

**SCNC BOARD**

Patrice Berlin  
Claire Curet  
Alex Izbicki  
Lisa Karadjian  
Patrick Lewis  
Heidi MacKay  
Richard Niederberg  
Eric Preven  
Craig Radow  
Rob Schiller  
Keith Schwalenberg  
Andrew Sussman  
Rita C. Villa  
Richard Welsh  
Denise Welvang



**PRESIDENT**

Patrick Lewis

**VICE PRESIDENT**

Rob Schiller

**TREASURER**

Richard Welsh

**SECRETARY**

Rita C. Villa

**CORRESPONDING**

**SECRETARY**

Vacant

[www.StudioCityNC.org](http://www.StudioCityNC.org)

**BOARD MEETING**  
**Wednesday, June 20, 2018**

**Light Buffet 6:30 PM**  
**Meeting 7:00 PM**

4024 Radford Ave., Bldg. 8, MPR 3  
Studio City, CA 91604  
(818) 655-5400



The SCNC meetings are held on an active studio lot. Due to security issues, all stakeholders are required to park in the studios parking structure. There are a limited number of accessible parking spaces in front of the meeting room and while there is no direct path of travel to the meeting room via a sidewalk, the studio and NC want to assure that stakeholders with disabilities are able to access the meeting without difficulty. Stakeholders with disabilities who have a valid DMV placard, use a wheelchair, walker or cane, and/or those who have difficulties walking distances should contact (818) 384-1942 or [rvilla@studiocitync.org](mailto:rvilla@studiocitync.org) to request shuttle assistance at least 24 hours prior to the meeting in order for the studio to arrange services for the meeting. "Sign Language Interpreters, Communication, Access, Real-Time Transcription (CART), Assistive Listening Devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability, you are advised to make your request at least 72 hours prior to the meeting you wish to attend. Due to difficulties in securing Sign Language Interpreters, five or more business days notice is strongly recommended. For additional information, please contact: contact (818) 384-1942 or [rvilla@studiocitync.org](mailto:rvilla@studiocitync.org) or email [office@studiocitync.org](mailto:office@studiocitync.org). The public is requested to fill out a "Comment Card" to address the Board on any item of the agenda prior to the Board taking action on an item. Comments from the public on Agenda items will be heard only when the respective item is being considered. Comments from the public on other matters not appearing on the Agenda that is within the Board's subject matter jurisdiction will be heard during the Public Comment period. Public comment is limited to two minutes per speaker, unless directed otherwise by the presiding officer of the Board. The agenda is posted for public review at: Studio City Neighborhood Council website ([www.studiocitync.org](http://www.studiocitync.org)); as well as CBS Studio Center, Radford and Colfax gates. In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the Board in advance of a meeting, may be viewed at our website by clicking on the following link: [www.studiocitync.org](http://www.studiocitync.org) or at the scheduled meeting.

1. Call to Order & Roll Call (2 min).
2. Approval of May 16, 2018 Board Minutes (4 min).
3. Update by the President (4 min).
4. Public Comments on non-agenda items within the Board's jurisdiction (2 min per stakeholder, total of 15 min).
5. Ratification of SCNC Officer elections:

**Motion: The Board of the Studio City Neighborhood Council hereby ratifies the election of the following officers, elected at its May 2018 board meeting, to ensure compliance with governing documents of the SCNC: President, Vice President and Treasurer.**

Brought by: Rita Villa Requires a Second:

6. **Jessica Fugate**, District 2 Field Representative (5 min).
7. **Tanaz Golshan**, Office of the Mayor (5 min).
8. **Shawn Smith**, LAPD Senior Lead Officer for Studio City (5 min).
9. Homelessness - Special presentation by Emily Martiniuk of Corp for Supportive Housing, Luis from North Hollywood Interfaith Food Pantry, Alyn from Los Angeles Family Housing (5 min per speaker and 2 min per stakeholder).
10. Public Safety Committee Report by **Craig Radow** (2 min per stakeholder and member, 10 min total).

**Motion A:** In regards to City Council motion [#18-0357](#) presented by Councilman Paul Krekorian, the Studio City Neighborhood Council is strongly opposed to any review, assessment, and / or development of the properties located at 11220 Ventura Blvd, 12225 Ventura Blvd, or at any additional Studio City location, in regards to providing temporary or permanent homeless shelter, storage facility, and / or parking. We are facing a homeless epidemic in Los Angeles and we strongly recommend finding appropriate shelter and mental health locations in less residentially populated and local business driven neighborhoods.

**Motion B:** In addition to the establishment of an Illegal Fireworks Task Force to report on issues related to illegal fireworks and steps that could be taken to curtail their use within the City, the Studio City Neighborhood Council strongly supports the amended motion [#17-1421](#) ([Motion & Amended Motion](#)), to instruct the LAPD and LAFD, with the assistance of other departments, as needed, to include in their report backs the feasibility of developing incentive programs, such as a monetary reward, to encourage individuals to surrender their illegal fireworks or report use, sale, or ownership of illegal fireworks, and the feasibility of developing a program with the Los Angeles Port Police and other related public safety enforcement bodies to ensure illegal fireworks are confiscated at the point of entry at the Port of Los Angeles.

**Motion Background:** Each year around the Independence Day and New Year's Eve holidays, the City of Los Angeles experiences a significant increase in reports of illegal fireworks being set off, especially in areas of northeast Los Angeles. These fireworks can cause significant disruption to people's daily lives, by interrupting sleep, increasing air pollution, traumatizing wildlife, and causing pets to run away or panic.

11. Treasurer's Report by **Richard Welsh** (2 min per stakeholder and Board Member, (10 min total).

**Motion A:** The Board of the Studio City Neighborhood Council has reviewed the Monthly Expenditure Report for May 2018, and hereby accepts and approves it.

**Motion B:** Discussion and motion to approve and certify the Studio City Neighborhood Council's Inventory list is correct and complete, containing all items in the possession of Studio City Neighborhood Council; as reported to the Department of Neighborhood Empowerment during Fiscal Year 2017-2018.

Brought by: Richard Welsh Requires a Second:

12. Budget Committee Report by **Denise Welvang** (2 min per stakeholder and member).

**The Board of the Studio City Neighborhood Council has reviewed the budget of the SCNC for the 2018-2019 fiscal year attached hereto, and hereby accepts and approves it.**

13. Government Affairs Committee by **Rita Villa** (2 min per stakeholder and member, 10 min total).

**Discussion and motion to approve and certify the Studio City Neighborhood Council's response to the EmpowerLA Fiscal Year 2017-2018 Survey. Motion to be submitted as a CIS to CF 18-0467.**

Brought by: Rita Villa Requires a Second:

14. Transportation Committee Report by **Barry Johnson** (2 min per stakeholder and member, 10 min total).

15. Bylaws & Procedures Committee discussion and motion regarding the Election Stipulation Sheet for the 2019 SCNC Board Elections (2 min per stakeholder and member, 10 min total).

**Motion: The Board of the Studio City Neighborhood Council has reviewed the Election Stipulation Sheet for the 2019 SCNC Board Elections and hereby accepts and approves it.**

Brought by: Rita Villa      Requires a Second:

16. VANC Report by **Richard Niederberg** (2 min per stakeholder and member, 10 min total).
17. Cultural Affairs Committee Report by **Richard Niederberg** (2 min per stakeholder and member, 10 min total).
18. Outreach Committee Report by **Keith Schwalenberg** (2 min per stakeholder and member, 10 min total).
19. Land Use Committee Report by **Richard Welsh** (2 min per stakeholder and member, 10 min total).
20. Election of Secretary and Corresponding Secretary.
21. **Announcement of Vacant Board Seat** - John Crotteau has resigned from the board. We are seeking candidates to fill the residential renter seat. To qualify to fill this seat candidates must be residential renters (including apartments, condominiums, multiplexes and single-family dwellings) within the SCNC boundaries. Qualified candidates should submit a candidate statement regarding why they would like to serve on the board together with proof of identity and proof you rent your reside at a qualifying address including a lease or rental agreement or other proof of rental residency.
22. Announcement of action of the President of the SCNC:  
**Action A:** The following Standing Committees of the SCNC are hereby disbanded: Budget, Bylaws, Cultural Affairs, Government Affairs, Land Use, Public Safety, Outreach, Sustainability.  
**Action B:** Reestablishment of the following Standing Committees of the SCNC and appointment of chairs: Budget – Chair \_\_\_\_, Bylaws – Chair \_\_\_\_, Cultural Affairs – Chair \_\_\_\_, Government Affairs – Chair \_\_\_\_, Land Use – Chair \_\_\_\_, Public Safety – Chair \_\_\_\_, Outreach - Chair \_\_\_\_, Sustainability – Chair \_\_\_\_.
23. Comments from members on subject matter within the Board’s jurisdiction (2 min per member, 10 min total).
24. Closing comments by the President (3 min).
25. Adjournment (1 min).

**The Studio City Neighborhood Council Agenda is posted for public review at the following locations below and is posted on the SCNC website [www.StudioCityNC.org](http://www.StudioCityNC.org). CBS Studio Center, Radford and Colfaxgates.**

**PUBLIC INPUT AT NEIGHBORHOOD COUNCIL MEETINGS** – The public is requested to fill out a “Speaker Card” to address the Board on any item on the Agenda PRIOR to the Board taking action on an item. Comments from the public on Agenda items will be heard only when the respective item is being considered. Comments on other matters, not appearing on the Agenda that are within the Board’s subject matter jurisdiction, will be heard during the Public Comments On Non- Agenda Items period.

**THE AMERICAN WITH DISABILITIES ACT** - As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and, upon request, will provide reasonable accommodation to ensure equal access to its programs, services and activities. Sign language interpreters, assistive listening devices and other auxiliary aids and/or services, may be provided upon request. To ensure availability of services, please make your request at least three (3) business days (72 hours) prior to the meeting you wish to attend by contacting the Studio City Neighborhood Council (818) 384-1942 or by e- mail to [rvilla@studiocitync.org](mailto:rvilla@studiocitync.org).

**RECONSIDERATION PROCESS** - Reconsideration of a vote by the Board may be called as a motion by the Board members that voted on the prevailing side of the decision.

**GRIEVANCE PROCESS** - A stakeholder or group of stakeholders may present a grievance concerning the legality of actions by the Board during public comment. Substantive grievances will be examined by a panel set by the Board and the decisions may be appealed to the Department of Neighborhood Empowerment.

**PUBLIC ACCESS OF RECORDS** - In compliance with Government Code Section 54957.5, non-exempt writings that are distributed to a majority or all of the Board in advance of a meeting, may be viewed at our website by clicking on the following link - <http://studiocitync.org/> or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda please contact [office@studiocitync.org](mailto:office@studiocitync.org).

**SCNC BYLAWS** - Please be advised that the Bylaws of the Studio City Neighborhood Council provide a process for reconsideration of actions as well as a grievance procedure. For your convenience, the Bylaws are available during every meeting.

STUDIO CITY NC / DONE JUNE 2018 INVENTORY

Product Type	Brand	Model	Serial Number	Purchase Price	Receipt of purchase	Date of Approval	Date of Purchase	Item Description/Comments	Salvage Date
Computer Hardware (Computer, Laptop, Tablet, Printer)	Brother	DCP-8080DN	U62269D0J373537	\$0.00				Brother Printer Model: DCP-8080DN S/N: U62269D0J373537	
Electronics	Sanyo	0	0	\$0.00				Sanyo Refrigerator	
Computer Hardware (Computer, Laptop, Tablet, Printer)	Brother	MFC-9130CW	U63479C4J306639	\$0.00				Brother Printer Model: MFC-9130CW S/N: U63479C4J306639	
Computer Hardware (Computer, Laptop, Tablet, Printer)	Dell	0	JZDKPZ1	\$0.00				Dell Computer S/N: JZDKPZ1	
Computer Hardware (Computer, Laptop, Tablet, Printer)	Samsung	S24C230BL	ZXLBHTMF301917F	\$240.00				Samsung S24C230BL 23.6-Inch Series 2 LED Monitor Price found online No Receipt Unknown DoP Model: S24C230BL S/N: ZXLBHTMF301917F	
Sound Equipment	Audiologic	AH-126	0	\$0.00				Audiologic Disc Changer w/ 2 speakers Model: AH-126 S/N: Unknown	
Computer Hardware (Computer, Laptop, Tablet, Printer)	HP	6310	CN751CG34Z	\$619.99				HP OfficeJet 6310 All-In-One Printer/Copier/Fax/Scanner S/N: CN751CG34Z Price found online No receipt Unknown DoP	
Outreach Items	E-Z up	0	0	\$0.00				E-Z Up Canopies No Receipt Unknown Size/Price/Dop	
Computer Hardware (Computer, Laptop, Tablet, Printer)	Insignia	NS-SCR115	0	\$120.00				Insignia 75" Tripod Projector Screen Model: NS-SCR115 Price found online Unknown DoP	
Outreach Items	Yes Promotions, Inc.	0	0	\$630.00	Inv_20105623_from_Yes_Promotions_Inc._6396(1).pdf		06-01-17	Safety Reflector and Clip Holder - 500pcs - \$630.00 <b>(~ 250 pcs remaining)</b>	
Outreach Items	Yes Promotions, Inc.	0	0	\$625.00	Inv_20105624_from_Yes_Promotions_Inc._6396(1).pdf		06-01-17	Click Pens - 2500pcs - \$625.00 <b>(~ 1200 pcs remaining)</b>	
Outreach Items	Yes Promotions, Inc.	0	0	\$705.00	Inv_20105625_from_Yes_Promotions_Inc._6396(1).pdf		06-01-17	Super Bright Flashlights - 500 - \$705.00 <b>(~ 250 pcs remaining)</b>	
Outreach Items	Yes Promotions, Inc.	0	0	\$1,050.00	Inv_20105628_from_Yes_Promotions_Inc._4312(1).pdf		06-01-17	First Aid Kits - 500pcs - \$1050.00 <b>(250 pcs remaining)</b>	
Sound Equipment	Zoom	R24	38109	\$480.00	IMG_5023.JPG		05-28-16	Zoom R24 Digital Multitrack Recorder \$480.00 Model: R24 S/N: 038109	
Sound Equipment	DBX	DBXGORACK-V-04	12000900443	\$119.00				DBX goRack Performance Processor Price found online Unknown Date of Purchase \$119.00 Model: DBXGORACK-V-04 S/N: 12000900443	
Sound Equipment	Shure	SM58S	3PE1546609	\$800.00	IMG_5023.JPG		05-28-16	Shure SM58S Vocal Microphone (x8) \$800.00 Model: SM58S S/N: 3PE1546609	
Sound Equipment	Gator Frameworks	GFWMIC02050	0	\$63.92	IMG_5023.JPG		05-28-16	Wired Mic Mini Tripod	
Sound Equipment	Behringer	B210D	S1600213976	\$194.95	IMG_5023.JPG		05-28-16	Behringer B210D Active 200-Watt 2-Way Pa Speaker System \$194.95 Model: B210D S/N: S1600213976	
Sound Equipment	On-Stage	76059	0	\$115.00	IMG_5023.JPG		05-28-16	On-Stage Stands 76059 Speaker Std Pair w/ Bag \$115.00 Model: 76059	
Outreach Items	Cotton Candy Maker	0	0	\$0.00				Cotton Candy Maker Price Unknown No Receipt Unknown Date of Purchase	
Digital/Video Camera	Zoom	Q8	15740	\$307.99	IMG_5025.JPG		09-26-16	ZoomQ8 Handy Audio and Video Recorder Level 1 (INCLUDES - Zoom SSH-6 Stereo Shotgun Microphone Capsule) \$307.99 Model: S/N: 015740	
Outreach Items	Westinghouse	WH200I	10240A01161366M1076	\$550.00	IMG_5020.JPG		06-28-16	2400 Westinghouse WH200I Digital Inverter Generator 1/2 \$550.00	
Outreach Items	Westinghouse	WH200I	10240A01161366K0714		IMG_5021.JPG		06-28-16	2400 Westinghouse WH200I Digital Inverter Generator 2/2 \$550.00	

2018 - 2019 Annual Budget

**100 OPS**

Telephone	150.00
Office Supplies	1,200.00
e-mail Management	300.00
Web Maint	2,400.00
Misc	
	<hr/>
	4,050.00

**200 OutReach**

Board Meeting	2,400.00
MIP	1,000.00
Luminaria	4,000.00
Summer Festival	8,000.00
Green Living Fair	1,500.00
Vanc Events	750.00
Advertising	500.00
	<hr/>
	18,150.00

\$42,000.00      Total Budget

**300 Community Improvement**

TBD	2,000.00
	<hr/>
	2,000.00

**400 NPG**

TBD	8,800.00
	<hr/>
	8,800.00

**500 Elections**

2019 Elections	9,000.00
	<hr/>
	9,000.00