

**SCNC BOARD**

Patrice Berlin  
John Crotteau  
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Alex Izbicki  
Lisa Karadjian  
Patrick Lewis  
Heidi MacKay  
Richard Niederberg  
Eric Preven  
Craig Radow  
Rob Schiller  
Keith Schwalenberg  
Andrew Sussman  
Rita C. Villa  
Richard Welsh  
Denise Welvang



**PRESIDENT**  
Denise Welvang

**VICE PRESIDENT**  
Patrick Lewis

**TREASURER**  
Rob Schiller

**SECRETARY**  
Rita C. Villa

**CORRESPONDING  
SECRETARY**  
John Crotteau

**BOARD MEETING AGENDA**  
**Wednesday, May 16, 2018**

**Light Buffet 6:30 PM**  
**Meeting 7:00 PM**

4024 Radford Ave., Bldg. 8, MPR 3  
Studio City, CA 91604  
(818) 655-5400

[www.StudioCityNC.org](http://www.StudioCityNC.org)



The SCNC meetings are held on an active studio lot. Due to security issues, all stakeholders are required to park in the studios parking structure. There are a limited number of accessible parking spaces in front of the meeting room and while there is no direct path of travel to the meeting room via a sidewalk, the studio and NC want to assure that stakeholders with disabilities are able to access the meeting without difficulty. Stakeholders with disabilities who have a valid DMV placard, use a wheelchair, walker or cane, and/or those who have difficulties walking distances should contact (818) 384-1942 or [rvilla@studiocitync.org](mailto:rvilla@studiocitync.org) to request shuttle assistance at least 24 hours prior to the meeting in order for the studio to arrange services for the meeting. "Sign Language Interpreters, Communication, Access, Real-Time Transcription (CART), Assistive Listening Devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability, you are advised to make your request at least 72 hours prior to the meeting you wish to attend. Due to difficulties in securing Sign Language Interpreters, five or more business days notice is strongly recommended. For additional information, please contact: contact (818) 384-1942 or [rvilla@studiocitync.org](mailto:rvilla@studiocitync.org) or email [office@studiocitync.org](mailto:office@studiocitync.org). The public is requested to fill out a "Comment Card" to address the Board on any item of the agenda prior to the Board taking action on an item. Comments from the public on Agenda items will be heard only when the respective item is being considered. Comments from the public on other matters not appearing on the Agenda that is within the Board's subject matter jurisdiction will be heard during the Public Comment period. Public comment is limited to two minutes per speaker, unless directed otherwise by the presiding officer of the Board. The agenda is posted for public review at: Studio City Neighborhood Council website ([www.studiocitync.org](http://www.studiocitync.org)); as well as CBS Studio Center, Radford and Colfax gates. In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the Board in advance of a meeting, may be viewed at our website by clicking on the following link: [www.studiocitync.org](http://www.studiocitync.org) or at the scheduled meeting.

1. Call to Order & Roll Call (2 min).
2. Approval of April 18, 2018 Board Minutes (4 min).
3. Update by the President (4 min).
4. Public Comments on non-agenda items within the Board's jurisdiction (2 min per stakeholder, total of 15 min).
5. **Jessica Fugate**, District 2 Field Representative (15 min).
6. Treasurer's Report by **Rob Schiller** (2 min per stakeholder and Board Member, (10 min total).

**Motion: The Board of the Studio City Neighborhood Council has reviewed the Monthly Expenditure Report for May 2018, and hereby accepts and approves.**

7. Budget Committee Report by **Patrick Lewis** (2 min per stakeholder and member).

**Motion A: The Board of the Studio City Neighborhood Council approves the expenditure of \$350.00 by Keith Schwalenberg for the promotion/advertising of the Return of the Totally Awesome Picnic and Movies in the Park.**

**Motion B: The Board of the Studio City Neighborhood Council approves the reimbursement of \$ X .00 to Rob Schiller for Costco expenditures related to the already board approved picnic, and under its approved expenditure.**

Brought by: Rob Schiller Requires a Second: \_\_\_\_\_

**Motion C: The Board of the Studio City Neighborhood Council approves the donation of the SCNC Spring Movie Festival DVD movies to the Friends of the Studio City**

**Library for addition to the Library permanent collection, in thanks for their continued support of our events.**

Brought by: Richard Niederberg Requires a Second: \_\_\_\_\_

**Motion D: The Board of the Studio City Neighborhood Council approves the expenditure of \$500.00 towards Officer Appreciation events this spring, for the North Hollywood and Van Nuys Division Officers.**

**Motion E: The Board of the Studio City Neighborhood Council approves the expenditure of up to \$2,000 for the Studio City Public Library (Friends of the Studio City Library) for after school and summer programs.**

**Motion F: The Board of the Studio City Neighborhood Council approves the expenditure of up to \$5,000 for the purchase of items for the preparation of hygiene kits to be distributed to homeless stakeholders by the North Hollywood Interfaith food Pantry located in Studio City, LA Family Housing (the lead agency for Adult and Family homeless services and housing in the East San Fernando Valley) and the SCNC Committee on Homelessness.**

**Motion G: The Board of the Studio City Neighborhood Council approves the expenditure of up to \$5,000 for the purchase of items for the preparation of earthquake preparedness kits to for distribution to stakeholders at either the SCNC Totally Awesome Picnic or the 2018 National Night Out.**

**Motion H: The Board of the Studio City Neighborhood Council approves the expenditure of up to \$5,000.00 for the Teen Court Project for Justice by PESA (Parents, Educators/Teachers & Students in Action).**

## **8. Board Officer Elections**

9. Public Safety Committee Report by **Craig Radow** (2 min per stakeholder and member, 10 min total).
10. Government Affairs Committee - GAC did not meet this month due to the Special Budget Committee meeting – (No Report).
11. Transportation Committee Report by **Barry Johnson** (No Report).
12. Bylaws & Procedures Committee Report by **Richard Adams** (No Report)
13. VANC Report by **Richard Niederberg** (2 min per stakeholder and member, 10 min total).
14. Cultural Affairs Committee Report by **Richard Niederberg** (2 min per stakeholder and member, 10 min total).
15. Outreach Committee Report by **Keith Schwalenberg** (No Report)
16. Land Use Committee Report by **Richard Welsh** (2 min per stakeholder and member, 10 min total).
17. Comments from members on subject matter within the Board's jurisdiction (2 min per member, 10 Min Total)
18. Closing comments by the President (3 min)
19. Adjournment (1 min).

**The Studio City Neighborhood Council Agenda is posted for public review at the following locations below and is posted on the SCNC website [www.StudioCityNC.org](http://www.StudioCityNC.org), CBS Studio Center, Radford and Colfax gates.**

**PUBLIC INPUT AT NEIGHBORHOOD COUNCIL MEETINGS** – The public is requested to fill out a “Speaker Card” to address the Board on any item on the Agenda PRIOR to the Board taking action on an item. Comments from the public on Agenda items will be heard only when the respective item is being considered. Comments on other matters, not appearing on the Agenda that are within the Board’s subject matter jurisdiction, will be heard during the Public Comments On Non- Agenda Items period.

**THE AMERICAN WITH DISABILITIES ACT** - As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and, upon request, will provide reasonable accommodation to ensure equal access to its programs, services and activities. Sign language interpreters, assistive listening devices and other auxiliary aids and/or services, may be provided upon request. To ensure availability of services, please make your request at least three (3) business days (72 hours) prior to the meeting you wish to attend by contacting the Studio City Neighborhood Council (818) 384-1942 or by e- mail to [rvilla@studiocitync.org](mailto:rvilla@studiocitync.org).

**RECONSIDERATION PROCESS** - Reconsideration of a vote by the Board may be called as a motion by the Board members that voted on the prevailing side of the decision.

**GRIEVANCE PROCESS** - A stakeholder or group of stakeholders may present a grievance concerning the legality of actions by the Board during public comment. Substantive grievances will be examined by a panel set by the Board and the decisions may be appealed to the Department of Neighborhood Empowerment.

**PUBLIC ACCESS OF RECORDS** - In compliance with Government Code Section 54957.5, non-exempt writings that are distributed to a majority or all of the Board in advance of a meeting, may be viewed at our website by clicking on the following link - <http://studiocitync.org/> or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda please contact [office@studiocitync.org](mailto:office@studiocitync.org).

**SCNC BYLAWS** - Please be advised that the Bylaws of the Studio City Neighborhood Council provide a process for reconsideration of actions as well as a grievance procedure. For your convenience, the Bylaws are available during every meeting.