

**CITY CLERK - TEMPORARY STAFFING SERVICES
CONTRACT RATES AND CHARGES**

TITLE	PAY RATE		BILL RATE		MARK-UP
Accounting Clerk	\$15.00	to	\$18.00	\$19.95 to \$23.94	33%
Bookkeeper	\$18.00	to	\$23.00	\$23.94 to \$30.59	33%
Accountant	\$19.00	to	\$25.00	\$25.27 to \$33.25	33%
Graphic Designer	\$18.00	to	\$33.00	\$23.94 to \$43.89	33%
Payroll Specialist	\$18.00	to	\$23.00	\$23.94 to \$30.59	33%
Mail Clerk	\$15.00	to	\$17.00	\$19.95 to \$22.61	33%
Office Clerk	\$15.00	to	\$17.00	\$19.95 to \$22.61	33%
Administrative Assistant	\$15.00	to	\$17.00	\$19.95 to \$22.61	33%
XX Minute Taker	\$19.00	to	\$22.00	\$25.27 to \$29.26	33%
Messenger	\$13.50	to	\$15.00	\$17.96 to \$19.95	33%
Layout Designer	\$35.00	to	\$40.00	\$46.55 to \$53.20	33%
Help Desk Support	\$20.00	to	\$24.00	\$26.60 to \$31.92	33%
Computer Technician	\$23.00	to	\$27.00	\$30.59 to \$35.91	33%
MER Current Per Month*	\$125.00	to	\$150.00	\$166.25 to \$199.50	33%
MER Past Due per month	\$150.00	to	\$175.00	\$199.50 to \$232.75	33%
Accounts Receivable / Payable	\$15.00	to	\$18.00	\$19.95 to \$23.94	33%

* MER stands for Monthly Expenditure Report. It is a monthly report drafted by the NC Treasurer, compiling receipts, board vote documentation, and other pertinent information which is then presented to the Board for approval.