

SCNC BOARD

Patrice Berlin
Alex Bosschaerts
John Crotteau
Alex Izbicki
Lisa Karadjian
Patrick Lewis
Heidi MacKay
Richard Niederberg
Sarina R. Patel
Eric Preven
Craig Radow
Rob Schiller
Andrew Sussman
Rita C. Villa
Richard Welsh
Denise Welvang



PRESIDENT
Denise Welvang

VICE PRESIDENT
Patrick Lewis

TREASURER
Rob Schiller

SECRETARY
Rita C. Villa

CORRESPONDING SECRETARY
Sarina R. Patel

www.StudioCityNC.org

BOARD MEETING

APPROVED MINUTES

WEDNESDAY, OCTOBER 19, 2016

Light Buffet 6:30 PM

Meeting 7:00 PM

4024 Radford Avenue, Bldg. 8, MPR 3

Studio City, CA 91604

(818) 655-5400



The SCNC meetings are held on an active studio lot. Due to security issues, all stakeholders are required to park in the studios parking structure. There are a limited number of accessible parking spaces in front of the meeting room and while there is no direct path of travel to the meeting room via a sidewalk, the studio and NC want to assure that stakeholders with disabilities are able to access the meeting without difficulty. Stakeholders with disabilities who have a valid DMV placard, use a wheelchair, walker or cane, and/or those who have difficulties walking distances should contact (818) 374-9898 or ncsupport@lacity.org to request shuttle assistance at least 24 hours prior to the meeting in order for the studio to arrange services for the meeting. "Sign Language Interpreters, Communication, Access, Real-Time Transcription(CART), Assistive Listening Devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability, you are advised to make your request at least 72 hours prior to the meeting you wish to attend. Due to difficulties in securing Sign Language Interpreters, five or more business days notice is strongly recommended. For additional information, please contact: contact (818) 374-9898 or ncsupport@lacity.org or email office@studiocitync.org The public is requested to fill out a "Comment Card" to address the Board on any item of the agenda prior to the Board taking action on an item. Comments from the public on Agenda items will be heard only when the respective item is being considered. Comments from the public on other matters not appearing on the Agenda that is within the Board's subject matter jurisdiction will be heard during the Public Comment period. Public comment is limited to two minutes per speaker, unless directed otherwise by the presiding officer of the Board. The agenda is posted for public review at: Studio City Neighborhood Council website (www.studiocitync.org); as well as CBS Studio Center, Radford and Colfax gates. In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the Board in advance of a meeting, may be viewed at our website by clicking on the following link: www.studiocitync.org or, at the scheduled meeting.

1. Call to Order & Roll Call. Patrice Berlin – present, Alex Bosschaerts – present, John Crotteau – present, Alex Izbicki – excused but arrived late, Lisa Karadjian – present, Patrick Lewis – present, Heidi MacKay – absent, Richard Niederberg – present, Sarina R. Patel – present, Eric Preven – present, Craig Radow – present, Rob Schiller – present, Andrew Sussman – present, Rita C. Villa – present, Richard Welsh – present, Denise Welvang – present. 13 voting members present 7 required to pass a motion.
2. Pledge of Allegiance. The pledge was not recited.
3. Approval of August 17, 2016 and September 21, 2016 Board Minutes. Approved with Eric Previn abstaining.
4. Update by the President. Welcome by the President. Meeting is being livestreamed on facebook and recorded.
5. Public Comments on non-agenda items within the Board's jurisdiction. **Barry Johnson** noted that SCRA meet regarding the 200 condos proposed at Wedding Golf and Tennis. Update by **Senior Lead Officer Hillary Del Rio**.
6. **Aaron Justis**, President Buds & Roses with and update on the City Councils decision to create medical cannabis regulations. **Aaron Justis** introduced himself and indicated he is a Prop D compliant dispensary. Gave background on the status of the legislation. Mostly on hold due to proposition on adult use of marijuana. He would like SCNC to form a committee like we did previously to review and respond to the

questionnaire sent out by Council President Wesson. He is in favor of licensing and enforcement. He answered board questions. Stakeholder comments also taken from Sherman White and Barry Johnson.

7. **Courtney Hamilton**, update from CD2. No update as she was unable to attend.
8. Treasurer's Report by **Rob Schiller**. **Move:** Rita Villa, **Second:** Alex Bosschaerts.

Motion: The Board of the Studio City Neighborhood Council has reviewed the Monthly Expenditure Report for September 2016, and hereby accepts and approves.

Motion Carried. Roll Call Vote Sheet attached. **Note:** Alex Izbicki joined the meeting.

9. Budget Committee Report by **Patrick Lewis**. **Move:** Patrick Lewis, **Second:** Denise Welvang.

Motion: The board of the Studio City Neighborhood Council approves the additional funding of \$500.00 towards the SCNC Luminaria.

Motion Carried. See Roll Call Vote Sheet attached.

10. Cultural Affairs Committee Report by **Richard Niederberg**. **Richard Niederberg** provided update on the activities of the cultural affairs committee including Luminaria.
11. VANC Report by **Richard Niederberg**. **Richard Niederberg** gave update on the upcoming VANC event. **Move:** Richard Niederberg, **Second:** Denise Welvang.
Motion: The board of the Studio City Neighborhood Council approves the funding of \$500.00 towards the VANC upcoming events. A Planning Forum on Thursday, November 10, 2016 and our fabulous 14th Anniversary Mixer on Thursday, March 9, 2017. Both events will be held at CBS Studios in Studio City.
- Motion Carried.** See Roll Call Vote Sheet attached.
12. Public Safety Committee Report by **Craig Radow**. **Craig Radow** next meeting is next Thursday. Saturday November 19th will be a clean-up day in Studio City. Comments received from board members.
13. Land Use Committee Report by **Richard Welsh**. **Richard Welsh** last meeting cancelled due to religious holiday.
14. Sustainability Committee Report by **Lisa Cahan Davis**. **Lisa Cahan Davis** gave update on the committee meeting. Andrew Sussman has joined the committee. Looking into a community garden. Discussed for the green living fair.
15. Bylaws & Procedures Committee Report by **Alex Izbicki**. **Alex Izbicki** last meeting cancelled. A bylaws advisory committee being set up. Board Members gave comment.
16. Outreach Committee Report by **Alex Bosschaerts**. **Alex Bosschaerts** gave update on the work of his committee. Youtube and social media growing. He needs content. Encouraged board members to send him content of events we attend. Wants content regarding last Luminaria.
17. Transportation Committee Report by **Barry Johnson**. **Barry Johnson** spoke at Sherman Oaks transportation committee. They did motion on DASH bus similar to ours. CD2 is now considering preferential parking districts. Silver Triangle and Fryman will be first. He was asked to be on the 5 member bike path working group. He will be the CD2 representative. Update re highspeed rail also given. Route E1 or E2 will most likely be chosen.
18. Government Affairs Committee Report by **Rita Villa**. **Rita Villa** no meeting. Our CIS's have not been posted. Denise has been made aware.
19. Comments from members on subject matter within the Board's jurisdiction. Board comments received.
20. Closing comments by the President. Asked about having a December meeting.
21. Adjournment. **Move:** Rob Schiller. **Second:** Patrick Lewis.

Motion Carried.

STUDIO CITY NEIGHBORHOOD COUNCIL



BOARD ROLL CALL FORM

Budget Fiscal Year: 2016 - 2017

Meeting Date: October 19, 2016

Meeting Called to Order: _____

Agenda Item: 1

Description:

Meeting Roll Call

Vote Count

*Recused-Boardmember must leave the room prior to any discussion and may not return to the room until after the vote is completed.

Board Member Name		Present	Absent	Excused
Alex Bosschaerts	Residential Renter	✓		
Alex Izbicki	Residential Homeowner			✓
Andrew Sussman	Business	✓		
Craig Radow	Residential Homwowner	✓		
Denise Welvang	Residential Homeowner	✓		
Eric Preven	Employee/Contractor	✓		
Heidi Mackay	Service Organization		✓	
John Crotteau	Residential Renter	✓		
Lisa Karadjian	Business	✓		
Patrice Berlin	Employee/Contractor	✓		
Patrick Lewis	Residential Renter	✓		
Richard Welsh	Residential Homeowner	✓		
Richard Niederberg	Service Organization	✓		
Rita Villa	Business	✓		
Robert Schiller	At - Large	✓		
Sarina Patel	Youth	✓		
NC Quorum:	8	Totals:		

We, the Treasurer and Signer of the above indicated Council, declare that the information presented on this form is accurate and complete, and that a public meeting was held in accordance with the Brown Act, where with a quorum of Board Members present, the Council approved the above action.

President:		Vice President:	
Print/Type name:	Denise Welvang	Print/Type name:	Patrick Lewis
Date:		Date:	
NC Additional Comments			

STUDIO CITY NEIGHBORHOOD COUNCIL

BOARD VOTE FORM

Budget Fiscal Year: 2016 - 2017

USE THIS FORM FOR THE FOLLOWING FUNDING ITEMS:

Meeting Date: October 18, 2016Agenda Item: 3

- ☐ APPROVAL OF BYLAWS MOTION
- ☐ APPROVAL OF CULTURAL AFFAIRS MOTION
- ☐ APPROVAL OF GOVERNMENT AFFAIRS MOTION
- ☐ APPROVAL OF LAND USE MOTION

Description:

Approval of Minutes: August 17, 2016 and September 21, 2016

Vote Count

*Recused-Boardmember must leave the room prior to any discussion and may not return to the room until after the vote is completed.

Board Member Name		Yes	No	Abstain	*Recused	Absent	Ineligible
Alex Bosschaerts		✓					
Alex Izbicki						✓	
Andrew Sussman		✓					
Craig Radow		✓					
Eric Preven			✓				
Heidi Mackay						✓	
John Crotteau		✓					
Lisa Karadjian		✓					
Patrice Berlin		✓					
Patrick Lewis		✓					
Richard Welsh		✓					
Richard Niederberg		✓					
Rita Villa		✓					
Robert Schiller		✓					
Sarina Patel							✓
Denise Welvang		✓					
NC Quorum:	8	Totals:					

We, the Treasurer and Signer of the above indicated Council, declare that the information presented on this form is accurate and complete, and that a public meeting was held in accordance with the Brown Act, where with a quorum of Board Members present, the Council approved the above action.

Treasurer's Signature:		Signer's Signature:	
Print/Type name:	Rob Schiller	Print/Type name:	Richard Niederberg
Date:		Date:	
NC Additional Comments			

STUDIO CITY NEIGHBORHOOD COUNCIL

BOARD ROLL CALL FORM

Budget Fiscal Year: 2016 - 2017Meeting Date: October 19, 2016Agenda Item: 8

*Move to approve: Rita Villa
second: Alex Bosschaerts*

Description:

The Board of the Studio City Neighborhood Council has reviewed the Monthly expenditure Report for October 2016 and hereby accepts and approves.

Vote Count

*Recused-Boardmember must leave the room prior to any discussion and may not return to the room until after the vote is completed.

Board Member Name		Yes	No	Abstain	*Recused	Absent	Ineligible
Alex Bosschaerts		✓					
Alex Izbicki						✓	
Andrew Sussman		✓					
Craig Radow		✓					
Denise Welvang		✓					
Eric Preven		✓					
Heidi Mackay		✓				✓	
John Crotteau		✓					
Lisa Karadjian		✓					
Patrice Berlin		✓					
Patrick Lewis		✓					
Richard Welsh		✓					
Richard Niederberg		✓					
Rita Villa		✓					
Robert Schiller		✓					
Sarina Patel							✓
NC Quorum:	8	Totals:					

We, the Treasurer and Signer of the above indicated Council, declare that the information presented on this form is accurate and complete, and that a public meeting was held in accordance with the Brown Act, where with a quorum of Board Members present, the Council approved the above action.

President:		Vice President:	
Print/Type name:	Denise Welvang	Print/Type name:	Patrick Lewis
Date:		Date:	
NC Additional Comments			

**Department of Neighborhood Empowerment
Funding Request Form**



NC NAME: Studio City

Budget Fiscal Year: 2016 - 2017

Request Date: _____

Meeting Date: October 19, 2016

Agenda Item: 9

Requestor: Patrick Lewis - Budget Committee Chair

Vendor: _____

Address: _____

City: _____ State: _____

Zip Code: _____ Phone: _____

Amount: \$ \$500.00

- ☐ Operations ☒ Outreach ☐ NC Sponsored Event ☐ Neighborhood Purpose Grant
☐ Contract / Lease ☐ Board Member Reimbursement ☐ Community Improvement Project
☐ Out of State ☐ 1099 Expense ☐ One Time Expense ☐ Monthly ☐ Multiple

of payments

If a bank card exemption of the daily \$2,500 limit is required for this request, please provide the date(s) and amount needed for the daily limit to be lifted:

Public Benefit

Description

The board of the Studio City Neighborhood Council approves the additional funding of \$500.00 towards the SCNC Luminaria. The Campo rental cost increase significantly this year and \$500.00 is required to cover the shortfall.

Patrick Lewis Comes from a Board Member and Requires a Second *Denise Welvang*

Vote Count (Continued on page 2 if more than 20 Board Members)

*Recused-Boardmember must leave the room prior to any discussion and may not return to the room until after the vote is completed.

Board Member Name	Board Position	Yes	No	Abstain	*Recused	Absent	Ineligible
Alex Bosschaerts	Outreach Committee Chair	✓					
Alex Izicki	By Laws Committee Chair	✓					
Andrew Sussman	Business	✓					
Craig Radow	Public Safety Committee Chair	✓					
Eric Preven	Budget Advocate Rep		✓				
Heidi Mackay	Service Organization					✓	
John Crotteau	Vice Chair Public Safety	✓					
Lisa Karadjian	Business	✓					
Patrice Berlin	Employee/Contractor	✓					
Patrick Lewis	Vice President/Budget Committee Chair	✓					
Richard Welsh	Land Use Committee Chair	✓					
Richard Niederberg	Cultural Affairs Chair	✓					
Rita Villa	Secretary/Gov't Affairs Chair	✓					
Robert Schiller	Treasurer	✓					✓
Sarina Patel	corresponding secretary						
Denise Welvang	President	✓					
NC Quorum: <u>8</u>	Grand Total:						

We, the Treasurer and Signer of the above indicated Council, declare that the information presented on this form is accurate and complete, and that a public meeting was held in accordance with the Brown Act, where with a quorum of Board Members present, the Council approved the above action.

Once the Department approves a Funding Request submitted, the Department will transfer the requested amount into the Neighborhood Council's checking account automatically, i.e. no additional Cash Request Form is required.

Treasurer's Signature:	_____	Signer's Signature:	_____
Print/Type name:	<u>Rob Schiller</u>	Print/Type name:	<u>Richard Niederberg</u>
Date (mm/dd/yy):	_____	Date (mm/dd/yy):	_____
Department Use Only <input type="checkbox"/> Contract <input type="checkbox"/> Clif <input type="checkbox"/> Advanced Payment <input type="checkbox"/> Approved <input type="checkbox"/> >\$2,500 <input type="checkbox"/> NPC <input type="checkbox"/> Sponsored Event <input type="checkbox"/> Denied	Staff Initials _____ 2nd Level _____	Authorization Code _____	

**Department of Neighborhood Empowerment
Funding Request Form**



NC NAME: Studio City
 Budget Fiscal Year: 2016 - 2017
 Request Date: _____
 Meeting Date: October 19, 2016
 Agenda Item: 11

Requestor: Richard Niederberg - VANC Representative
 Vendor: _____
 Address: _____
 City: _____ State: _____
 Zip Code: _____ Phone: _____
 Amount: \$ \$500.00
 # of payments: _____

- ☐ Operations ☒ Outreach ☐ NC Sponsored Event ☐ Neighborhood Purpose Grant
☐ Contract / Lease ☐ Board Member Reimbursement ☐ Community Improvement Project
☐ Out of State ☐ 1099 Expense ☐ One Time Expense ☐ Monthly ☐ Multiple

If a bank card exemption of the daily \$2,500 limit is required for this request, please provide the date(s) and amount needed for the daily limit to be lifted:

Public Benefit

Description

The board of the Studio City Neighborhood Council approves the funding of \$500.00 towards the VANC upcoming events. A Planning Forum on Thursday, November 10, 2016 and their 14th Anniversary Mixer on Thursday, March 9, 2017. Both events will be held at CBS Studios in Studio City.
 Comes from a Board Member a Second is Required *Denise welvang*

Vote Count (Continued on page 2 if more than 20 Board Members)

*Recused-Boardmember must leave the room prior to any discussion and may not return to the room until after the vote is completed.

Board Member Name	Board Position	Yes	No	Abstain	*Recused	Absent	Ineligible
Alex Bosschaerts	Outreach Committee Chair	✓					
Alex Izicki	By Laws Committee Chair	✓					
Andrew Sussman	Business		✓				
Craig Radow	Public Safety Committee Chair		✓				
Eric Preven	Budget Advocate Rep		✓				
Heidi Mackay	Service Organization					✓	
John Crotteau	Vice Chair Public Safety		✓				
Lisa Karadjian	Business	✓					
Patrice Berlin	Employee/Contractor		✓				
Patrick Lewis	Vice President/Budget Committee Chair	✓					
Richard Welsh	Land Use Committee Chair	✓					
Richard Niederberg	Cultural Affairs Chair	✓					
Rita Villa	Secretary/Gov't Affairs Chair	✓					
Robert Schiller	Treasurer	✓					
Sarina Patel	corresponding secretary						✓
Denise Welvang	President	✓					
NC Quorum: 7	Grand Total:						

We, the Treasurer and Signer of the above indicated Council, declare that the information presented on this form is accurate and complete, and that a public meeting was held in accordance with the Brown Act, where with a quorum of Board Members present, the Council approved the above action.

Once the Department approves a Funding Request submitted, the Department will transfer the requested amount into the Neighborhood Council's checking account automatically, i.e. no additional Cash Request Form is required.

Treasurer's Signature:	_____	Signer's Signature:	_____
Print/Type name:	Rob Schiller	Print/Type name:	Richard Niederberg
Date (mm/dd/yy):	_____	Date (mm/dd/yy):	_____
Department Use Only	<input type="checkbox"/> Contract <input type="checkbox"/> Clf <input type="checkbox"/> Advanced Payment <input type="checkbox"/> Approved <input type="checkbox"/> >\$2,500 <input type="checkbox"/> NP <input type="checkbox"/> Sponsored Event <input type="checkbox"/> Denied		
	Staff Initials	2nd Level	Authorization Code