

**SCNC BOARD**

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**AGENDA**  
**Bylaws & Operating Procedures Committee**  
**Regular Meeting for September due to Labor Day**  
**Monday, August 31st, 2020**  
**7:00 PM**

**In conformity with the Governor's Executive Order N-29-20 (MARCH 17, 2020)**  
**and due to concerns over COVID-19,**  
**this Studio City Neighborhood Council meeting**  
**will be conducted entirely telephonically.**

**Join Zoom Meeting**  
**<https://zoom.us/j/98473980210>**

or

Telephone:

US: +1 669 900 6833

Meeting ID: 984 7398 0210#

Please attempt to join the meeting 15 mins early to allow for technical difficulty.  
Instructions on how to sign up for public comment will be given to listeners at the start of the meeting.

Committee Members: Nancy Kremer (Chairman, Board Member), Richard Neiderberg (Board Member), Alexa Steinberg (Board Member), Randall Fried (President, ex-officio)

1. Call to Order.
2. Public Comments on agenda and non-agenda items within the Committee's jurisdiction.

3. Chair Report. File Meeting Minutes from August, 2020. This is the September meeting as the first Monday of the month of September falls on Labor Day. Reminder that Motion regarding email addresses was postponed and will come again before the Board at the September meeting.
4. Discussion and possible motion regarding submitting Agenda's in jpeg format for posting on social media.
5. Discussion and possible motion regarding the authority to appoint chairs of committees.
6. Discussion and possible motion regarding language in Operating demonstrating proper language and documentation for motions.
7. Discussion and possible motion regarding updates/corrections to Operating Procedures to bring consistent to Bylaws.
8. Comments from Members
9. Adjourn.

#### **PUBLIC INPUT AT NEIGHBORHOOD COUNCIL MEETINGS**

The public is requested to dial \*9, when prompted by the presiding officer, to address the Board/Committee on any agenda item before the an action is taken. Comments from the public on agenda items will be heard only when the respective item is being considered. Comments from the public on other matters not appearing on the agenda that are within the Board/Committee's jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Board/Committee is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future meeting. Public comment is limited to three minutes per speaker, unless adjusted by the presiding officer of the meeting.

#### **AMERICAN WITH DISABILITIES ACT**

As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and, upon request, will provide reasonable accommodation to ensure equal access to its programs, services and activities. Sign language interpreters, assistive listening devices and other auxiliary aids and/or services, may be provided upon request. To ensure availability of services, please make your request at least three (3) business days (72 hours) prior to the meeting you wish to attend by contacting the Studio City Neighborhood Council (860)490-9883 or by e-mail to [rfried@studiocitync.org](mailto:rfried@studiocitync.org).

#### **PUBLIC ACCESS OF RECORDS**

In compliance with Government Code Section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed at our website at [studiocitync.org](http://studiocitync.org) or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact [rfried@studiocitync.org](mailto:rfried@studiocitync.org)

#### **PUBLIC POSTING OF AGENDAS**

SCNC Meeting Agendas are posted for public review on the SCNC website at [studiocitync.org](http://studiocitync.org) and at the CBS Studio Center Radford and Colfax gates.

August 3rd, 2020

The regular monthly meeting of the Bylaws Committee of the Studio City Neighborhood Council was held at 7:00pm on Monday, August 3rd, 2020 on a Zoom Virtual Meeting.

Quorum Established.

### MEETING MINUTES

1. Meeting Called to Order at 7:00pm. Committee Members present: Nancy, Alexa, Richard, and President Fried in attendance. Unexcused absence Eric Preven. No Stakeholders present for duration of meeting.
2. Public Comments on agenda and non-agenda items within the Committee's jurisdiction. None.
3. Chair Report: Minutes from July Regular meeting, 2020 filed without objection. DONE has issued an updated Bylaws with new language on the Removal of a Board member. Eric Preven is removed from the Bylaws Committee for absences and general lack of communication.
4. Motion: Insert into Operating Procedures in Article 1 Section 1 add letter C and Article III Section 1, insert D, "All Board Members/Committee Chairs shall use SCNC email addresses for all business of the SCNC." Motion by Richard, 2nd by Alexa. Passes Unanimously.
5. Motion: In Operating Procedures , Article III, Section 1, strike Homeless and insert "Homelessness". Motion by Alexa, 2nd by Richard. Passes Unanimously.
6. Motion: In Operating Article 1, Section 3, #5 - delete in entirety and insert "The Chair may use discretion in adapting the election process." Motion by Alexa, 2nd by Richard. Passes Unanimously.
7. Motion in Operating Article II, Section 1, A - insert as #1. "The President shall preside at all Board meetings." Motion by Alexa, 2nd by Nancy. Passes Unanimously.
8. Motion in Operating Article II, Section 1, E - insert as #3. "The Treasurer shall sign all Board Action Certification (BAC) and assure co-signer signs and is submitted to DONE." Motion by Alexa, 2nd by Nancy. Passes Unanimously.
9. Motion in Operating Article III. Delete Section 2: Ad Hoc Committees. Motion by Richard, 2nd by Alexa. Passes Unanimously.
10. Motion in Operating Article IV, Section 2, D - delete "Hotlink" insert "pdf attachment or be included in the body of the Agenda" Motion by Alexa, 2nd by Richard. Passes Unanimously.
11. Motion in Operating Article IX, C. Delete "Bylaws or". Motion by Alexa, 2nd by Richard. Passes Unanimously.
12. Comments from Members. President Randy Fried made comment.
13. Meeting adjourned 7:55pm

Respectfully Submitted,

Nancy Kremer, Chair