

SCNC BOARD

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BYLAWS AND PROCEDURES COMMITTEE MEETING

MONDAY, FEBRUARY 7th, 2022 at 7:00 PM

Zoom Meeting Online or By Telephone

<https://us02web.zoom.us/j/82767675295>

Meeting ID: 827 6767 5295

Or dial 669-900-6833 to Join the Meeting

Then Enter This Webinar ID: 827 6767 5295 and Press #

Committee Members: Jeff Hartwick (Board Member & Corresponding Secretary, Chair) Scott Mandell (Board Member & Vice President), Richard Neiderberg (Board Member), Randall Fried (Board Member & President, ex-officio)

1. Call to Order & Roll Call. (1 min)
2. Approval of prior minutes. (1 min)
3. Chair update. (5 min)
4. Public Comments and possible clarification on non-agenda items within the committee's jurisdiction (1 min per speaker, 10 minutes max each agenda item). If you are accessing the meeting by phone, please use *9 (star 9) to raise hand, and *6 (star 6) to unmute.
5. Comments by any other public officials and or staff (DONE, Council, elected/appointed officials, etc.). (10 minutes extendable by chair)
6. Discussion and possible motion amending Article III, Section 1, paragraph J(6) of the Studio City Neighborhood Council Operating Procedures regarding the removal of chairpersons and Board members from committees.

LINK to SCNC Operating Procedures:

<https://www.studiocitync.org/pdfs/OPERATING-PROCEDURES-10212020.pdf>

7. Discussion and possible motion amending Article II, Section 1, paragraph A of the Studio City Neighborhood Council Operating Procedures in order to ensure timely dissemination and filing of official Board correspondence and documents.
8. Discussion and possible motion amending Article V of the Studio City Neighborhood Council Bylaws by adding a conflicts of interest disclosure provision in order to prevent conflicts of interest on issues before the Board.

LINK to SCNC Bylaws:

<https://www.studiocitync.org/pdfs/SCNC%20Approved%20Bylaws%2002172021.pdf>

9. Discussion re: items/guests/issues for future meetings. (4 min)
10. Closing Comments by the Committee Chair. (1 min)
11. Adjournment. (1 min)

Studio City Neighborhood Council Committee Meeting Agendas are posted for public review on the SCNC website at studiocitync.org and at the CBS Studio Center Radford and Colfax gates.

VIRTUAL MEETING TELECONFERENCING NUMBER FOR PUBLIC PARTICIPATION IN CONFORMITY WITH THE SEPTEMBER 16, 2021 ENACTMENT OF CALIFORNIA ASSEMBLY BILL 361 (RIVAS) AND DUE TO CONCERNS OVER COVID-19, THE STUDIO CITY NEIGHBORHOOD COUNCIL MEETING WILL BE CONDUCTED ENTIRELY WITH A CALL-IN OPTION OR INTERNET-BASED SERVICE OPTION.

Every person wishing to address the Neighborhood Council must dial 669-900-6833, and enter the Meeting ID and then press # to join the meeting. Instructions on how to sign up for public comment will be given to listeners at the start of the meeting. Press *6 to mute and unmute and *9 to raise and lower your hand.

THE AMERICAN WITH DISABILITIES ACT - As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and, upon request, will provide reasonable accommodation to ensure equal access to its programs, services, and activities. Sign language interpreters, assistive listening devices, and other auxiliary aids and/or services, may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting you wish to attend by contacting the Department of Neighborhood Empowerment by email: NCsupport@lacity.org or phone: (213) 978-1551.

PUBLIC ACCESS OF RECORDS – In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed at 4024 Radford Ave. Editorial Bldg. 2, Room 6. Studio City, CA 91604 and at our website: www.studiocitync.org or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact Randall Fried at (323) 828-2149 or email: rfried@studiocitync.org

PUBLIC INPUT AT NEIGHBORHOOD COUNCIL MEETINGS – The public is requested to dial *9, when prompted by the presiding officer, to address the Board on any agenda item before the Board takes an action on an item. Comments from the public on agenda items will be heard only when the respective item is being considered. Comments from the public on other matters not appearing on the agenda that are within the Board’s jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Board meeting. Public comment is limited to 2 minutes per speaker, unless adjusted by the presiding officer of the Board.

Public comment cannot be required to be submitted in advance of the meeting, only real-time public comment is required. If there are any broadcasting interruptions that prevent the public from observing or hearing the meeting, the meeting must be recessed or adjourned. If members of the public are unable to provide public comment or be heard due to issues within the Neighborhood Council’s control, the meeting must be recessed or adjourned.

NOTICE TO PAID REPRESENTATIVES - If you are compensated to monitor, attend, or speak at this meeting, City law may require you to register as a lobbyist and report your activity. See Los Angeles Municipal Code Section 48.01 et seq. More information is available at ethics.lacity.org/lobbying. For assistance, please contact the Ethics Commission at (213) 978-1960 or ethics.commission@lacity.org

PUBLIC POSTING OF AGENDAS – Neighborhood Council agendas are posted for public review as follows:

- CBS Studio Center outside the Radford and Colfax gates.
- <http://www.studiocitync.org/>
- You can also receive our agendas via email by subscribing to L.A. City’s Early Notification System at

<https://www.lacity.org/government/subscribe-agendasnotifications/neighborhood-councils>

or view all citywide NC meetings at:

<https://www.lacity.org/government/meeting-calendars/neighborhood-council-meetings>