

SCNC BOARD

Patrice Berlin
Brian Carroll
Claire Curet
Alex Izbicki
Lisa Karadjian
Patrick Lewis
Heidi Mackay
Janine Milne
Richard Niederberg
Eric Preven
Craig Radow
Keith Schwalenberg
Rob Schiller
Andrew Sussman
Richard Welsh
Denise Welvang



**Special Bylaws
COMMITTEE MEETING
Sunday December 9, 2018
7:00 PM**

4024 Radford Avenue, Editorial 2 Bldg., Room 6
Studio City, CA 91604
(818) 655-5400

PRESIDENT
Patrick Lewis
VICE PRESIDENT
Rob Schiller
TREASURER
Richard Welsh
SECRETARY
<Vacant>
**CORRESPONDING
SECRETARY**
<Vacant>

www.StudioCityNC.org

Committee Members: Eric Preven (Board Member, Chair), Brian Carroll (Board Member, Barry Johnson (Stakeholder), Nancy Kremer (Stakeholder), Jeff Carter (Stakeholder), Peter Cole (Stakeholder) Patrick Lewis (ex-officio).

1. Call to Order & Roll Call (1 min).
2. Update by the Committee Chair (2 min).
3. Public Comments on non-agenda items within the Committee's jurisdiction
4. Response(s) to public comments by Committee Members (5 min).
5. **10/5 Board Composition Analysis**

The Gov't Affairs recommended a simple intuitive board composition idea (attached) that envisions ten (10) seats for registered voters within the boundaries of Studio City and five (5) seats open to a wide variety of other stakeholders and one (1) non-voting youth member.

Committee to make various adjustments for Board consideration

Possible Motion: Post and recommend 10/5 REVISIONS to SCNC Board for consideration.

6. Discuss and Consider other SCNC Bylaw Revisions (5 min)

Possible Motion: Refer possible revisions to Board for consideration.

7. Comments from members. (5 min).
8. Update by the Committee Chair (2 min)
9. Adjournment (1 min).

ACCESS — The SCNC meetings are held on an active studio lot. Due to security issues, all stakeholders are required to park in the studios parking structure. There are a limited number of accessible parking spaces in front of the meeting room and while there is no direct path of travel to the meeting room via a sidewalk, the studio and NC want to assure that stakeholders with disabilities are able to access the meeting without difficulty. Stakeholders with disabilities who have a valid DMV placard, use a wheelchair, walker or cane, and/or those who have difficulties walking distances should contact (818) 384-1942 or plewis@studiocitync.org to request shuttle assistance at least 24 hours prior to the meeting in order for the studio to arrange services for the meeting. "Sign Language Interpreters, Communication, Access, Real-Time Transcription(CART), Assistive Listening Devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability, you are advised to make your request at least 72 hours prior to the meeting you wish to attend. Due to difficulties in securing Sign Language Interpreters, five or more business days notice is strongly recommended. For additional information, please contact: contact (818) 384-1942 or plewis@studiocitync.org

PUBLIC INPUT AT NEIGHBORHOOD COUNCIL MEETINGS – The public is requested to fill out a "Speaker Card" to address the Board on any item on the Agenda PRIOR to the Board taking action on an item. Comments from the public on Agenda items will be heard only when the respective item is being considered. Comments on other matters, not appearing on the Agenda that are within the Board's subject matter jurisdiction, will be heard during the Public Comments On Non-Agenda Items period.

THE AMERICAN WITH DISABILITIES ACT - As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and, upon request, will provide reasonable accommodation to ensure equal access to its programs, services and activities. Sign language interpreters, assistive listening devices and other auxiliary aids and/or services, may be provided upon request. To ensure availability of services, please make your request at least three (3) business days (72 hours) prior to the meeting you wish to attend by contacting the Studio City Neighborhood Council (818) 384-1942 or by e-mail to plewis@studiocitync.org.

PUBLIC ACCESS OF RECORDS

In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the Board in advance of a meeting, may be viewed at our website by clicking on the following link www.StudioCityNC.org : or, at the scheduled meeting.

RECONSIDERATION PROCESS - Reconsideration of a vote by the Board may be called as a motion by the Board members that voted on the prevailing side of the decision.

GRIEVANCE PROCESS - A stakeholder or group of stakeholders may present a grievance concerning the legality of actions by the Board during public comment. Substantive grievances will be examined by a panel set by the Board and the decisions may be appealed to the Department of Neighborhood Empowerment.

PUBLIC ACCESS OF RECORDS - In compliance with Government Code Section 54957.5, non-exempt writings that are distributed to a majority or all of the Board in advance of a meeting, may be viewed at our website by clicking on the following link - <http://studiocitync.org/> or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda please contact plewis@studiocitync.org.

SCNC BYLAWS - Please be advised that the Bylaws of the Studio City Neighborhood Council provide a process for reconsideration of actions as well as a grievance procedure. For your convenience, the Bylaws are available during every meeting.

EXISTING SYSTEM

7 categories of voter w/ some voting multiple categories:
7 categories of candidate:

Add Column?
Documentation
showing candidate
eligibility

Add Column?
Elected by

Add Column?
Documentation
showing eligibility



BOARD POSITION	STAKEHOLDER ELIGIBILITY	ELECTED	# SEATS
At Large	Any Stakeholder	Elected	1
Home/Condo Owner	Residential Home Ownership and resides in property within Boundary.	Elected	4
Renter	Residential Tenant within Boundary	Elected	3
Business	Maintains a City of Los Angeles Tax Registration Certificate within Boundary or owns business real property within Boundary.	Elected	3
Independent Contractor or Employee	Provides goods or services for compensation within Boundary as reported on Form W-2 or Form 1099 and is not required to maintain City of Los Angeles Tax Registration Certificate.	Elected	2
Community Based Organization	Member/Representative from Board certified list.	Elected	2
Youth Member (Non voting until 18 yrs.)	Ages 15 through 17 when elected. Qualifies through residing, working, business, school or community organization within Boundary.	Peer Elected	1

All voters vote 1
Homeowners ONLY vote for up to 4
Renters ONLY vote for u
Renters ONLY vote for u
ETC

Section 2: Quorum - The quorum shall be eight (8) voting Members of the Board. No official action may be taken in the absence of a quorum.

Section 3: Official Actions - An Official Action may occur after Quorum has been established and a motion passes with the requisite number of votes, usually a simple majority of those present and voting.

Section 4: Terms and Term Limits – Board Members shall serve a two (2) year term commencing after being seated, or until the next election. A Youth Member who turns eighteen (18) during his term of office shall complete his term and become a voting member.

Section 5: Duties and Powers – The Board shall establish policies and positions of the Council at its regular and special meetings, and review and recommend actions to governmental and other entities on issues affecting the community. The President shall be the spokesperson of the Council. No other individual Member of the Board shall speak for the Board or otherwise publicly represent a Board position unless authorized to do so by the President or an official action of the Board.

Section 6: Vacancies – The President shall appoint replacements to vacancies on the Board as per the Operating Procedures.

Section 7: Absences - A Board member shall be automatically removed from the Board upon two (2) unexcused absences from regularly scheduled Board meetings or upon two (2) unexcused absences from regularly scheduled meetings of committees of which the Board member is a member. An unexcused absence shall occur when a member cannot provide the President or Committee Chairperson a reasonable explanation for the absence.

Studio City Neighborhood Council's (SCNC) acceptable forms of documentation for each category are listed below. Voters may qualify to vote in more than one, and if so, will need to provide the required documentation for each category.



At-Large Stakeholder (vote for 1 candidate)

is at least 18 years of age on the day of the election who declares a stake in the Studio City Neighborhood Council Area, must provide a valid photo ID with name and address.

Business Representative (vote for 3 candidates)

or business property owner within the boundaries of the SCNC will need to provide 2 pieces of documentation. All documentation provided to a reasonable extent, show the stakeholder's name and the name and address of the business within the boundaries of Studio City. Please have one piece of documentation from List A and one from List B, or two from List B.

List A: Valid CA Driver's License, Valid CA Identification Card, Valid Passport.

List B: Business Lease or the Business' Rental Agreement, Commercial Mortgage Statement or Lease Receipt, Current City of LA Business Registration Certificate, Los Angeles County Property Tax Bill.

Employees/Independent Contractors Representative (vote for 2 candidates)

Any stakeholder, who is at least 18 years old the day of the election, who legally provides goods and services for compensation in Studio City, whose compensation is reported by way of a Form W-2 or Form 1099 and does not need to maintain a City Business Registration Certificate. Please have one piece of documentation from List A and one from List B, or two from List B.

List A: Valid CA Driver's License, Valid CA Identification Card, Valid Passport.

List B: A Form W-2 or Form 1099, Letter from Employer on Business Letterhead verifying employment, Pay check stub.

Residential Homeowner Representative (vote for 4 candidates)

A Residential Homeowner, who is at least 18 years old the day of the election, residing at their residence in Studio City. Please provide any 2 of the following pieces of documentation to vote in this category:

List A: Valid CA Driver's License, Valid CA Identification Card, Valid Passport.

List B: Los Angeles County property tax bill, Mortgage Statement, Homeowner's Association Bill, Homeowner's Insurance Documentation, Assessor's Identification Number

(AIN) for home with the boundaries of Studio City, other similar documentation proving occupancy/tenancy, County Assessor Parcel Information printout - http://cityweb.ci.la.ca.us/lupams/main_inquiry.cfm

Residential Renter Representative (vote for 3 candidates)

A Residential Renter in Studio City needs to provide two (2) pieces of documentation. All documentation provided must, to a reasonable extent, show the stakeholder's name and the name and address of the place you rent in the boundaries of Studio City. Please have one piece of documentation from List A and one from List B, or two from List B.

List A: Valid CA Driver's License, Valid CA Identification Card, Valid Passport.

List B: Residential lease or rental agreement, Rent Payment Receipt, Renter's Insurance Documentation, Letter from Landlord confirming renter/tenant status.

Service Organization Representative (vote for 2 candidates)

Any stakeholder who is at least 18 years old the date of the election who is a member or full time employee, of separate service organizations located within the Studio City boundaries and on the SCNC Board certified list will need the following documentation to vote in this category. Please provide 2 pieces of documentation. All documentation provided must, to a reasonable extent, show the stakeholder's name and the name of the approved service organization. Please have one piece of documentation from List A and one from List B, or two from List B.

List A: Valid CA Driver's License, Valid CA Identification Card, Valid Passport.

List B: Pay check or stub, a letter on the organizations letterhead stating that you are a substantial and ongoing active participant, membership card or participation certificate, receipt of membership dues, staff/membership roster

Youth Representative (vote for 1 candidate)

A stakeholder, aged of 15-18 years old on the date of the election is eligible to vote for a youth representative by providing the following. One piece of documentation from List A or two from List B. At least one document of the two from List B must prove your age.

List A: Valid CA Driver's License, Valid CA Identification Card, Valid Passport, Valid School ID with address and Date of Birth (DOB)

List B: Birth Certificate or Other similar documentation proving you meet the youth ages qualifications.

PROPOSED SYSTEM



One category of voter is a major selling point !!!!!

Include some supplemental info with bullet points:

1 category of voter*: (Stakeholder)

3 categories of candidate*:

(*Proof of eligibility for each?)

Add Column?
Documentation showing candidate eligibility

Add Column?
Elected by

Add Column?
Documentation showing voter eligibility

Proposed Board Composition – 10/5

Board Position	Stakeholder Eligibility	Elected	# of Seats
Resident	Registered Voter within boundary	Voter roll by City Clerk Elected	10 All stakeholders vote for up to 4
Stakeholder	Business owner, employee, contractor, at-large stakeholder, member of community based organization	Elected	5 All stakeholders vote for up to 2
Youth Member (Non-voting until 18 yrs.)	Age 15 through 17 when elected. Qualifies through residing, working, or going to school within boundary	Elected	1 All stakeholders vote for 1

Neighborhood Council election

PROPOSED SYSTEM (1 ballot):

ALL stakeholders VOTE for their top picks among the field in each category on the Ballot:

SAMPLE BALLOT: All voters use one ballot!!!

Resident - 10 Seats - Vote for Four!

- 1 Resident
- 2 Resident
- 3 Resident
- 4 Resident ✓
- 5 Resident
- 6 Resident
- 7 Resident
- 8 Resident
- 9 Resident
- 10 Resident
- 11 Resident
- 12 Resident ✓
- 13 Resident
- 15 Resident ✓
- 16 Resident
- 17 Resident
- 18 Resident
- 19 Resident
- 20 Resident ✓



Candidates / Voters / Administrators

Stakeholder - 5 Seats - Vote for Two!

- 1 Stakeholder
- 2 Stakeholder ✓
- 3 Stakeholder
- 4 Stakeholder
- 5 Stakeholder
- 6 Stakeholder ✓
- 7 Stakeholder
- 8 Stakeholder
- 9 Stakeholder
- 10 Stakeholder
- 11 Stakeholder
- 12 Stakeholder

Non-Voting Youth - 1 Seat - Vote for One!

- 1 Youth
- 2 Youth
- 3 Youth ✓
- 4 Youth

Compared to PRESENT SYSTEM (7 ballots):



Confused

Homeowners vote for four
(On separate ballot)

Renters vote for three
(On separate ballot)

ETC

