

**SCNC BOARD**

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Richard Niederberg  
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Craig Radow  
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Rob Schiller  
Andrew Sussman  
Richard Welsh  
Denise Welvang



**SUSTAINABILITY  
COMMITTEE  
SPECIAL MEETING  
Thursday, September 6, 2018  
7:00 PM**

4024 Radford Avenue, Editorial 2, Room 6  
Studio City, CA 91604  
(818) 655-5400

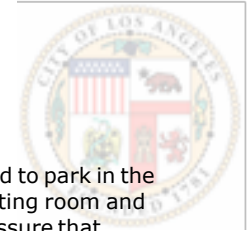
**PRESIDENT**  
Patrick Lewis  
**VICE PRESIDENT**  
Rob Schiller

**TREASURER**  
Richard Welsh

**SECRETARY**  
<Vacant>

**CORRESPONDING SECRETARY**  
<Vacant>

[www.StudioCityNC.org](http://www.StudioCityNC.org)



The SCNC meetings are held on an active studio lot. Due to security issues, all stakeholders are required to park in the studios parking structure. There are a limited number of accessible parking spaces in front of the meeting room and while there is no direct path of travel to the meeting room via a sidewalk, the studio and NC want to assure that stakeholders with disabilities are able to access the meeting without difficulty. Stakeholders with disabilities who have a valid DMV placard, use a wheelchair, walker or cane, and/or those who have difficulties walking distances should contact (818) 384-1942 or [rvilla@studiocitync.org](mailto:rvilla@studiocitync.org) to request shuttle assistance at least 24 hours prior to the meeting in order for the studio to arrange services for the meeting. "Sign Language Interpreters, Communication, Access, Real-Time Transcription(CART), Assistive Listening Devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability, you are advised to make your request at least 72 hours prior to the meeting you wish to attend. Due to difficulties in securing Sign Language Interpreters, five or more business days notice is strongly recommended. For additional information, please contact: contact (818) 384-1942 or [rvilla@studiocitync.org](mailto:rvilla@studiocitync.org) or email [office@studiocitync.org](mailto:office@studiocitync.org) The public is requested to fill out a "Comment Card" to address the Board on any item of the agenda prior to the Board taking action on an item. Comments from the public on Agenda items will be heard only when the respective item is being considered. Comments from the public on other matters not appearing on the Agenda that is within the Board's subject matter jurisdiction will be heard during the Public Comment period. Public comment is limited to two minutes per speaker, unless directed otherwise by the presiding officer of the Board. The agenda is posted for public review at: Studio City Neighborhood Council website ([www.studiocitync.org](http://www.studiocitync.org)); as well as CBS Studio Center, Radford and Colfax gates. In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the Board in advance of a meeting, may be viewed at our website by clicking on the following link: [www.studiocitync.org](http://www.studiocitync.org) or, at the scheduled meeting.

Committee Members: Brian Carroll (Chair), Cheryl Bricker (Vice-Chair, Stakeholder), Carolyn Casavan (Stakeholder), Richard Adams (Stakeholder), Jan Ross (Stakeholder), Heidi MacKay (Board member), Melanie Winter (Stakeholder), L. Stephanie Tait (Stakeholder), Patrick Lewis (President, ex-officio)

1. Call to Order & Roll Call (1 min).
2. Update by the Committee Chair (2 min).
3. Update by former Sustainability Committee Chair, Lisa Cahan Davis (5 min).
4. Public Comments on non-agenda items within the Committee's jurisdiction.
5. Response(s) to public comments by Committee Members (5 min).
6. Update on Sustainability Motions passed by SCNC Board in June 2017:
  - a. "The Board of the Studio City Neighborhood Council requests that the Bureau of Engineering consider Studio City for their green infrastructure pilot program."
  - b. "The Board of the Studio City Neighborhood Council requests the City of Los Angeles become a zero or ultra-low emissions ground maintenance operation, similar to the one adopted by the City of South Pasadena."
  - c. "The Board of the Studio City Neighborhood Council asks Councilmember Paul Krekorian to request from the LAPD their policies and procedures for the enforcement of the Municipal 112.04(c) gas- 2 powered leaf blower ban. Additionally, we ask that Councilmember Krekorian receive a

- quarterly update on their enforcement metrics to share with the community.”
7. Presentation, discussion and possible motion, if matters are not already in a working group or with approved motion in another committee, with respect to: (30 mins).
    - a. "The Board of the Studio City Neighborhood Council requests Council District 2 to publicly share the tree removal report received from CFAC. The public notice shall be easily accessible and timely available via a new static "Tree Removal" page connected to the current <http://www.paulkrekorian.org/environment> webpage." Motion would be sent to a) CD2 b) Public Works.
    - b. Establish due process and replacement trees for tree removal under new sidewalk repair program. Potentially "halt" rebate program until program short-term and long-term plan is defined along with key performance indicators (costs, success drivers, etc.)
    - c. Request City of Los Angeles, DWP, and Department of Urban Forestry establish a proper tree care program/guideline instead of tree trimming (stop the mal-pruning, get skilled inspectors, minimize "2nd trip back", etc.) and infringement violators/violations rehabilitation program. Also, demand a quality control (backend) system to verify tree trimming processes keep to guidelines.
    - d. Request Bylaws or Budget Committee to create a MOU and guideline for SCNC funding on Sustainable/Environmental/Green projects brought to Board. May include (a) Final maintenance/replacement plan presented at time of funding request, (b) Guidelines on what SCNC receives as to SCNC icon on site, eblast to recipients' followers/patrons/etc., (c) Establish standards of "health of projects" Year over Year for 10 year period and if any are not meeting standards, funding request will be denied until standards met (d) Articulate the financial partners tied into project besides the request to SCNC (% project owned per entity), (e) Provide 3 quotes for SCNC to pay directly for best vendor/service with funding request (f) Plans for project, including plant selection, are approved by SCNC Board if funding is 40% or more of entire project (preference NATIVE plants before any other option), (g) All project plans are presented up front when funds are requested and IF anything alters from approved plans, the funds would be frozen until new plans are reviewed...in other words Board does not approve "changeable" plans, (h) no permanent branded signage larger than 8.5x11 at site for any SCNC funded projects, etc. from committee.
  8. Discussion and possible motion for the following:
    - a. We the Studio City Neighborhood Council formally agree to be a member of the Neighborhood Council Sustainability Alliance. The Neighborhood Council Sustainability Alliance advances sustainability and resilience across Los Angeles through advocacy, sharing of best practices, and community action.
  9. Comments from members on subject matter within the Committee's Jurisdiction. (5 min).
  10. Closing comments by the Committee Chair (3 min).
  11. Adjournment (1 min).

**The Studio City Neighborhood Council Agenda is posted for public review at the following locations below and is posted on the SCNC website [www.StudioCityNC.org](http://www.StudioCityNC.org), CBS Studio Center, Radford and Colfax gates.**

**PUBLIC INPUT AT NEIGHBORHOOD COUNCIL MEETINGS** – The public is requested to fill out a “Speaker Card” to address the Board on any item on the Agenda PRIOR to the Board taking action on an item. Comments from the public on Agenda items will be heard only when the respective item is being considered. Comments on other matters, not appearing on the Agenda that are within the Board’s subject matter jurisdiction, will be heard during the Public Comments On Non-Agenda Items period.

**THE AMERICAN WITH DISABILITIES ACT** - As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and, upon request, will provide reasonable accommodation to ensure equal access to its programs, services and activities. Sign language interpreters, assistive listening devices and other auxiliary aids and/or services, may be provided upon request. To ensure availability of services, please make your request at least three (3) business days (72 hours) prior to the meeting you wish to attend by contacting the Studio City Neighborhood Council (818) 384-1942 or by e-mail to [rvilla@studiocitync.org](mailto:rvilla@studiocitync.org).

**PUBLIC ACCESS OF RECORDS**

In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the Board in advance of a meeting, may be viewed at our website by clicking on the following link [www.StudioCityNC.org](http://www.StudioCityNC.org) : or, at the scheduled meeting.

**RECONSIDERATION PROCESS** - Reconsideration of a vote by the Board may be called as a motion by the Board members that voted on the prevailing side of the decision.

**GRIEVANCE PROCESS** - A stakeholder or group of stakeholders may present a grievance concerning the legality of actions by the Board during public comment. Substantive grievances will be examined by a panel set by the Board and the decisions may be appealed to the Department of Neighborhood Empowerment.

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**SCNC BYLAWS** - Please be advised that the Bylaws of the Studio City Neighborhood Council provide a process for reconsideration of actions as well as a grievance procedure. For your convenience, the Bylaws are available during every meeting.