

## Bylaws and Procedures Committee Meeting

August 5th, 2019

A noticed Bylaws Committee Meeting was held on August 5th, 2019 at CBS Radford. The Chairman being present.

Quorum established.

Adam Summer, excused absence.

Peter Cole

Eric Preven

Michael DeLazzer, guest

Richard Niederberg, guest

Josef Tichy, guest

Barry Johnson, guest

Meeting was called to order at 7:00pm.

### Public Comment

Eric Preven presented a request for recording meetings.

### Chair Report

July 3rd Meeting Minutes filed.

Next meeting Sept 9th, 2019 - delayed one week due to Labor Day.

Updating Chair Manual, Committee will address after Bylaws and Operating Procedures completed and approved.

Several RONR books ordered out of parliamentary training.

### Agenda Item

Chairman presented draft Bylaws and Operating Procedures to the committee. The committee made comments and changes to Operating Procedure.

### Final Comments by Chair

The Chairman will report to the Board at next Board meeting on the current status of draft Bylaws and Operating Procedures.

Committee Membership addressed at closing, Adam Summer will be removed as the first Monday of the month is a difficult time for him to commit. Michael DeLazzer and Richard Niederberg were invited to join.

Meeting adjourned at 8:53pm.

Respectfully Submitted,

Nancy Kremer  
Chairman