LEGALLY REQUIRED OFFICIAL POSTING – PLEASE DO NOT REMOVE UNTIL AFTER BELOW DATE AND TIME

SCNC BOARD

Patrice Berlin
Alex Bosschaerts
John Crotteau
Alex Izbicki
Lisa Karadjian
Patrick Lewis
Heidi MacKay
Richard Niederberg
Sarina R. Patel
Eric Preven
Craig Radow
Rob Schiller
Andrew Sussman
Rita C. Villa
Richard Welsh
Denise Welvang



BOARD MEETING AGENDA WEDNESDAY, SEPTEMBER 21,2016 Light Buffet 6:30 PM Meeting 7:00 PM

4024 Radford Avenue, Bldg. 8, MPR 3 Studio City, CA 91604 (818) 655-5400 PRESIDENT

Denise Welvang

VICE PRESIDENT

Patrick Lewis

TREASURER

Rob Schiller

SECRETARY

Rita C. Villa

CORRESPONDING SECRETARY

Sarina R. Patel

www.StudioCityNC.org



The SCNC meetings are held on an active studio lot. Due to security issues, all stakeholders are required to park in the studios parking structure. There are a limited number of accessible parking spaces in front of the meeting room and while there is no direct path of travel to the meeting room via a sidewalk, the studio and NC want to assure that stakeholders with disabilities are able to access the meeting without difficulty. Stakeholders with disabilities who have a valid DMV placard, use a wheelchair, walker or cane, and/or those who have difficulties walking distances should contact (818) 374-9898 or ncsupport@lacity.org to request shuttle assistance at least 24 hours prior to the meeting in order for the studio to arrange services for the meeting. "Sign Language Interpreters, Communication, Access, Real-Time Transcription(CART), Assistive Listening Devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability, you are advised to make your request at least 72 hours prior to the meeting you wish to attend. Due to difficulties in securing Sign Language Interpreters, five or more business days notice is strongly recommended. For additional information, please contact: contact (818) 374-9898 or ncsupport@lacity.org or email office@studiocitync.org The public is requested to fill out a "Comment Card" to address the Board on any item of the agenda prior to the Board taking action on an item. Comments from the public on Agendaitems will be heard only when the respective item is being considered. Comments from the public on other matters not appearing on the Agenda that is within the Board's subject matter jurisdiction will be heard during the Public Comment period. Public comment is limited to two minutes per speaker, unless directed otherwise by the presiding officer of the Board. The agenda is posted for public review at: Studio City Neighborhood Council website (www.studiocitync.org); as well as CBS Studio Center, Radford and Colfax gates. In compliance with Government

- Call to Order & Roll Call (2 min). Patrice Berlin present, Alex Bosschaerts excused, John Crotteau present, Alex Izbicki present, Lisa Karadjian excused, Patrick Lewis present, Heidi MacKay present, Richard Niederberg present, Sarina R. Patel present, Eric Preven present, Craig Radow present, Rob Schiller present, Andrew Sussman present, Rita C. Villa present, Richard Welsh present, Denise Welvang present. 13 voting members present 7 required to pass a motion.
- 2. Pledge of Allegiance. The Pledge was recited.
- 3. Approval of August 17, 2016 Board Minutes. Not voted upon as President could not print it.
- 4. Update by the President. **Denise Welvang** welcomed the stakeholders. Reminded board members that the NC Congress is this weekend.
- 5. Public Comments on non-agenda items within the Board's jurisdiction. **Peter Cole, Arden Rynew, Steven Quat, Barry Johnson and Pam Fredman** provided public comment.
- 6. Officer Hillary Del Rio, Interim SLO introduction and update. Hillary Del Rio, new SLO, introduced herself and said crime is down. Sargent Leyva was also with her. He is the supervisor of SLO's. They was much discussion related to the homeless problem. Public comment given by Richard Adams, Barry Johnson.

- 7. **Courtney Hamilton**, update from CD2. **Courtney Hamilton** spoke about safe parking areas similar to the program in Santa Barbara. CD2 is working on this program. She is also working on parking issues. **Richard Adams** noted that private property owners can write a letter to get homeless clean up.
- 8. **Ana Huizar**, Community Coordinator for the Office of Community Beautification, Board of Public Works, City of Los Angeles. Provided her contact number 213 978-0224. Her office oversees removal of graffiti. She also addressed the adopt a median program. **Eric Preven** asked if there is a clean-up area in Studio City? **Ana Huizar** said there have been no requests from Studio City.
- 9. Joslyn Treece, LA 2024 Community Manager. Joslyn Treece showed a video presentation on bringing the 2024 Summer Olympics to Los Angeles. They are working on low cost low risk plan using the existing infrastructure. Paris and Budapest are competing against Los Angeles. The Olympic Village would be at UCLA. The Media Center would be at USC. NBC Universal would house the international media center. Richard Adams said the he saw no events last time and he does not support this effort. Barry Johnson said that if any city can make money on the Olympics, it would be LA. He believes that the opening and closing ceremonies should be at the Colosseum. The City of Los Angeles is doing the review of the financing of the Olympics. An ad hoc committee of city council also reviewing the budget proposal. An independent impact study will be done after budget is prepared.
- 10. Treasurer's Report by Rob Schiller. Rob Schiller reviewed the contents of the monthly report. He indicated that the budget for FY 2017 has not yet been approved by DONE. Richard Adams offered documents to support return of certain funds to the SCNC. Barry Johnson stated that the council office has, in the past, helped offset Campo de Cahuenga costs. He is not sure they will do it again.

Motion: The Board of the Studio City Neighborhood Council has reviewed the Monthly Expenditure Report for August 2016, and hereby accepts and approves. (Approved in the absence of Objection)

11. Budget Committee Report by **Patrick Lewis**. **Richard Adams** stated that he is opposed to motion A and B. **Barry Johnson** requested that the board please approve Motion B as it approved comparable funding for Carpenter. **Eric Preven** proposed motion B be reduced to \$2,200.

Motion A: The board of the Studio City Neighborhood Council approves the funding of \$1,000.00 towards the building of the, STEAM Academy of Walter Reed Middle School, STEAM Lab. To advance the STEAM curriculum and help cover the cost to bring in outside experiences to provide hands on training.

Motion Carried. See Roll Call Vote Form attached hereto.

Motion B: The Board of the Studio City Neighborhood Council approves the funding of \$2,500 towards Rio Vista Elementary beautification project, which includes 5 new picnic tables with benches.

Principal Pia gave background on the project and invited everyone to visit their garden. She stated that there is a matching program and this is a 30 to 40 year investment.

Motion Carried. See Roll Call Vote Form attached hereto.

Motion C: The Board of the Studio City Neighborhood Council approves the funding of \$1000 towards the December 11, 2016 The Streets are for Everyone Event. The Ride will start at Woodley Park and wind throughout the Valley, including Studio City. SCNC Outreach Project with booth and publicity.

JJ Hoffman gave background on the event. She explained that there will be 1,500 participants. The SCNC will have an opportunity to put outreach material in their goodie bags. **Richard Adams** said bikers need to be careful.

Motion failed. See Roll Call Vote Form attached hereto.

Motion D: The Board of the Studio City Neighborhood Council approves funding of \$50.00 toward the purchase of a printer cartridge for SCNC document printing by Rob Schiller at home.

Motion Carried. See Roll Call Vote Form attached hereto.

Motion E: The Board of the Studio City Neighborhood Council supports the purchase of a video camera, not to exceed \$500.00, to record the Board and Committee meeting and posting to the SCNC Facebook or YouTube page.

Motion Carried. See Roll Call Vote Form attached hereto.

12. Transportation Committee Report by **Barry Johnson**. **Barry Johnson** the gave transportation report. **Richard Adams** stated that he supports both motions.

Motion A: The Board of the Studio City Neighborhood Council (SCNC) opposes the Los Angeles Department of Transportation's (LADOT) modified route of the Van Nuys/Studio City Dash Bus to include major arterials because Metro buses already serve the major arterials. Furthermore, we support the retention of the existing secondary streets on the route such as Moorpark Street, Whitsett Avenue, Fulton Avenue and Hazeltine Avenue because these streets have multifamily housing that many ADA residents and other use on a daily basis. To this end, we also recommend that Colfax Avenue between Moorpark Street and Ventura Boulevard be added to this route, (instead of using Laurel Canyon Boulevard at all), to serve even more multi-family and single-family housing units.

Motion Carried. See Roll Call Vote Form attached hereto.

Motion B: The Board of the Studio City Neighborhood Council (SCNC) supports the resumption of Preferential Parking Districts and requests that the previous SCNC Motion requesting a Preferential Parking District for the Silver Triangle/Greater Fryman Neighborhoods of Studio City be acted upon as soon as possible.

Motion Failed. See Roll Call Vote Form attached hereto.

13. Government Affairs Committee Report by **Rita Villa**. **Rita Villa** gave background on the motions. **Mary Weaver, Richard Adams,** and **Barry Johnson** provided public comment.

Motion A: The Board of the Studio City Neighborhood Council opposes the adoption of the proposed ordinance amending Sections 12.03, 12.22, 12.24, 19.01 and 21.7.2 of the Los Angeles Municipal Code and amending Section 5.522 of the Charter and Administrative Code, imposing regulations to permit sharing of one's primary residence as a short-term rental, establishing an application fee and administrative fines for Home-Sharing, and directing Transient Occupancy Taxes derived from Home-Sharing to the Affordable Housing Trust Fund.

The proposed Home-Sharing Ordinance designed to legalize short term rentals such as Airbnb rentals in residential neighborhoods will have a significant adverse impact on the quality and integrity of our neighborhoods by allowing hotel-type accommodations in residential zones. The Department of City Planning Recommendation Report incorrectly concludes that this proposed ordinance is exempt from CEQA as the project would not have a significant impact on the environment. That conclusion is based in part on the proposed Negative Declaration (No. ENV-2016-1277-ND) which fails to address impacts from increased noise, increased vehicular traffic, limited parking availability and the problems related to "party houses". These impacts are exacerbated in our hillside communities where many streets are substandard (narrow and steep) and emergency evacuation is already tenuous.

It is presently illegal to operate short term rentals in R-1 and other residential zones; property owners purchasing in these areas have relied on the illegality of short term rentals when assessing quality of life issues as well as property values. There has been a consistent lack of enforcement of the existing regulations as there is already a proliferation of illegal short term rentals throughout the city. Even if the ordinance were amended to include enforcement mechanisms and consequences for violation there is no guarantee that there would be adequate funding for such provisions to be effective.

Additionally, there is already a very limited supply of affordable housing throughout the city. In several areas these short term rentals have already had an adverse impact on this precious commodity. The city is also experiencing a homeless crisis. This proposed ordinance could have the unintended impact of actually increasing homelessness.

Instead of legalizing short term rentals we request that the city take affirmative steps to enforce existing law.

This motion should be filed as a CIS to CF 14-1635-S2

Motion Failed. See Roll Call Vote Form attached hereto.

Motion B: The Board of the Studio City Neighborhood Council opposes the adoption of the proposed Citywide Sidewalk Repair Incentive and Cost-Sharing Rebate Program (the "Program") as set forth in the Substitute Recommendations for the BOE/CAO Report.

Recommendation 1 places a cap of \$2,000 per lot in residential areas (R5 Zone and more restrictive) and \$4,000 per lot in commercial and industrial areas. This recommendation is not equitable in two important ways: (i) it fails to take into account the square footage of the sidewalk to be replaced, (ii) property owners with limited financial resources may not be able to participate in the program to the same extent as those with greater financial resources.

Recommendation 2 requires property owners to be responsible for the cost of planting and establishing each replacement tree on their property for any that must be removed due to sidewalk repair. The preponderance of the trees in parkways were originally planted by the City. It should be their responsibility to provide replacement trees.

Recommendation 3 requires a report after the "queue is full." This implies that there is a cap on the total funds allocated to the Program. Disclosure should be made of how many total lots will be allowed in the queue.

Recommendation 4 instructs the Board of Public Works to implement the Program as described in the June 9, 2016 report attached to the council file. However, it is not equitable to require the property owners to apply for the Program and front all of the costs of the sidewalk repair and then receive reimbursement only after the work has received certification.

Recommendation 5 indicates that unspent Program funds at the end of the fiscal year be encumbered for sidewalk repairs under the Access Request program or adjacent to City facilities. These funds should be allocated first to those individuals who submitted applications but did not get into the queue. This motion should be filed as a CIS to CF 14-0163-S3

Motion Carried. See Roll Call Vote Form attached hereto.

- 14. Land Use Committee Report by **Richard Welsh**. **Richard Welsh** gave an update on the activities of the land use committee.
- 15. Public Safety Committee Report by **Craig Radow**. **Craig Radow** gave an update on the activities of the public safety committee.
- 16. Cultural Affairs Committee Report by **Richard Niederberg**. **Richard Niederberg** gave an update on the activities of the cultural affairs committee including movies at the library and the Luminaria.
- 17. Sustainability Committee Report by **Lisa Cahan Davis**. **Lisa Cahan Davis** gave an update on the activities of the sustainability committee.
- 18. Outreach Committee Report by **Alex Bosschaerts**. **Alex Bosschaerts** had an excused absence. No report.
- 19. Bylaws & Procedures Committee Report by **Alex Izbicki**. **Alex Izbicki** gave an update on the activities of the Bylaws & Procedures Committee.
- 20. VANC Report by **Rob Schiller**. **Rob Schiller** gave an update on the activities of VANC.
- 21. Comments from members on subject matter within the Board's jurisdiction. Rob Schiller asked about having a retreat. He also addressed the length of the meetings. Rita Villa addressed committee member appointment and removal. Alex Izbicki commented about stakeholder input on committee members and the chair having the right to appoint their members. Eric Preven addressed committee member appointment. Denise Welvang indicated that committee members are being appointed in accordance with the bylaws.
- 22. Closing comments by the President. None.
- 23. Adjournment. **Denise Welvang** moved to adjourn.

STUDIO CITY NEIGHBORHOOD COUNCIL

Date:

NC Additional Comments

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Department of MEIGHBORHOOD EMPOWERMENT	

BOARD ROLL CALL	OARD ROLL CALL FORM		Department of NEIGHBORHOOI	D EMPOWERMENT		
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Funding Request Fo	rm			The second secon	POWER			
NC NAME:	Studio City							
Budget Fiscal Year:	2016 - 2017			Requestor:	SCNC			
Request Date:				Vendor:	Amazon			
Meeting Date:	September 21, 2016			Address:				
Agenda Item:	11 E			City: _		State	:	
☑ Dperations ☑ Dutreach	NC Sponsored Event	Neighborhood Po	irpose Grant	Zip Code:		Phone:		
Contract / Lease	Board Member Reimbursement	Community Impr	ovement Project	Amount:\$	\$500.00			
Dut of State 0.099 E	xpense Dne Time Expens	se ☐Monthly	Шм	ultiple # of paymen	ts	_		i o i mea
	the daily \$2,500 limit is requi	t to be lifted:				*	rece "	origina wor
Description	Motion E: The Board of the Board and Committee mee	Studio City Neig ting and posting	hborhood Cou to the SCNC Fa	acebook of YouTube p	chase of a video page.	camera, not to ex	ceed \$500.00, to	record the
*Recuse	ed-Boardmember must leave	Vote Count	t (Continued on pa	ge 2 If more than 20 Board M n and may not return	embers) to the room unt	til after the vote is	completed.	
Board Member Name	Board Position	ar I to make sol	Yes	No	Abstain	*Recused	Absent	Ineligible
Alex Bosschaerts	Outreach Committee	e Chair					X	
Alex Izbicki	By Laws Committee	Chair			***			
Andrew Sussman	Business					 		
Craig Radow		ittee Chair				-		
	Public Safety Comm			\ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \				
Eric Preven	Budget Advocate Re							
Heidi Mackay	Service Organization	1			· · · · · · · · · · · · · · · · · · ·			,
John Crotteau	Vice Chair Public Sa	afety						
Lisa Karadjian	Business						X	
Patrice Berlin	Employee/Contracto	r						
Patrick Lewis	Vice President/Budg	et Committee C						
Richard Welsh	Land Use Committe	e Chair	. /	- Y		-		
Richard Niederbereg	Cultural Affairs Chai	r		1		 		
Rita Villa	Secretary/Gov't Affa		V					
Robert Schiller	Treasurer		1	\ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \		 		
Sarina Patel			<u> </u>			ļ		
	corresponding secre	tary						\times
Denise Welvang	President		<u> </u>					
NC Quorum: 7	Grand Total (inclu	uding page 2):					2	
accordance with the Brown A	of the above indicated Counc ct, where with a quorum of Bo	pard Members pr	esent, the Cou	ncil approved the abo	ve action.			
	es a Funding Request submitte	ed, then epartme	nt will transfer	the requested amou	nt into the Neigh	borbood Council's	checking accour	it automatically,
i.e. no additional Cash Reque Treasurer's Signa		W T		£1===-1-	Signature	YLIX (
Print/Type n	0.0	Mar 1			Signature: Sype name:	CICHAM	NI. II.	bevg
Date (mm/dd		1/21	16		nm/dd/yy):		1- 5016	U*V9
	Contract CIP Ad	ivanced Payment	Approved			1st Level		ation Code
Department Use Only	□-\$2,500 □NPG □sp	onsored Event	Denied			2nd Level	¬	

STUDIO CITY NEIGHBOR	HOOD COUNCIL			EMPOWER	LA							
BOARD VOTE FORM				P. II = P. NE GHBORHOOD EMPON	14. 14. 14. 14. 14. 14. 14. 14. 14. 14.							
Budget Fiscal Year:	2016 - 2017	USE TE	HS FORM FOR	THE FOLLOWING FU	NDING ITEMS:							
			PPROVAL OF BYLAW	S MOTION								
	eptember 21, 2016		—— ■ APPROVAL OF TRANSPORTATION MOTION									
Agenda Item: 12		APPROVAL OF GOVERNMENT AFFAIRS MOTION										
		□	PPROVAL OF LAND	SE MOTION								
Description:												
	See Attached:											
*Recused-Boar	dmember must leave th	e room prior to any	Vote Count		room until after	the vote is complete						
Board Member Name	Yes A	Yes B	No A	No B	Abstain	*Recused	Absent					
Robert Schiller					/							
Rita Villa												
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Patrick Lewis												
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Denise Welvang		1										
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NC Quorum: 7	Totals:											
We, the Treasurer and Signer of t accordance with the Brown Act,	he above indicated Coun where with a quorum of E	cil, declare that the in Board Members prese	formation present, the Council a	nted on this form is accu pproved the above action	rate and complete n.	, and that a public m	eeting was held in					
Treasurer's Signature:				Signada Si								
Print/Type name:		Schiller		Signer's Signature: Print/Type name:		Richard Niederberg						
Date:				Date:								
NC Additional Comments												

STUDIO CITY NEIGHBORHOOD COUNCIL BOARD VOTE FORM Budget Fiscal Year: 2016 - 2017 USE THIS FORM FOR THE FOLLOWING FUNDING ITEMS:

Budget Fiscal Year:	2016 - 2017	USE THIS FORM FOR THE FOLLOWING FUNDING ITEMS:	
34 11 351		□APPROVAL OF BYLAWS MOTION	
Meeting Date:	September 21, 2016	☑APPROVAL OF TRANSPORTATION MOTION	
Agenda Item:	12 A & B page 2	PAPPROVAL OF GOVERNMENT AFFAIRS MOTION	
		APPROVAL OF LAND USE MOTION	

Motion A:

The Board of the Studio City Neighborhood Council (SCNC) opposes the Los Angeles Department of Transportation's (LADOT) modified route of the Van Nuys/Studio City Dash Bus to include major arterials because Metro buses already serve the major arterials. Furthermore, we support the retention of the existing secondary streets on the route such as Moorpark Street, Whitsett Avenue, Fulton Avenue and Hazeltine Avenue because these streets have multi-family housing that many ADA residents and other use on a daily basis. To this end, we also recommend that Colfax Avenue between Moorpark Street and Ventura Boulevard be added to this route, (instead of using Laurel Canyon Boulevard at all), to serve even more multi-family and single-family housing units.

Motion B:

The Board of the Studio City Neighborhood Council (SCNC) supports the resumption of Preferential Parking Districts and requests that the previous SCNC Motion requesting a Preferential Parking District for the Silver Triangle/Greater Fryman Neighborhoods of Studio City be acted upon as soon as possible.

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STUDIO CITY NEIGHBO	RHOOD COUNCIL			EMPOWER	LA	4				
BOARD VOTE FORM				EXERTING AT NEIGHBORN	ERMENT					
Budget Fiscal Year:	2016 - 2017	2016 - 2017 USE THIS FORM FOR THE FOLLOWING FUNDING ITEMS:								
Meeting Date:	September 21, 2016	□APPROVAL OF BYLAWS MOTION								
			APPROVAL OF CULTUR							
Agenda Item: 13			■APPROVAL OF GOVERN ■APPROVAL OF LAND US	MENT AFFAIRS MOTION SE MOTION						
Description:	See Attached:							}; ;		
*Recused-E	oardmember must leave	the room prior to a	Vote Count		room until after t	he vote is completed	L.	1		
Board Member Name	Yes A	Yes B	No A	No B	Abstain	*Recused	Absent]		
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Alex Izbicki										
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Rita Villa		V/						1		
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Sarina Patel								inelig		
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- J	7 Totals:							4		
NC Quorum: We, the Treasurer and Signer of accordance with the Brown Ac	of the above indicated Cou	ncil, declare that the Board Members pre-	information present sent, the Council ap	ed on this form is accur proved the above action	rate and complete,	and that a public med	eting was held in			
Treasurer's Signatu				Signer's Signature:				•		
Print/Type nan		Schiller		Print/Type name:		Richard Niederberg]		
NC Additional Comments	te:			Date:				-		

Motion A:

The Board of the Studio City Neighborhood Council opposes the adoption of the proposed ordinance amending Sections 12.03, 12.22, 12.24, 19.01 and 21.7.2 of the Los Angeles Municipal Code and amending Section 5.522 of the Charter and Administrative Code, imposing regulations to permit sharing of one's primary residence as a short-term rental, establishing an application fee and administrative fines for Home-Sharing, and directing Transient Occupancy Taxes derived from Home-Sharing to the Affordable Housing Trust Fund.

The proposed Home-Sharing Ordinance designed to legalize short term rentals such as Airbnb rentals in residential neighborhoods will have a significant adverse impact on the quality and integrity of our neighborhoods by allowing hotel-type accommodations in residential zones. The Department of City Planning Recommendation Report incorrectly concludes that this proposed ordinance is exempt from CEQA as the project would not have a significant impact on the environment. That conclusion is based in part on the proposed Negative Declaration (No. ENV-2016-1277-ND) which fails to address impacts from increased noise, increased vehicular traffic, limited parking availability and the problems related to "party houses". These impacts are exacerbated in our hillside communities where many streets are substandard (narrow and steep) and emergency evacuation is already tenuous.

It is presently illegal to operate short term rentals in R-1 and other residential zones; property owners purchasing in these areas have relied on the illegality of short term rentals when assessing quality of life issues as well as property values. There has been a consistent lack of enforcement of the existing regulations as there is already a proliferation of illegal short term rentals throughout the city. Even if the ordinance were amended to include enforcement mechanisms and consequences for violation there is no guarantee that there would be adequate funding for such provisions to be effective.

Additionally, there is already a very limited supply of affordable housing throughout the city. In several areas these short term rentals have already had an adverse impact on this precious commodity. The city is also experiencing a homeless crisis. This proposed ordinance could have the unintended impact of actually increasing homelessness.

Instead of legalizing short term rentals we request that the city take affirmative steps to enforce existing law.

This motion should be filed as a CIS to CF 14-1635-S2

BOARD VOTE FORM Budget Fiscal Year: 2016 - 2017 Meeting Date: September 21, 2016 Agenda Item: 13 B page 3 LAPPROVAL OF GOVERNMENT AFFAIRS MOTION LAPPROVAL OF GOVERNMENT AFFAIRS MOTION

PAPPROVAL OF LAND USE MOTION

Motion B:

The Board of the Studio City Neighborhood Council opposes the adoption of the proposed Citywide Sidewalk Repair Incentive and Cost-Sharing Rebate Program (the "Program") as set forth in the Substitute Recommendations for the BOE/CAO Report.

Recommendation 1 places a cap of \$2,000 per lot in residential areas (R5 Zone and more restrictive) and \$4,000 per lot in commercial and industrial areas. This recommendation is not equitable in two important ways: (i) it fails to take into account the square footage of the sidewalk to be replaced, (ii) property owners with limited financial resources may not be able to participate in the program to the same extent as those with greater financial resources.

Recommendation 2 requires property owners to be responsible for the cost of planting and establishing each replacement tree on their property for any that must be removed due to sidewalk repair. The preponderance of the trees in parkways were originally planted by the City. It should be their responsibility to provide replacement trees.

Recommendation 3 requires a report after the "queue is full." This implies that there is a cap on the total funds allocated to the Program. Disclosure should be made of how many total lots will be allowed in the queue.

Recommendation 4 instructs the Board of Public Works to implement the Program as described in the June 9, 2016 report attached to the council file. However, it is not equitable to require the property owners to apply for the Program and front all of the costs of the sidewalk repair and then receive reimbursement only after the work has received certification.

Recommendation 5 indicates that unspent Program funds at the end of the fiscal year be encumbered for sidewalk repairs under the Access Request program or adjacent to City facilities. These funds should be allocated first to those individuals who submitted applications but did not get into the queue.