

**SCNC BOARD**

Jeffrey Carter  
Ben Di Benedetto  
Joshua Gelfat  
Victor Helo  
Wayne Kartin  
Remy Kessler  
Ben Neumann  
Richard Niederberg  
Todd Royal  
Lisa Sarkin  
Lana Shackelford  
Gail Steinberg  
Ron Taylor  
Rita Villa  
John T. Walker



## BOARD MEETING AGENDA

**Wednesday, November 17, 2010,  
7:00pm**

**at**

**CBS Studio Center, Building 8, MPR-3,  
4024 Radford, Studio City CA, 91604**

**PRESIDENT**

John T. Walker

**VICE PRESIDENT**

TODD ROYAL

**TREASURER**

Remy Kessler

**SECRETARY**

Rita C. Villa

**CORRESPONDING SECRETARY**

Lana Shackelford

4024 Radford Ave.

Edit. Bldg. 2, Suite 6

Studio City, CA 91604

Phone (818) 655-5400

[www.scnc.info](http://www.scnc.info)

The public is requested to fill out a "Comment Card" to address the Board on any item of the agenda prior to the Board taking action on an item. Comments from the public on Agenda items will be heard only when the respective item is being considered. Comments from the public on other matters not appearing on the Agenda that is within the Board's subject matter jurisdiction will be heard during the Public Comment period. **Public comment is limited to two minutes per speaker, unless directed otherwise by the presiding officer of the Board.** The agenda is posted for public review at: Studio City Neighborhood Council website ([www.scnc.info](http://www.scnc.info)); as well as CBS Studio Center, Radford and Colfax gates; the Studio City Library, 12511 Moorpark St.; the Studio City Recreation Center, 12621 Rye Ave. and at Carpenter Avenue Elementary School, 3909 Carpenter Avenue, Studio City, CA 91604. As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and upon request, will provide reasonable accommodation to ensure equal access to its programs, services, and activities. Sign language interpreters, assistive listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability of services, please make your request at least three (3) business days (72 hours) prior to the meeting you wish to attend by contacting the Neighborhood Council Project Coordinator (213) 473-5391 or by e-mail to [Thomas.Soon@lacity.org](mailto:Thomas.Soon@lacity.org). In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the Board in advance of a meeting, may be viewed at our website by clicking on the following link: [www.scnc.info](http://www.scnc.info) or at the scheduled meeting.. In addition, if you would like a copy of any record related to an item on the agenda, please contact [office@scnc.info](mailto:office@scnc.info).

**Agenda**

1. Call to Order & Roll Call (2 min).
2. Approval of October, 2010 Minutes (2 min).
3. Comments by the President (10 min).
4. Introduction of Councilmember **Paul Krekorian**. (60 min).
5. Appointment of Ad-hoc committee to respond to the Universal Evolution Plan development (**chair, Ben Di Benedetto, Board members Lisa Sarkin and Rita Villa**). (3 min).
6. Public Comments on non-agenda items within the Board's jurisdiction (2 min. each speaker).
7. Responses to comments from the Board (10 min)..
8. Treasurer's report by **Remy Kessler** (5 min).

**MOTION: The Board of the Studio City Neighborhood Council has reviewed the November Financial statements and October bank statements and hereby accepts and approves them.**

9. Land Use Committee Report by **Lisa Sarkin** (20 min).
10. VANC Report (Arlene Samack) (10 min).

12. Cultural Affairs Committee report by **Richard Niederberg** (10 min).
13. Outreach Committee report by **Lisa Cahan-Davis** (10 min).
14. Transportation Committee report by **Ben Di Benedetto/Scott Ouellette** (10 min).
15. Bylaws Committee report by **Ron Taylor** (10 min).

**a. MOTION:** The Board of the Studio City Neighborhood Council approves the following amendment to Article VIII of its Bylaws by adding the following sentence to the final paragraph:

*Upon attaining the age of 18, the Youth Member shall no longer be ex-officio and shall be entitled to vote on all matters presented to the Board.*

- (1) **b. MOTION:** The Board of the Studio City Neighborhood Council approves the following amendment to Article IX, Section I of its Bylaws that replaces the current language with these revisions (in italics): A Board member shall be automatically removed from the Board upon two (2) unexcused absences from regularly scheduled Board meetings or upon two (2) unexcused absences from regularly scheduled meetings of committees of which the Board member is a member;

(2) *A Board member may be removed from the Board for a violation of the Bylaws, Operating Procedures or Code of Conduct following a Board member's or Stakeholder's submission to the Board of a petition which:*

- i. Identifies the Board Member to be removed;*
- ii. Identifies each Bylaw, Operating Procedure and/or provision of the Code of Conduct which the Board Member has allegedly violated;*
- iii. Specifies the facts demonstrating the alleged violation(s)*
- iv. Attaches any documents which support the alleged violation(s);*
- v. Contains the signatures of at least three (3) Board Members or at least fifty (50) Stakeholders;*
- vi. Provides a proposed motion of "No Confidence" for the Board's consideration.*

The petition shall be delivered simultaneously to all Board members and the matter placed on the agenda in compliance with the Brown Act and scheduled for a vote at the next regular Board meeting.

A vote of "No Confidence" by two-thirds (2/3) majority of the attending Board members shall be necessary to remove the identified Board member forthwith. The Board member who is the subject of the removal action shall have the right to deliver to Board members a written statement about the matter and/or to speak at the Board meeting prior to the vote, but shall not be counted as a part of the quorum, nor allowed to vote on the matter. If a quorum of the Board is not present the matter shall be placed on the agenda of the next regular Board meeting and every meeting thereafter, until such time as a vote is taken.

**Enforcement of this Board member removal process is subject to legal advice from the office of the City Attorney of Los Angeles.**

**c. MOTION:** The Board of the Studio City Neighborhood Council approves the following amendment to Article IX, Section I that adds a Paragraph (3) to that section: *Any Board member who is removed pursuant to Article IX (I) (2) shall not be eligible or qualified to run for a seat on the Board in the Neighborhood Council election which follows that Board member's removal.*

**d. MOTION:** The Board of the Studio City Neighborhood Council approves the following revisions to the Bylaws which incorporate changes to the grammar, spelling and format of the Bylaws as indicated by the edits in the attached document.  
(see attachment – STUDIO CITY BYLAWS CORRECTIONS)

1) STUDIO CITY NEIGHBORHOOD COUNCIL  
BYLAWS

ARTICLE I

NAME

Pursuant to the City of Los Angeles Charter, which established a system of Neighborhood Councils, this organization shall be known as the Studio City Neighborhood Council (SCNC) and is formed, approved and certified as such by the Board of Neighborhood Commissioners under the authority vested in it by the City of Los Angeles ("The Plan").

EFFECTIVE DATE

These Bylaws were adopted by the SCNC on \_\_\_\_\_ and approved and made effective by the Department of Neighborhood Empowerment (DONE) on March 5, 2008.

ARTICLE II

PURPOSE, MISSION and POLICY

The SCNC shall be comprised of Stakeholders as that term is defined in Article III. H. The Stakeholders comprising the SCNC shall elect a Board to represent the Stakeholders in accordance with the Election Procedures as adopted by the Board and thereafter approved by the City of Los Angeles. A duly elected Board shall elect a President, Vice-President, Secretary, Corresponding Secretary and Treasurer from among members of the existing Board.

All members of the Board shall at all times be Stakeholders in good standing in the category in which they were either elected or appointed.

The duly elected Board shall act in accordance with the purposes, mission and policies of the SCNC.

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Comment [RT1]: Move to Article IX, Sec D.  
Delete here to avoid redundancy

(A.) The **PURPOSE** of the SCNC is to act as an advisory body on issues of concern to the Stakeholders and in governance of the City and to bring together all Stakeholders within the community.

(B.) The **MISSION** of the SCNC is **to:**

1. **To** serve all Stakeholders as the coordinating and information clearinghouse for community issues. The issues to be addressed will be determined by the Board with input from Stakeholders.
2. **To** provide an inclusive open forum for public discussion of issues concerning City governance, the needs of this community, the delivery of City services to Studio City and on matters of a Citywide nature.
3. **To** advise the City on issues concerning City governance, the needs of this community, the delivery of City services to Studio City and on matters of a Citywide nature.

**Comment [RT2]:** add

**Comment [RT3]:** Delete

**Comment [RT4]:** Delete

**Comment [RT5]:** Delete

(C.) The **POLICY** of the SCNC is **to:**

1. **To** respect the dignity and expression of viewpoints of all individuals, groups and organizations.
2. **To** remain non-partisan with respect to political party affiliations but to be inclusive in SCNC operations including, but not limited to, the election process for Board members and officers and the appointment process for committee chairs and members.
3. **To** utilize the City's Early Notification System to inform the Stakeholders of matters involving the City and Studio City in a way that is tailored to provide opportunities to Stakeholders for involvement in the decision-making process.
4. **To** encourage all Stakeholders to participate in all activities of the SCNC.
5. Not to discriminate against any individual or group in operations of the SCNC on the basis of race, color, creed, religious affiliation or belief, national origin, ancestry, sex, sexual orientation, age, physical disability, marital status, gender, financial situation and/or economic status, or political affiliation or belief, or perception of any of the aforementioned.
6. To have fair, open and transparent procedures for the conduct of SCNC business.

**Comment [RT6]:** add

**Comment [RT7]:** Delete

**Comment [RT8]:** Delete

**Comment [RT9]:** Delete

**Comment [RT10]:** Delete

**Comment [RT11]:** Delete

### ARTICLE III

#### DEFINITIONS

(A) **COUNCIL** shall mean the SCNC.

**Comment [RT12]:** Add

(B) "Board" shall mean the Governing Body of the SCNC within the meaning of that term as set forth in the Plan. The "Officers" of the Board shall be the President, Vice-President, Secretary, Corresponding Secretary and Treasurer.

(C) "Board Meeting" shall mean a meeting of the Board and Stakeholders.

- (D) “President” shall mean a member of the Board who is elected by the Board to be its Presiding Officer.
- (E) “Vice President” shall mean a member of the Board who is elected by the Board to be its second officer.
- (F) “Treasurer” shall mean a member of the Board who is elected by the Board to maintain records of the SCNC’s finances and books of accounts and prepare financial reports for DONE pursuant to the Plan.
- (G) “Secretary” shall mean a member of the Board who is elected by the Board to keep minutes of all Board meetings.
- (H) “Corresponding Secretary” shall mean a member of the Board who is elected by the Board to perform those duties specified in ARTICLE IV, F. herein and shall assume the duties of the Secretary during any period in which the Secretary is unavailable.
- (I) Stakeholders are those who live, work or own property in the area and also those who declare a stake in the area and affirm the factual basis for it. Such affirmations may be made by individuals who participate in educational or faith-based institutions, community services, youth, business and special-interest organizations whose physical meeting location is in the Area and whose principal activities are conducted therein are Stakeholders. The Board shall, not later than its meeting in the month prior to the election, certify by majority vote and publish a list of organizations which it determines meet the requirements herein. Any Stakeholder may propose, and the Board may, by majority vote, add or delete any organization to or from the certified list at any time and promptly post any changes thereto.
- (J) “Area” shall mean the geographic area of the SCNC, as set forth in ARTICLE VII.
- (K) An “Official Action” occurs whenever the Board approves, elects not to approve or disapproves by vote any resolution, position or decision with respect to an item on its agenda, which hereby becomes the SCNC’s official position on said item.

#### ARTICLE IV

##### DUTIES OF THE OFFICERS OF THE BOARD

- (A.) The President shall be the presiding officer at Board meetings and perform the duties designated by the Board as set forth in the SCNC Operating Procedures and such other duties as the Board may direct from time to time.
- (B.) The Vice-President shall act as the presiding officer at Board meetings in the absence of the President, assume the responsibilities and act in the capacity of the President during any period in which the President

**Comment [RT13]:** Replace with OFFICERS AND THEIR DUTIES

is unavailable, convene and supervise Grievance Committees, as necessary, and perform such other duties as the Board may direct from time to time.

(C.) The Treasurer shall keep and maintain accurate records of the SCNC's finances and books of accounts and prepare and submit all required financial reports for DONE, pursuant to The Plan. The financial records shall be open to inspection pursuant to the Public Records Act by any Stakeholder during reasonable business hours at the place where they are regularly maintained by the SCNC. In the event that any direction from the Board appears to conflict with the accounting procedures as set forth by DONE, the Treasurer shall promptly refer the matter to DONE without further Board action, approval or direction. The Treasurer shall automatically be a member of the Budget Committee and shall perform such other duties as the Board may direct from time to time.

(D.) The Secretary shall take accurate minutes of all Board meetings, keep a running tally of Board member absences from Board meetings, excused and unexcused, be the custodian of the minutes and all other Board documents and records, including up-to-date contact information for each Board member, be responsible for timely issuance and posting of all SCNC notices in accordance with the Brown Act and perform such other duties as the Board may direct from time to time.

(E.) The Corresponding Secretary shall promptly send copies of the Board approved minutes to the recipients specified in the SCNC Operating Procedures, shall prepare and transmit correspondence on behalf of the SCNC as directed by the Board, assume the duties of the Secretary during any period in which the Secretary is unavailable or incapacitated and perform such other duties as the Board may direct from time to time.

(F.) Each Board member shall serve on at least one (1) SCNC Standing Committee.

## ARTICLE V

### MEMBERSHIP

All Stakeholders are members of the SCNC.

## ARTICLE VI

### COMMUNICATION WITH STAKEHOLDERS

The Board shall maintain a procedure for communicating with the Stakeholders on a regular basis in a manner ensuring information is disseminated in an evenhanded and timely manner.

## ARTICLE VII

### AREA

The Area consists of the geographic area with boundaries as follows (described in a clockwise direction):

**NORTH:** Coldwater Canyon Boulevard where it intersects US-101 (Ventura Frwy); Ventura Freeway; US-101/CA-134/CA-170 freeway interchange.

**EAST:** US-101/CA-134/CA-170 freeway interchange; US-101 (Hollywood Frwy); Vineland Avenue; Whipple Street; Lankershim Boulevard to Fredonia Drive (excluding the two-acre parcel on the west side of Lankershim described as Lots 1,2 and 3 of Tract 25507 and portion of Lot 279 of Lankershim Ranch and Water Company; also **known** as the "Hotel/Post Office parcel"); the border between zip codes 91604 and 90068; border between

**Comment [RT14]:** known



zip codes 91604 and 90068 where it intersects Mulholland Drive (just west of Torreyson Place at approximately 7700 Mulholland Drive).

**SOUTH:** Border between zip codes 91604 and 90068 where it intersects Mulholland Drive (just west of Torreyson Place at approximately 7700 Mulholland Drive); Mulholland Drive; intersection of Mulholland Drive and Split Rock Road.

**WEST:** Intersection of Mulholland Drive and Split Rock Road; sightline to the southern terminus of Longridge Avenue; Longridge Avenue; (all following descriptions are the border between zip codes 91604 and 91423 until it reaches the intersection of Kling Street and Coldwater Canyon Boulevard) Ventura Boulevard; Fulton Avenue; Valleyheart Drive north of the Los Angeles River; Ethyl Avenue; Sarah Street; Van Noord Avenue; Kling Street; Coldwater Canyon Boulevard; Coldwater Canyon Boulevard where it intersects US-101 (Ventura Freeway).

## ARTICLE VIII BOARD

The Board shall be made up of fifteen (15) Stakeholders who are at least eighteen (18) years of age as of the date of the election, as follows. In addition there shall be a Youth Member.

- (A.) One (1) At-Large Stakeholder
- (B.) Four (4) residential homeowners (including condominium owners)
- (C.) Three (3) residential renters (including apartments, condominiums, multiplexes and single-family dwellings.
- (D.) Three (3) business owners
- (E.) One (1) business real property owner
- (F.) One (1) fulltime employee of a business located and operating within the Are
- (G.) Two (2) members or fulltime employees of separate service organizations which appear on the Board certified list of organizations whose members are qualified Stakeholders.
- (H.) One (1) Youth Member

The Board may also include one or more ex-officio members appointed by the Board who shall be entitled to all rights and privileges afforded other Board members, exclusive of the right to vote.

The Board shall include one (1) ex-officio Youth member who is at least fifteen (15) years of age, but less than eighteen (18) years of age as of the date of the then-current election who shall be elected by his or her Stakeholder peers under the same provisions as those for the election of other Board members, for a term of two (2) years.

## ARTICLE IX

### ELECTION PROCEDURES

#### (A) BOARD ELECTIONS

- (1.) The Neighborhood Council's election will be conducted by the City Clerk every two (2) years in every even-numbered year in accordance with the rules and regulations promulgated by the City Clerk.
- (2.) Each candidate shall provide sworn proof of qualification as a Stakeholder in the category in which the candidate desires to run. Candidates may run for only one open Board seat per election.

(B.) VOTING RIGHTS

- (1.) Each Stakeholder who is at least eighteen (18) years of age as of the date of the election shall be entitled to one (1) vote for each open Board seat in each category for which the Stakeholder is a member. Each Stakeholder age 15 through 17 as of the date of the election may vote for the Youth member seat. No cumulative voting is allowed, i.e., stakeholders may not cast more than one (1) vote per candidate in the categories in which they are qualified to vote. Voting by mail under procedures established by the Board and approved by DONE may be allowed if so directed by the Board.
- (2.) The votes shall be tallied only after the poll(s) have closed and announced immediately after the results are determined, subject to such other rules as may be established by the Board and approved by DONE. The voting, tallying and announcement of election results shall be the responsibility of the City Clerk and shall be open to all Stakeholders who may observe, but in no way interfere with, influence or otherwise disrupt the election process. Notwithstanding the foregoing, no candidate shall be allowed on the premises of a polling site, except for the time required to vote, from the opening of the polling site(s) until the completion of voting.
- (3.) Elections shall be conducted by secret ballot and results determined by a plurality of votes. Ties, if any, shall be decided by a coin toss immediately following the tally and prior to the announcement of election results.

(C.) TERM LIMITS

No person shall serve more than three (3) consecutive terms on the Board, excluding any service prior to the Board's March 2004 election. A person who has served for three (3) consecutive terms may return to the Board by appointment after one (1) year off of the Board.

(D.) OFFICERS.

A duly elected Board shall elect a President, Vice-President, Secretary, Corresponding Secretary and Treasurer from among members of the existing Board. The President, Vice-President, Treasurer, Secretary and Corresponding Secretary shall be elected by a majority vote of the Board for a term of one year at the first meeting following the certification of the election and seating of the new board.

**Comment [RT15]:** Moved from Page 1 Purpose, Mission and Policy

**Comment [RT16]:** add

(E.) OFFICER VACANCIES

If the President is unable to complete his or her term of office for any reason, then the Vice-President shall become the President for the duration of that term and the Board shall immediately elect a new Vice-President by majority vote to complete that term. If the Vice-President, Treasurer, Secretary or Corresponding Secretary is unable to complete his or her term of office for any reason, including removal pursuant to this article, then the Board shall immediately elect a new Vice-President, Treasurer, Secretary or Corresponding Secretary by majority vote to complete that term.

(F.) COMMITTEES

**Comment [RT17]:** Replace with STANDING COMMITTEES AND THEIR DUTIES



The Board shall establish a system to appoint Stakeholders to standing committees and/or advisory committees, as necessary. Standing committees shall meet not less than twice each quarter. No standing committee shall be comprised of more than four (4) members of the Board. All committees established or disbanded by the Board shall be noted in the minutes by the Secretary.

**Comment [RT18]:** Replace with - Committee chairpersons shall appoint up to three (3) board members and as many stakeholders as are necessary to facilitate the work of the standing committee.

(G.) LOSS OF ELIGIBILITY

Each Board member must be a Stakeholder. If a Board member no longer qualifies as a Stakeholder during his or her term of office, then his or her membership on the Board shall immediately terminate. A Youth member who becomes eighteen (18) years of age during his or her term of office shall complete the term or office.

(H.) VACANCY ON THE BOARD

A vacancy on the Board shall be filled by a Stakeholder of the same category, as defined in Article VIII herein, as the person who held the seat prior to its vacancy, pursuant to the following procedure:

- (1.) Any Stakeholder(s) interested in filling a vacant seat on the Board shall submit a written application to the Secretary.
- (2.) The Secretary shall promptly forward to all members of the Board copies of the applications of all Stakeholders qualified to hold the vacant seat.
- (3.) The President shall appoint an applicant to fill the vacancy not later than the second Board meeting following the vacancy, subject to review, discussion and majority approval of the Board at the meeting.

When a vacant seat is filled by the aforementioned process that seat shall be filled only until the next Board election, at which time the seat shall be filled by election of the Stakeholders. In no event shall a vacant seat be filled where the next Board election is scheduled to be held within ninety (90) days from the beginning of the vacancy.

(I.) REMOVAL OF A BOARD MEMBER

A Board member shall be automatically removed from the Board upon two (2) unexcused absences from regularly scheduled Board meetings or upon two (2) unexcused absences from regularly scheduled meetings of committees of which the Board member is a member.

A Board member may be removed from the Board for a violation of the Bylaws, Operating Procedures or Code of Conduct following a Board member's or Stakeholder's submission to the Board of a petition which:

- 1) Identifies the Board member to be removed
- 2) States the reason for removal in reasonable detail
- 3) Contains the signatures of at least three (3) Board members or fifty (50) Stakeholders

The petition shall be delivered simultaneously to all Board members and the matter placed on the agenda in compliance with the Brown Act and scheduled for a vote at the next regular Board meeting. A vote of No Confidence by a two thirds (2/3) majority of the attending Board members shall be necessary to remove the identified Board member forthwith. The Board member who is the subject of the removal action shall have the right to deliver to Board members a written statement about the matter and/or speak at the Board meeting prior to the vote, but shall not be counted as part of the quorum, nor

allowed to vote on the matter. If a quorum of the Board is not present, the matter shall be placed on the agenda of the next regular Board meeting and every meeting thereafter, until such time as a vote is taken. Enforcement of this Board member removal process is subject to legal advice from the office of the City Attorney of Los Angeles.

#### (f.) REMOVAL OF OFFICERS

An Officer may be removed from office following a Board member's submission to the Board of a petition which:

- 1) Identifies the Officer to be removed
- 2) States the reason for removal in reasonable detail
- 3) Contains the signatures of at least three (3) Board members

The petition shall be delivered simultaneously to all Board members and the matter placed on the agenda in compliance with the Brown Act and scheduled for a vote at the next regular Board meeting. A vote of No Confidence by a simple majority of the attending Board members shall be necessary to remove the identified Officer forthwith. The Officer who is the subject of the removal action shall have the right to deliver to Board members a written statement about the matter and/or to speak to the Board meeting prior to the vote, but shall not be counted as part of the quorum, nor allowed to vote on the matter. If a quorum of the Board is not present the matter shall be placed on the agenda of the next Board meeting, and every meeting thereafter, until such time as a vote is taken.

Enforcement of this Officer removal process is subject to legal advice from the Office of the City Attorney of Los Angeles.



#### ARTICLE X MEETINGS

All SCNC meetings, as that term is defined by the Ralph M. Brown Act ("Brown Act"), shall be noticed, posted and conducted in accordance with the Brown Act.

(A.) The Board shall hold as many Board meetings as it desires, but not fewer than two (2) scheduled meetings per calendar quarter. Special meetings may be called by the President, a majority of Board members, or a majority of Board officers as defined in Article IV, whenever necessary. A minimum 24 hour notice of a special meeting must be delivered simultaneously to each Board member by first class mail, electronic mail, facsimile or telephone.

(B.) Board meetings shall be held in the Area. Procedural rules for the conduct of Board and committee meetings shall be developed and adopted by the Board and may be modified by the Board.

(C.) Notwithstanding the requirements of the Brown Act, the posting of Board and committee meeting notices shall include the locations listed on the public posting log filed with the SCNC application for certification, such additional locations as may from time to time be

approved by the board, and/or alternative locations approved by DONE and wherever possible one (1) local publication tailored to reach the largest number of identifiable Stakeholders in the Area.

- (D.) No Official Action of the Board shall be taken in the absence of a quorum, consisting of eight (8) Board members who are authorized to vote. After establishment of a quorum, the Board may approve any Official Action by majority vote of the Board members constituting that quorum.
- (E.) Other rules governing the conduct of Board and committee meetings may be established by the Board and published in accordance with the Brown Act.
- (F.) The Board may reconsider and/or amend any Official Action it has approved if that reconsideration and/or amendment takes place either at the same Board meeting at which the original Official Action was approved, or at the next regular meeting.

Upon approving a motion for reconsideration or to amend, the Board shall:

- (1) Hear the matter and determine whether to take a new Official Action. If the motion to reconsider or amend an Official Action is to be scheduled at the next Board meeting then two (2) items shall be placed on the agenda for that meeting:
  - (A.) A motion for reconsideration of or to amend the described Official Action, and,
  - (B.) A proposed new Official Action should be the motion to reconsider or to amend be approved.

A motion for reconsideration or to amend may only be made by a Board member who previously voted on the prevailing side of the original Official Action. If a motion for reconsideration or to amend is not made on the date the Official Action was taken, then a Board member on the prevailing side of the Official Action who desires reconsideration or amendment at the next Board meeting shall submit a memorandum to the Secretary which identifies the Official Action to be reconsidered or amended, states a reason for the reconsideration or amendment in reasonable detail and offers a proposed different Official Action to be approved at the next regular Board meeting.

- (G.) If the Board has not adopted its own rules for conducting Board and committee meetings, then the Board and committees shall follow Roberts Rules of Order. The Board may, from time to time, adopt and set forth in writing such other rules as it deems appropriate which shall, unless contrary to applicable local, state or federal law, or these Bylaws, take precedence where there is a conflict with Roberts Rules of Order. All committee meetings shall be governed by any written rules adopted by the Board for conduct of meetings, or by Robert's Rules of Order, where no Board rule applies, unless contrary to applicable local, state or federal law or by these Bylaws.

**d. MOTION:** The board of the Studio City Neighborhood Council approves the following amendment to Article IX, Section J, Paragraph 2 that replaces the current language with these revisions (in italics):

***(2) states the reason for removal in sufficient detail so as to allow the Officer the opportunity to respond.***

16. Crime & Safety Committee report by **Wayne Kartin** (10 min).

17. Government Affairs Committee Report by **Barbara Monahan Burke** (15 min).

**a. Presentation and possible motion related to the VANC Proposal for the Restructuring of the Neighborhood Council System as Regional Governance. Presentation by Barbara Monahan Burke** (10 min).

17. Comments from Board Members on subject matters within the Board's jurisdiction (10 min).

18. Adjournment (1 min).



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## SPECIAL BOARD MEETING AGENDA

**WEDNESDAY, November 17 , 2010**

**7PM**

**at**

**CBS Studio Center, Building 8, MPR-3  
4024 Radford, Studio City CA, 91604**

**PRESIDENT**

John T. Walker

**VICE PRESIDENT**

Todd Royal

**TREASURER**

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1. Call to Order and Roll Call. (1 min).
2. Approval of Minutes. (none).
3. Public Comment on non-agenda items within the Committee's jurisdiction.
4. Member's Responses to Public Comments.
5. Presentation, discussion and possible Motion regarding conditions to the Equinox. **Karo Torossian (Council member Paul Krekorian's office)** (15 min). Information attached.

Equinox at Sportsmen's Lodge

The Studio City Neighborhood Council will support the development of the Equinox at Sportsmen's Lodge with the following agreed upon conditions.

- A. The applicant to work with feedback from the community to create the design of the new building to be more conducive to the lodge motif and the Ventura-Cahuenga Blvd. Corridor Specific Plan and Studio City Streetscape.
- B. Shared parking between the Sportsmen's Lodge Hotel, Banquet Facilities and Equinox with a Plan Approval and public hearing one year from the opening of Equinox held to determine that the shared parking is not disrupting the neighborhood. At that time additional conditions can be applied to the project to alleviate the any parking impacts caused by the project, in addition the ZA can require another Plan Approval at a later time.
- C. Applicant to work with MTA and DOT to move bus stops on Ventura Blvd. east of Coldwater Canyon to west of Coldwater Canyon.

- D. No outside parking space rentals.
- E. Provide lines parking spaces for over-sized vehicles.
- F. Right turn only lane at the northeast corner of Ventura/Coldwater.
- G. Work with LADOT to examine the feasibility of a signal at Goodland Avenue at Ventura, if feasible applicant should install signal.
- H. Right turn only from Alcove Avenue driveway on to Ventura Blvd.
- I. Right turn only from southern driveway (allowing left turn from the northern driveway) onto Coldwater Canyon.
- J. Double trucks are preferred for construction hauling, if feasible in regards to turn ratios out of the hotel parking driveways. Construction hauling must consider the DWP trunk line, and other public improvements on the routes. Haul Route selection must also consider the traffic on the local roads and its ability to accessing the roads and freeway ramps.
- K. Agree that the 10 foot buffer at the northern property line from Coldwater Canyon east will be at the river level partially under the cantilever and comply with the LARIO design to save the existing parking spaces on the cantilevered area over the river right-away.
- L. Retain and expose the current fencing along Ventura Blvd. and create a tie in with the LARIO. Suggest a water feature leading from the southern property line to the northern property line. Suggest the water features throughout the property be updated to include the LARIO and lodge theme.
- M. Landscaping to be reviewed by the Studio City Neighborhood Council to include Studio City Streetscape and LARIO plantings. Suggest the landscaping may be used as a showcase for what is the best type of plants. Include a placard regarding this historic area to Valley life.
- N. Valet parking to be provided during large events at the banquet facility.

**6. Adjournment (1 min).**