

SCNC BOARD

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**SUSTAINABILITY
COMMITTEE MINUTES
From September 6, 2018
Committee Meeting**

4024 Radford Avenue, Editorial 2, Room 6
Studio City, CA 91604
(818) 655-5400

PRESIDENT
Patrick Lewis
VICE PRESIDENT
Rob Schiller
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SECRETARY**
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Committee Members: Brian Carroll (Chair), Cheryl Bricker (Vice-Chair, Stakeholder), Carolyn Casavan (Stakeholder), Richard Adams (Stakeholder), Jan Ross (Stakeholder), Heidi MacKay (Board member), Melanie Winter (Stakeholder), L. Stephanie Tait (Stakeholder), Patrick Lewis (President, ex-officio)

1. Call to Order & Roll Call (1 min).
 - a. **Call to order 7:12PM.**
 - b. **Present: Brian Carroll, Heidi MacKay, L. Stephanie Tait, Melanie Winter**
 - c. **Excused Absence: Cheryl Bricker, Richard Adams, Jan Ross**
 - d. **Absence: Carolyn Casavan**
 - e. **Notes: Quorum present. As told by Lisa Cahan Davis, Carolyn Casavan may have stepped away from the committee, but as yet have heard no official word. Melanie Winter was late for the roll call, but was present for the meeting.**
2. Update by the Committee Chair (2 min).
 - a. **Establishing bridge between Sustainability Committee's then and now. Status on motions and projects from committee members.**
3. Update by former Sustainability Committee Chair, Lisa Cahan Davis (5 min).
 - a. **Lisa Cahan Davis talks about the history of the committee's foundation as an offshoot standing committee from the Outreach. Recommends utilizing alliances between Outreach and other same-minded neighborhood and city-wide organizations. Standing motions will need groundwork to implement, process truncated with lack of board secretary and corresponding secretary. Caveat that progress might have taken place between last meeting and the present. Recommend assigned ownership to projects. Sees no borders between neighborhoods regarding Sustainability issues as everyone is affected.**
4. Public Comments on non-agenda items within the Committee's jurisdiction.

a. MOTION to make Lane Semper a committee member. Unanimous vote to approve.

5. Response(s) to public comments by Committee Members (5 min).
 - a. Heidi MacKay concern about gas-powered leaf blowers, will address later.
6. Update on Sustainability Motions passed by SCNC Board in June 2017:
 - a. "The Board of the Studio City Neighborhood Council requests that the Bureau of Engineering consider Studio City for their green infrastructure pilot program." – **Lisa Cahan Davis will follow up.**
 - b. "The Board of the Studio City Neighborhood Council requests the City of Los Angeles become a zero or ultra-low emissions ground maintenance operation, similar to the one adopted by the City of South Pasadena." – **organization reached out to us to support cause to stop the use of gas-powered equipment. Lisa Cahan Davis will follow up.**
 - c. "The Board of the Studio City Neighborhood Council asks Councilmember Paul Krekorian to request from the LAPD their policies and procedures for the enforcement of the Municipal 112.04(c) gas-powered leaf blower ban. Additionally, we ask that Councilmember Krekorian receive a quarterly update on their enforcement metrics to share with the community." **Speaking with Councilmember Krekorian's office, they do not have enforcement in place. Lane Semper talked about personal experience with the repercussions of reporting gas-powered leaf blower use. Further discussion about state of the neighborhood. Suggestion to start with businesses. Neighborhood Councils could educate the public.**
 - d. **Comment submitted from Richard Adams: old business, still support, but with no secretary, good luck. Committee will need to step up and do the Board's job for them to move forward.**
7. Presentation, discussion and possible motion, if matters are not already in a working group or with approved motion in another committee, with respect to: (30 mins).
 - a. "The Board of the Studio City Neighborhood Council requests Council District 2 to publicly share the tree removal report received from CFAC. The public notice shall be easily accessible and timely available via a new static "Tree Removal" page connected to the current <http://www.paulkrekorian.org/environment> webpage." Motion would be sent to a) CD2 b) Public Works." **Cross discussion. Follow-up needed. No motion presented or passed.**
 - b. "Establish due process and replacement trees for tree removal under new sidewalk repair program. Potentially "halt" rebate program until program short-term and long-term plan is defined along with key performance indicators (costs, success drivers, etc.)" **Cross discussion. Follow-up needed. No motion presented or passed.**
 - c. "Request City of Los Angeles, DWP, and Department of Urban Forestry establish a proper tree care program/guideline instead of tree trimming (stop the mal-pruning, get skilled inspectors, minimize "2nd trip back", etc.) and infringement violators/violations rehabilitation program. Also, demand a quality control (backend) system to verify tree trimming processes keep to guidelines." **Cross discussion. Follow-up needed. No motion presented or passed.**
 - d. Request Bylaws or Budget Committee to create a MOU and guideline for SCNC funding on Sustainable/Environmental/Green projects brought to

Board. May include (a) Final maintenance/replacement plan presented at time of funding request, (b) Guidelines on what SCNC receives as to SCNC icon on site, eblast to recipients' followers/patrons/etc., (c) Establish standards of "health of projects" Year over Year for 10 year period and if any are not meeting standards, funding request will be denied until standards met (d) Articulate the financial partners tied into project besides the request to SCNC (% project owned per entity), (e) Provide 3 quotes for SCNC to pay directly for best vendor/service with funding request (f) Plans for project, including plant selection, are approved by SCNC Board if funding is 40% or more of entire project (preference NATIVE plants before any other option), (g) All project plans are presented up front when funds are requested and IF anything alters from approved plans, the funds would be frozen until new plans are reviewed...in other words Board does not approve "changeable" plans, (h) no permanent branded signage larger than 8.5x11 at site for any SCNC funded projects, etc. from committee.

Cross discussion. Follow-up needed. No motion presented or passed.

- e. Comment submitted from Richard Adams: A-C: Support. D: Support. Change "Native Plants" to "LA RIO Palate" i'm a native fan, but most of SCNC is in the RIO overlay, and there is a broader selection to chose from, so you don't get push back from "native plants are ugly" fools. add the inch sign (") after 8.5 and 11 in the sign limit part.**

8. Discussion and possible motion for the following:

- a. We the Studio City Neighborhood Council formally agree to be a member of the Neighborhood Council Sustainability Alliance. The Neighborhood Council Sustainability Alliance advances sustainability and resilience across Los Angeles through advocacy, sharing of best practices, and community action. **MOTION unanimously approved. Committee recommends Melanie Winter to be SCNC representative to the Neighborhood Council Sustainability Alliance.**

- b. Comment submitted from Richard Adams: it's important that at least some of the SCNC be seen as being active and participatory in the bigger scheme of things.**

9. Comments from members on subject matter within the Committee's Jurisdiction. (5 min).

10. Closing comments by the Committee Chair (3 min).

Discussion on new normal meeting time.

11. Adjournment (1 min).

Studio City Neighborhood Council Committee Meeting Agendas are posted for public review on the SCNC website at studiocitync.org and at the CBS Studio Center Radford and Colfax gates.

The SCNC meetings are held on an active studio lot. Due to security issues, all stakeholders are required to park in the studios parking structure. There are a limited number of accessible parking spaces in front of the meeting room and while there is no direct path of travel to the meeting room via a sidewalk, the studio and NC want to assure that stakeholders with disabilities are able to access the meeting without difficulty.

Stakeholders with disabilities who have a valid DMV placard, use a wheelchair, walker or cane, and/or those who have difficulties walking distances should contact (860)490-9883 or bcarroll@studiocitync.org to request shuttle assistance at least 24 hours prior to the meeting in order for the studio to arrange services for the meeting.

PUBLIC INPUT AT NEIGHBORHOOD COUNCIL MEETINGS

The public is requested to fill out a "Speaker Card" to address the Board on any item on the Agenda PRIOR to the Board taking action on an item. Comments from the public on Agenda items will be heard only when the respective item is being considered. Comments on other matters, not appearing on the Agenda that are within the Board's subject matter jurisdiction, will be heard during the Public Comments On Non-Agenda Items period.

AMERICAN WITH DISABILITIES ACT

As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and, upon request, will provide reasonable accommodation to ensure equal access to its programs, services and activities. Sign language interpreters, assistive listening devices and other auxiliary aids and/or services, may be provided upon request. To ensure availability of services, please make your request at least three (3) business days (72 hours) prior to the meeting you wish to attend by contacting the Studio City Neighborhood Council (860)490-9883 or by e-mail to bcarroll@studiocitync.org.

RECONSIDERATION PROCESS

Reconsideration of a vote by the Board may be called as a motion by the Board members that voted on the prevailing side of the decision.

GRIEVANCE PROCESS

A stakeholder or group of stakeholders may present a grievance concerning the legality of actions by the Board during public comment. Substantive grievances will be examined by a panel set by the Board and the decisions may be appealed to the Department of Neighborhood Empowerment.

PUBLIC ACCESS OF RECORDS

In compliance with Government Code Section 54957.5, non-exempt writings that are distributed to a majority or all of the Board in advance of a meeting, may be viewed at our website at studiocitync.org or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda please contact office@studiocitync.org.

SCNC BYLAWS

Please be advised that the Bylaws of the Studio City Neighborhood Council provide a process for reconsideration of actions as well as a grievance procedure. For your convenience, the Bylaws are available during every meeting.