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**AGENDA**  
**Bylaws & Procedures Standing Committee**  
**Regular Meeting**  
**Monday, August 3rd, 2020**  
**7:00 PM**

**In conformity with the Governor’s Executive Order N-29-20 (MARCH 17, 2020)  
and due to concerns over COVID-19,  
this Studio City Neighborhood Council meeting  
will be conducted entirely telephonically.**

**Join Zoom Meeting**  
**<https://zoom.us/j/98473980210>**

or

Telephone:

US: +1 669 900 6833

Meeting ID: 984 7398 0210#

Please attempt to join the meeting 15 mins early to allow for technical difficulty.  
Instructions on how to sign up for public comment will be given to listeners at the start of the meeting.

Committee Members: Nancy Kremer (Chairman, Board Member), Richard Neiderberg (Board Member), Alexa Steinberg (Board Member), Eric Preven, Randall Fried (President, ex-officio)

1. Call to Order.
2. Public Comments on agenda and non-agenda items within the Committee's jurisdiction.

3. Chair Report. File Meeting Minutes from July, 2020.
4. Discussion and Possible Motion regarding the use of SCNC email addresses.
5. Discussion and possible motion regarding the title of Homeless Committee, changed to Homelessness Committee.
6. Discussion and possible motion regarding updates/corrections to Operating Procedures to bring consistent to Bylaws. Reports from Nancy, Alexa, Richard.
7. Comments from Members
8. Adjourn.

### **PUBLIC INPUT AT NEIGHBORHOOD COUNCIL MEETINGS**

The public is requested to dial \*9, when prompted by the presiding officer, to address the Board/Committee on any agenda item before the an action is taken. Comments from the public on agenda items will be heard only when the respective item is being considered. Comments from the public on other matters not appearing on the agenda that are within the Board/Committee's jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Board/Committee is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future meeting. Public comment is limited to three minutes per speaker, unless adjusted by the presiding officer of the meeting.

### **AMERICAN WITH DISABILITIES ACT**

As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and, upon request, will provide reasonable accommodation to ensure equal access to its programs, services and activities. Sign language interpreters, assistive listening devices and other auxiliary aids and/or services, may be provided upon request. To ensure availability of services, please make your request at least three (3) business days (72 hours) prior to the meeting you wish to attend by contacting the Studio City Neighborhood Council (860)490-9883 or by e-mail to [rfried@studiocitync.org](mailto:rfried@studiocitync.org).

### **PUBLIC ACCESS OF RECORDS**

In compliance with Government Code Section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed at our website at [studiocitync.org](http://studiocitync.org) or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact [rfried@studiocitync.org](mailto:rfried@studiocitync.org)

### **PUBLIC POSTING OF AGENDAS**

SCNC Meeting Agendas are posted for public review on the SCNC website at [studiocitync.org](http://studiocitync.org) and at the CBS Studio Center Radford and Colfax gates.

July 6th, 2020

The regular monthly meeting of the Bylaws Committee of the Studio City Neighborhood Council was held at 6:30pm on Monday, July 6th, 2020 on a Zoom Virtual Meeting.

Quorum Established.

### **MEETING MINUTES**

1. Meeting Called to Order at 6:30pm. Committee Members present: Nancy, Alexa, Richard, and President Fried in attendance. Unexcused absence Eric Preven. Three Stakeholders present for portions of the meeting.
2. Public Comments on agenda and non-agenda items within the Committee's jurisdiction. Barry Johnson requested that public comment be allowed on agenda items as they were addressed so as to be more relevant and remembered. Discussion with the President flushed out concerns.
3. Chair Report: Minutes from June Regular and Special meetings, 2020 filed.
4. Discussion regarding the use of Hotlinks in Agendas. The President will request Committee Chairs to refrain from using hotlinks and incorporate documents at the end of the Agenda or include a separate pdf attachment with the Agenda. No motion required.
5. Discussion regarding the goals for the Bylaws Committee to comb through the Operating Procedures and specifically look for duplication with Bylaws, contradictions with Bylaws, logic gaps, and any necessary changes that make a more streamlined and cohesive document. Alexa to cover Article II Officers, Richard to cover Article IV Meetings, Nancy will chose after a private conversation with Eric on which Article he will cover.
6. Comments - none.
7. Meeting adjourned 6:50pm

Respectfully Submitted, Nancy Kremer, Chair