employee/ IC
<b>TOTAL: 11 Boardmembers</b>	<b>PRESENT: 09 ABSENT: 02 at ROLL CALL</b>		

\*Funding vote eligibility key: A=age less than 18 yrs.; E=Ethics training; F=Funding training; N=not taken; X=expired

The minutes were reformatted to show the correct numbering on items 3 and 4.

- Welcome. Call to Order. Roll Call. Chip Meehan call the meeting to order at 7:30PM. Roll was called by Adele Slaughter. There were nine (9) Boardmembers present and two (2) Boardmembers were absent. Quorum was met.

SCNC ITEM 1. Roll Call	
Present-09	Absent-02
Bladen, Gatsiounis, Ghaman, Hartwick, Meehan, Niederberg, Rittenberg, Shaw, Slaughter	Clements, Cuttler

2. President’s Comments, announcements. President Meehan read announcements 2a. and 2b.
  - a. Announcement only: A reminder to those attending, during public comment you may hear colorful language that some might find offensive. The SCNC has no ability to control or regulate the content of speech that is protected under the 1st Amendment. Board members are reminded not to cut off, interrupt, or otherwise engage with stakeholders during their allotted time. Stakeholders, please respect the timekeeper when you are alerted your time is up.
  - b. Announcement only: Please remember we are guests of Radford Studios. It is important that we remain courteous and respectful to all Radford staff and vendors we may encounter during our time on the lot. We should also ensure that we do not interfere with the work other tenants on the lot are undertaking while we are visiting.

**Dean Cuttler joined the meeting at 7:34PM.**

3. Reformatted board after the SCNC hiatus.

**President Meehan moved the meeting to item 3.b.i.**

- a. Nomination and election of new Vice President.

**Kim Clements joined the meeting at 7:39PM**

Public Comment: Mr. Hopp

**Motion: Passed**

**SCNC ITEM 3a. Motion to appoint Laurie Rittenberg as the Vice President.**

**Moved: Meehan Seconded: Slaughter**

<b>Yes –11</b>	<b>No-00</b>	<b>Abstain-00</b>	<b>Ineligible-00</b>	<b>Absent-00</b>
Bladen, Clements, Cutter, Gatsiounis, Ghaman, Hartwick, Meehan, Niederberg, Rittenberg, Shaw, Slaughter	None	None	None	None

**President Meehan moved the meeting to item 6.**

- b. SCNC has six open board seats- President Meehan stated that there were four seats available. Two Business Representative seats, one Independent Contractor seat, and one Residential Homeowner seat.
  - i. Three Business Representative seats  
A Business Representative is a person who legally provides goods or services for compensation in Studio City and who maintains a valid City of Los Angeles Tax Registration Certificate (otherwise known as City of Los Angeles business license)
  - ii. One Independent Contractor/Employee seat  
An Employee/Independent Contractor is a person who legally provides goods or services for compensation in Studio City, whose compensation is reported in the way of a Form W-2 or Form 1099, and who is not required to maintain a City of Los Angeles Tax Registration Certificate (otherwise known as a City of Los Angeles business license)
  - iii. Two Residential Homeowner seats  
A residential homeowner is any person who is deemed by law to have an ownership interest in residential property located in Studio City and who resides at such property. Owners of multi residential buildings who reside at that property are

included within this definition

Interested stakeholders should reach out to me or the board secretary, regardless of their category status [aslaughter@studiocitync.org](mailto:aslaughter@studiocitync.org), [cmeehan@studiocitync.org](mailto:cmeehan@studiocitync.org)

4. Secretary's Report. Adele Slaughter. (eight minutes extendable by chair) Approval of regular board meeting minutes August 16, 2023. Two minutes are outstanding. No action was taken.
5. Corresponding Secretary Report Jeff Hartwick: Filings of CIS and Resolution No access to reports on the website. He will work with Scott and Rob at Webcorner to get access to the reports.

**President Meehan moved the meeting to item 3a.**

6. Treasurer Report Kim Clements stated the August, September, and October MERs were not completed and will be on the November agenda. The credit card holders will need to be reviewed.
7. Announcements by Government Representatives.
  - a. Council President Paul Krekorian CD2, Field Deputy Denise Shaw reported that the Council Office is co-sponsoring with LAPD Trunk or Treat on October 27<sup>th</sup>. Housing Department has a new online portal for home sharing where you can look up their registration, complaints, and what home sharing is near you. Annual toy drive at the beginning of December. Information to follow.
    - i. Public comment: Barry Johnson, Mr. Hopp
  - b. NEA Lorenzo Briceno with an update from DONE.

Update on SB411 and SB411 Information Session Governor Newsom Signs Portantino Bill Ensuring Los Angeles Neighborhood Councils Can Meet Online Sacramento, California – Senate Bill 411, authored by Senator Anthony J. Portantino (D – Burbank), was signed into law on October 9, 2023, by Governor Newsom. The bill ensures that neighborhood councils in the City of Los Angeles can continue serving their constituents by meeting online. There are two Council Files for the City Council to approve for Neighborhood Councils to meet virtually. CF 23-1113 and CF 23-1114.

Roberts Rules Made Simple- We are excited to re-launch the Roberts Rules Made Simple website. In this month you will be receiving log in credentials to access the website. Amazing tools and guidance on chairing a meeting and knowing the fundamentals of Roberts Rules. If you come across any issues logging in, please contact Atziri Camarena to provide you access.

[Atziri.camarena@lacity.org](mailto:Atziri.camarena@lacity.org)

Community Impact Statement (CIS) Dashboard update- The Department is excited to share that we partnered with the Information Technology Agency to create a new Community Impact Statement (CIS) Portal. We had a feedback session to share the enhancements to the new Portal and review the new CIS Dashboard on March 23, 2023. The new CIS Dashboard will give individuals options to sort by NC, Council File, vote, year, and date. If you would like to see the presentation, you can review it here. We also wanted to let you know that we have added the following Commissions to the CIS portal:

- i. Disabled Access Appeals Commission
- ii. Housing Authority of the City of Los Angeles
- iii. Board of Los Angeles City Employees' Retirement System
- iv. Memorial Coliseum Commission
- v. Metropolitan Water District of Southern Californian
- vi. Native American Indian Commission

vii. Climate Emergency Mobilization Commission

NC Funding Training- If your Neighborhood Council will appoint new financial officers for the next fiscal year, any interested board members are highly encouraged to complete the NC Financial Officer Training prior to seeking or being appointed. This will provide uninterrupted access to NC fiscal year funding.

April Training Dates: NC Financial Officer Funding System Portal Training:

- i. Tuesday, October 24, 2023, 6pm - 8pm
- ii. Tuesday, November 14, 2023, 2pm - 4pm
- iii. Tuesday, November 28, 2023, 6pm - 8pm

NC Funding Workshops: Neighborhood Council Events Workshop:

- i. Thursday, October 19, 2023, 6pm - 7:30pm

Please RSVP at our website [HERE](#)

The NC Funding Program training sessions are open to all Board members as well as stakeholders. These are the required training for board members serving as Financial Officers (Treasurer, 2nd Signer, Bank Cardholder, Alternate Signer). Other Board members may also complete the training online on Cornerstone. Feel free to reach out to me if you have trouble logging in Cornerstone.

Public comment: Barry Johnson, Mr. Hopp, Peter

8. Public Comment on Non-Agenda items within the Neighborhood Council's jurisdiction:
  - a. Scott Mandell
  - b. Mr. Hopp
  - c. Patty Kirby
  - d. Josephine
  - e. Goat Puppy
  - f. Peter
  - g. Barry Johnson
9. Motion: The Board of the Studio City Neighborhood Council (SCNC) requests Council President Paul Krekorian and Councilmember Nithya Raman make a joint motion to revive [Council File 12-1321](#) which was passed by the 2012 City Council.

[Council File 12-1321](#) was passed unanimously in 2012, and then sent to City Attorney Carmen Trutanich, to report back on creating and enforcing City Regulations that would prohibit violent felons and sex offenders from running for positions on Neighborhood Council Boards. No such "report back" ever occurred and the Council File expired on October 1, 2014.

In an update of the council file, important information contained in California Penal Code Section 290.05, which did not exist in 2012, must be included.

[Section 290 Sex Offender Registration Act CA Penal Code Section 290.95 California](#)

- a. Every person required to register under Section 290, who applies for or accepts a position as an employee or volunteer with any person, group, or organization where they registrant would be working directly and in an unaccompanied setting with minor children on more than an incidental

and occasional basis or have supervisory or disciplinary power over minor children, shall disclose his or her status as a registrant upon application or acceptance of a position, to that person, group or organization.

- b. Every person required to register under Section 290 who applies for or accepts a position as an employee or volunteer with any person, group or organization where the applicant would be working directly and in an unaccompanied setting with minor children, and the applicants work would require him or her to touch the minor children on more than an incidental basis, shall disclose his or her status as a registrant, upon application or acceptance of the position, tho that person, group or organization.
- c. No person who is required to register under Section 290 because of conviction for a crime where the victim was a minor under the age of 16 years of age shall be an employer, employee, or independent contractor, or act as a volunteer with any person, group or organization in a capacity in which the registrant would be working directly and in an unaccompanied setting with minor children on more than an incidental and occasional basis or have supervision or disciplinary power over minor children. This subdivision shall not apply to a business owner or an independent contractor who does not work directly in an unaccompanied setting with minors.
- d. For purposes of this section, “working directly and in an unaccompanied setting” includes but is not limited to, providing goods or services to minors.
- e. a violation of this section is a misdemeanor punishable by imprisonment in a county jail for not exceeding six months, by fine not exceeding one thousand dollars, or by both that imprisonment and fine, and a violation of this section shall not constitute a continuing offense.

Brought by Chip Meehan Seconded by Jill Bladen

Public Comment: Barry Johnson, Mr. Hopp, Goat Puppet

**Motion: Failed**

**SCNC ITEM 9.a. Motion to object to the vote and continue discussion.**

**Moved: Slaughter Seconded: Gatsiounis**

Yes -04	No-07	Abstain-00	Ineligible-00	Absent-00
Bladen, Clements, Gatsiounis Slaughter	Cutter, Ghaman, Hartwick, Meehan, Niederberg, Rittenberg, Shaw	None	None	None

Public comment: Goat Puppet, Mr. Hopp, Lisa Sarkin, Barry Johnson, Scott Mandell

**Motion: Passed**

**SCNC ITEM 9.b. Motion to requests Council President Paul Krekorian and Councilmember Nithya Raman make a joint motion to revive [Council File 12-1321](#) which was passed by the 2012 City Council with the included language “As an update to Council File 12-1321, Section 290, of the California Sex Offender Registration Act, California Penal Code Section 290.95 must be included in the motion as the code did not exist in 2012 when the Council File was created,”**

**Moved: Meehan Seconded: Bladen**

Yes -10	No-01	Abstain-00	Ineligible-00	Absent-00
Bladen, Clements, Cutter Ghaman, Hartwick, Meehan, Niederberg, Rittenberg, Shaw, Slaughter	Gatsiounis	None	None	None

**10. Report by Committee Chairs**

- a. Budget Kim Clements No Budget Committee meeting. A meeting will be scheduled soon.
- b. Bylaws and Procedures Jeff Hartwick is requesting volunteers for committee. Interested individuals can let Jeff know.
- c. Cultural Affairs vacant November 6 next meeting. Abby requested to be chair.
- d. Government Affairs Barry Johnson November 1 at 6:00PM and there will be a large agenda. Contact

Chip Meehan or Barry Johnson if interested to join the committee.

- e. Homelessness Drew Shaw accepting new members. There will be one meeting per quarter to set agendas. There will be a comprehensive vision for Studio City and work with the local nonprofits connecting individuals with services. There was a clean-up with Better Angels on the river front.
- f. Land Use Lisa Sarkin is looking to form a new committee that will include all the areas of Studio City. Zoom training for Land Use Planning 101 needs to be taken through Cornerstone. Only the committee needs to take the training. The training is only 45 minutes and suggests that all Boardmembers take Planning 101.
- g. Outreach Jen Bladen is the only member of the Outreach Committee and needs Boardmembers and community members to join the committee.
- h. Public Safety Jeff Hartwick stated that crime is up. Retirements coming to LAPD and will reduce the number of officers. There is only one car patrolling Studio City currently. Patty and Jerry are current members and the committee will need more members. The meeting will be held in early December.
- i. Sustainability Adele Slaughter needs to regroup the committee and the committee has nine members. November 13<sup>th</sup> is the next meeting. The committee is working on river greenway project and the city has given the group a right of entry, but the insurance needs to be figured out. Bigger vision for the whole river from Colfax to Lankershim. Educate the neighborhoods about artificial turf. and revisit the street scape plan. Land Use needs to work with Sustainability.
- j. Transportation Barry Johnson reported that the committee needs more members. Any stakeholder can join. The next meeting will be held on November 1 at 7:30PM at the SCNC office.
- k. Youth Ainsley Ghaman reported that she is working with the schools and what the SCNC does for the community.
- l. Ad hoc airport committee will be dealing with Burbank Airport's flight paths, noise, and pollution. Next meeting will be scheduled soon.

11. Good of the Order. Brief comments from Board Members on items not on the agenda

- a. Kim Clements returned to help the Board run and did not want to return. The SCNC needs people to join the Board. We are short people for the committees and Board. The treasurer position will be open in the future.

12. Adjournment Meeting adjourned at 9:05PM by President Meehan.

**Studio City Neighborhood Council Committee Meeting Agendas are posted for public review on the SCNC website at [www.studiocitync.org](http://www.studiocitync.org) and at the Radford Studio Center gate on Colfax Avenue, as well as, at the gate on Radford Avenue.**

The SCNC meetings are held on an active studio lot. Due to security issues, (just like Los Angeles City Hall), all Stakeholders are required to show a valid Driver's License if you are driving a vehicle onto the lot or a valid Driver's License or government issued Identification Card if you are walking onto the lot. An adult must accompany minors (17 years old and younger). For any security questions or concerns, please contact Radford Studio Center Security Office at 818-655-5085.

All Stakeholders are required to park in (or walk into) the studios' Sater parking structure at 4200 Radford Avenue. There are a limited number of accessible parking spaces in front of the meeting room and while there is no direct path of travel to the meeting room via a sidewalk, the studio and SCNC want to assure that Stakeholders with disabilities are able to access the meeting without difficulty. Stakeholders with disabilities who have a valid DMV placard, use a wheelchair, walker or cane, and/or those who have difficulties walking distances should contact Radford Studio Center Security Office at 818-655-5085 to request shuttle assistance at least 24 hours prior to the meeting in order for the studio to arrange services for the meeting.

**PUBLIC INPUT AT NEIGHBORHOOD COUNCIL MEETINGS** – The public is requested to fill out a "Speaker Card" to address the Board (or Committee) on any item from the Agenda PRIOR to the Board taking action on any item. Comments from the public on Agenda items will be heard only when the respective item is being considered. Comments from the public on other matters not appearing on the agenda that are within the Board's (or Committee's) jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Board (or Committee) is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Board (or Committee) meeting. Public comment is limited to 1 minute per speaker, unless adjusted by the presiding officer of the Board (or Committee Chair). Public comment cannot be required to be submitted in advance of the meeting; only real-time public comment is required.

**THE AMERICAN WITH DISABILITIES ACT** – As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and, upon request, will provide reasonable accommodation to ensure equal access to its programs, services, and activities. Sign language interpreters, assistive listening devices, and other auxiliary aids and/or services, may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting you wish to attend by contacting the Department of Neighborhood Empowerment by email: [NCsupport@lacity.org](mailto:NCsupport@lacity.org) or phone: 213-978-1551.

**NOTICE TO PAID REPRESENTATIVES** – If you are compensated to monitor, attend or speak at this meeting, City law may require you to register as a lobbyist and report your activity. See Los Angeles Municipal Code Section 48.01 et seq. More information is available at [ethics.lacity.org/lobbying](http://ethics.lacity.org/lobbying) . For assistance, please contact the Ethics Commission at 213-978-1960 or [ethics.commission@lacity.org](mailto:ethics.commission@lacity.org)

**PUBLIC ACCESS OF RECORDS** – In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board (or committee) in advance of a meeting, may be viewed at our website: [www.studiocitync.org](http://www.studiocitync.org) or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact Scott Mandell at [smandell@studiocitync.org](mailto:smandell@studiocitync.org)

**PUBLIC POSTING OF AGENDAS** – Neighborhood Council agendas are posted for public review as follows:

1. Radford Studio Center outside the Radford and Colfax gates.
2. <http://www.studiocitync.org>
3. You can also receive our agendas via email by subscribing to L.A. City's Early Notification System at <http://www.lacity.org/subscriptions>

**Radford Studio Center  
Audience Shows and Events Policies**

**To attend an audience, show, event, or public meeting at Radford Studio Center, the following items are required:**

- Valid Government issued Driver's license if you are driving a vehicle onto the lot.
- Valid Government issued Identification card if you are walking onto the lot. A Military ID and Passport ID will suffice.
- An adult must accompany minors (17 years old and younger). Student ID cards are preferred for those who have them.

**The following items are prohibited on your person while attending an audience show, event, or public meeting on Radford Studio Center property:**

- Knives
- Mace/pepper Spray
- Sharp Objects
- Firearms
- Alcoholic beverages
- Drugs (including marijuana for medicinal purposes)

All guests are subject to security screening and search. Guests will be required to pass through a metal detector or screened using a hand-held metal detector.

- Once the audience member has emptied their pockets and turned over any prohibited items, the audience member will be instructed to proceed through the metal detector or screened using a hand-held metal detector.
- Should the audience member activate the metal detector, the person will be asked to step to the side and will be scanned (entire body length front and backside) by the Security Officer with the hand-held metal detector.
- The audience member will not be allowed into the Studio until the Security Officer is satisfied that the individual has nothing on his/her person that constitutes a danger to others.
- Should the guest refuse to be screened, they are subject to being denied access to Radford Studio Center property.
- **NO FIREARMS OF ANY KIND ARE ALLOWED INSIDE THE STUDIO.** Security Officers who detect that a guest is in possession of a firearm should notify the Security Supervisor and P.O. IMMEDIATELY.
- Off-duty Law Enforcement in possession of a firearm will be instructed to either return the weapon to their vehicle or turn it over to Security where it will be kept, UNLOADED, in a SAFE, located in the security manager's office.
- Any props or toys that resemble weapons in any way are to be denied or confiscated. This includes props / accompanying costumes.

Each guest/audience member will be required to submit a form of identification which will be tagged with an item that is confiscated and held with security. Guests and audience members will be instructed to pick up their confiscated items at the first (1<sup>st</sup>) level of the Sater parking structure near the elevators at the completion of the event. No personal pets are allowed at any time on the Studio lot.

**If, at any time, an audience member or guest, wanders away from their event or meeting space, into an unauthorized area, that person is subject to immediate dismissal from the lot.**

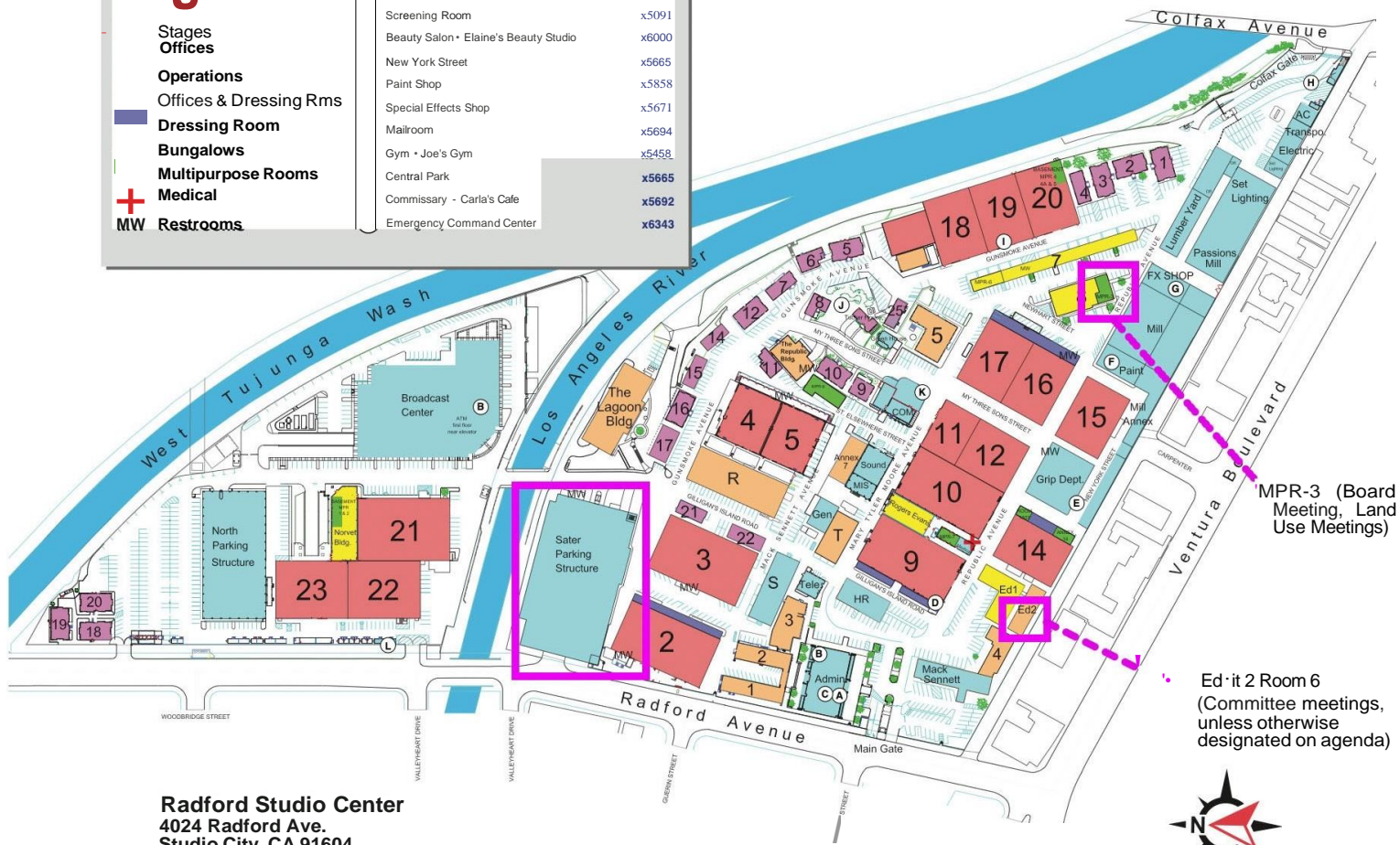
**For any questions or concerns, please contact Security. Security office phone number, (818) 655-5085.**



# Legend

- Stages
- Offices
- Operations
- Offices & Dressing Rms
- Dressing Room
- Bungalows
- Multipurpose Rooms
- Medical
- MW Restrooms

Security	x5085
ATM	x5889
Screening Room	x5091
Beauty Salon • Elaine's Beauty Studio	x6000
New York Street	x5665
Paint Shop	x5858
Special Effects Shop	x5671
Mailroom	x5694
Gym • Joe's Gym	x5458
Central Park	x5665
Commissary • Carla's Cafe	x5692
Emergency Command Center	x6343



**Radford Studio Center**  
 4024 Radford Ave.  
 Studio City, CA 91604  
 (818) 655-5000

MPR-3 (Board Meeting, Land Use Meetings)

Ed it 2 Room 6 (Committee meetings, unless otherwise designated on agenda)

