LEGALLY REQUIRED OFFICIAL POSTING - PLEASE DO NOT REMOVE UNTIL AFTER BELOW DATE AND TIME

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> **TREASURER** Rick Rosner

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AGENDA Bylaws & Operating Procedures Committee Regular Meeting Monday, October 5th, 2020 7:00 PM

In conformity with the Governor's Executive Order N-29-20 (MARCH 17, 2020) and due to concerns over COVID-19, this Studio City Neighborhood Council meeting will be conducted entirely telephonically.

Join Zoom Meeting https://zoom.us/j/98473980210

or Telephone: US: +**1 669 900 6833** Meeting ID: 984 7398 0210#

Please attempt to join the meeting 15 mins early to allow for technical difficulty. Instructions on how to sign up for public comment will be given to listeners at the start of the meeting.

Committee Members: Nancy Kremer (Chairman, Board Member), Richard Neiderberg (Board Member), Alexa Steinberg (Board Member), Randall Fried (President, ex-officio)

- 1. Call to Order.
- 2. Public Comments on agenda and non-agenda items within the Committee's jurisdiction.

- 3. Chair Report. File Meeting Minutes from September, 2020.
- 4. Discussion and possible motion regarding Bylaws Article V Section 1 Letter F. "The Board shall, not later than its meeting in the month prior to the election, certify by majority vote, and publish a list of organizations which it determines meet the requirements herein. Any Stakeholder may propose, and the Board may, by majority vote, add or delete any organization to or from the certified list at any time and promptly post any changes thereto."
- 5. Discussion and possible motion regarding updates/corrections to Operating Procedures to bring consistent to Bylaws.
- 6. Comments from Members
- 7. Adjourn.

PUBLIC INPUT AT NEIGHBORHOOD COUNCIL MEETINGS

The public is requested to dial *9, when prompted by the presiding officer, to address the Board/ Committee on any agenda item before the an action is taken. Comments from the public on agenda items will be heard only when the respective item is being considered. Comments from the public on other matters not appearing on the agenda that are within the Board/Committee's jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Board/Committee is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future meeting. Public comment is limited to three minutes per speaker, unless adjusted by the presiding officer of the meeting.

AMERICAN WITH DISABILITIES ACT

As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and, upon request, will provide reasonable accommodation to ensure equal access to its programs, services and activities. Sign language interpreters, assistive listening devices and other auxiliary aids and/or services, may be provided upon request. To ensure availability of services, please make your request at least three (3) business days (72 hours) prior to the meeting you wish to attend by contacting the Studio City Neighborhood Council (860)490-9883 or by e-mail to rfried@studiocitync.org.

PUBLIC ACCESS OF RECORDS

In compliance with Government Code Section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed at our website at <u>studiocitync.org</u> or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact <u>rfried@studiocitync.org</u>

PUBLIC POSTING OF AGENDAS

SCNC Meeting Agendas are posted for public review on the SCNC website at <u>studiocitync.org</u> and at the CBS Studio Center Radford and Colfax gates.

August 31st, 2020

The regular September monthly meeting of the Bylaws Committee of the Studio City Neighborhood Council was held at 7:00pm on Monday, August 31st, 2020 on a Zoom Virtual Meeting. This meeting, normally scheduled for the first Monday of the month, was a held a week earlier to accommodate the Labor Day holiday.

Quorum Established.

MEETING MINUTES

Meeting Called to Order at 7:02pm. Committee Members present: Nancy, Alexa, Richard, and President Fried in attendance for a portion. Several Stakeholders present for portions of the meeting.

Public Comments on agenda and non-agenda items within the Committee's jurisdiction. None. Chair offered Public Comment on each Agenda Item as we addressed it.

Chair Report: Minutes from August, 2020 Regular meeting filed without objection. Reminder that the motion at the August Board meeting regarding email addresses was postponed and will come again before the Board at the September meeting.

Discussion and possible motion regarding submitting Agenda's in jpeg format for posting on social media. No Motion.

Discussion and possible motion regarding the authority to appoint chairs of committees. No Motion.

Discussion and possible motion regarding language in Operating demonstrating proper language and documentation for motions. No Motion.

Discussion and possible motion regarding updates/corrections to Operating Procedures to bring consistent to Bylaws. No Motion. Chair update regarding August postponed Motion on Ad Hoc Committees, DONE plans to address with mandatory Bylaws language.

Comments from Members. None.

Meeting adjourned without objection at 7:43pm.

Respectfully Submitted, Nancy Kremer, Chair