



SCNC BOARD

- Patrice Berlin
- Brian Carroll
- Claire Curet
- Alex Izbicki
- Lisa Karadjian
- Patrick Lewis
- Heidi Mackay
- Janine Milne
- Richard Niederberg
- Eric Preven
- Craig Radow
- Keith Schwalenberg
- Rob Schiller
- Andrew Sussman
- Richard Welsh
- Denise Welvang

Budget Committee
MEETING Monday January
7, 2019
6:30 PM

4024 Radford Avenue, Editorial 2 Bldg., Room 6
 Studio City, CA 91604
 (818) 655-5400

- PRESIDENT**
Patrick Lewis
- VICE PRESIDENT**
<Vacant>
- TREASURER**
Richard Welsh
- SECRETARY**
<Vacant>
- CORRESPONDING SECRETARY**
<Vacant>
- www.StudioCityNC.org

Eric Preven (Board member, Chair) Richard Welsh (Board member, Treasurer) Barry Weiss (Stakeholder) Richard Niederberg (Board member) Patrick Lewis (President, ex officio)

1. Call to Order & Roll Call (1 min).
2. Approval of Minutes if available (4 min).
3. Update by the Chair (4 min).
4. Public Comments on non-agenda items within the Board’s jurisdiction (2 min per stakeholder, total of 15 min).
5. Report by Eric Preven, Budget Chair

6. Neighborhood Purpose Grant – Rio Vista School

Rio Vista Elementary serves a community of about 470 students and families on the east side of Studio City and is requesting a grant of \$4,000 for eight picnic benches, to enhance the school campus.

Motion 6A: The Committee recommends the Board fund up to \$_____

BAC req’d.

7. Ad-Hoc Election Committee

In the interest of Transparency the following budget proposal was discussed. A Request for Quotes re: providing copy services has been initiated.

4 x Open Forums, Up to \$500 each	\$2,000
Posters/banners	\$500
Candidate Flyers	\$1,500

Print Advt	\$750
Print Advt	\$750
Print Advt	\$750
Print Advt	\$750
FACEBOOK, Social Media	\$1,000
Youtube Video	\$1,000
Election Total	<u>\$9,000.00</u>

What do Studio City Stakeholders think?

Motion 7A: The Committee recommends that the Board support _____!
BAC req'd.

8. **GAC/Bylaw/Budget Reimbursement**

Please approve reimbursement of Chair, Eric Preven

12/09/2018	copies	\$0.96
12/15/2018	copies	\$7.23
12/15/2018	copies	\$13.01
12/20/2018	printer ink	\$56.38

Total \$77.58

Motion 8A: The Committee recommends reimbursing: \$77.58!
BAC req'd.

- 9. Report from Treasurer on Budget outlook as we begin the New Year!
- 10. Closing comments by the Chair (3 min)
- 11. Adjournment (1 min).

ACCESS — The SCNC meetings are held on an active studio lot. Due to security issues, all stakeholders are required to park in the studios parking structure. There are a limited number of accessible parking spaces in front of the meeting room and while there is no direct path of travel to the meeting room via a sidewalk, the studio and NC want to assure that stakeholders with disabilities are able to access the meeting without difficulty. Stakeholders with disabilities who have a valid DMV placard, use a wheelchair, walker or cane, and/or those who have difficulties walking distances should contact (818) 384-1942 or plewis@studiocitync.org to request shuttle assistance at least 24 hours prior to the meeting in order for the studio to arrange services for the meeting. "Sign Language Interpreters, Communication, Access, Real-Time Transcription(CART), Assistive Listening Devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability, you are advised to make your request at least 72 hours prior to the meeting you wish to attend. Due to difficulties in securing Sign Language Interpreters, five or more business days notice is strongly recommended. For additional information, please contact: contact (818) 384-1942 or plewis@studiocitync.org

PUBLIC INPUT AT NEIGHBORHOOD COUNCIL MEETINGS – The public is requested to fill out a “Speaker Card” to address the Board on any item on the Agenda PRIOR to the Board taking action on an item. Comments from the `public on Agenda items will be heard only when the respective item is being considered. Comments on other matters, not appearing on the Agenda that are within the Board’s subject matter jurisdiction, will be heard during the Public Comments On Non-Agenda Items period.

THE AMERICAN WITH DISABILITIES ACT - As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and, upon request, will provide reasonable accommodation to ensure equal access to its programs, services and activities. Sign language interpreters, assistive listening devices and other auxiliary aids and/or services, may be provided upon request. To ensure availability of services, please make your request at least three (3) business days (72 hours) prior to the meeting you wish to attend by contacting the Studio City Neighborhood Council (818) 384-1942 or by e-mail to rvilla@studiocitync.org.

PUBLIC ACCESS OF RECORDS

In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the Board in advance of a meeting, may be viewed at our website by clicking on the following link www.StudioCityNC.org : or, at the scheduled meeting.

RECONSIDERATION PROCESS - Reconsideration of a vote by the Board may be called as a motion by the Board members that voted on the prevailing side of the decision.

GRIEVANCE PROCESS - A stakeholder or group of stakeholders may present a grievance concerning the legality of actions by the Board during public comment. Substantive grievances will be examined by a panel set by the Board and the decisions may be appealed to the Department of Neighborhood Empowerment.

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SCNC BYLAWS - Please be advised that the Bylaws of the Studio City Neighborhood Council provide a process for reconsideration of actions as well as a grievance procedure. For your convenience, the Bylaws are available during every meeting.

SECTION III - PROJECT BUDGET OUTLINE

You may also provide the Budget Outline on a separate sheet if necessary or requested.

6a)	Personnel Related Expenses	Requested of NC	Total Projected Cost
		\$	\$
		\$	\$
		\$	\$
6b)	Non-Personnel Related Expenses	Requested of NC	Total Projected Cost
	Eight picnic benches	\$4,000.00	\$4,000.00
		\$	\$
		\$	\$

7) Have you (applicant) applied to any other Neighborhood Councils requesting funds for this project?
 No Yes If Yes, please list names of NCs: _____

8) Is the implementation of this specific program or purpose described in Question 4 contingent on any other factors or sources or funding? (Including NPG applications to other NCs) No Yes If Yes, please describe:

Source of Funding	Amount	Total Projected Cost
	\$	\$
	\$	\$
	\$	\$

9) What is the TOTAL amount of the grant funding requested with this application: \$ _____

10a) Start date: 02/25/19 10b) Date Funds Required: 02/01/19 10c) Expected Completion Date: 05/30/19
 (After completion of the project, the applicant should submit a Project Completion Report to the Neighborhood Council)

SECTION IV - POTENTIAL CONFLICTS OF INTEREST

11a) Do you (applicant) have a current or former relationship with a Board Member of the NC?
 No Yes If Yes, please describe below:

Name of NC Board Member	Relationship to Applicant

11b) If yes, did you request that the board member consult the Office of the City Attorney before filing this application?
 Yes No ***(Please note that if a Board Member of the NC has a conflict of interest and completes this form, or participates in the discussion and voting of this NPG, the NC Funding Program will deny the payment of this grant in its entirety.)**

SECTION V - DECLARATION AND SIGNATURE

I hereby affirm that, to the best of my knowledge, the information provided herein and communicated otherwise is truly and accurately stated. I further affirm that I have read the documents "What is a Public Benefit," and "Conflicts of Interest" of this application and affirm that the proposed project(s) and/or program(s) fall within the criteria of a public benefit project/program and that no conflict of interest exist that would prevent the awarding of the Neighborhood Purposes Grant. I affirm that I am not a current Board Member of the Neighborhood Council to whom I am submitting this application. I further affirm that if the grant received is not used in accordance with the terms of the application stated here, said funds shall be returned immediately to the Neighborhood Council.

12a) Executive Director of Non-Profit Corporation or School Principal - REQUIRED*

<u>Silvia Roman</u>	<u>Principal</u>	<u>Silvia Roman</u>	<u>12-15-18</u>
<small>PRINT Name</small>	<small>Title</small>	<small>Signature</small>	<small>Date</small>

Digitally signed by Silvia Roman
Date: 2018.12.15 15:13:15 -08'00'

12b) Secretary of Non-profit Corporation or Assistant School Principal - REQUIRED*

<u>Elenia Santiago</u>	<u>Secretary</u>	<u>[Signature]</u>	<u>12/16/18</u>
<small>PRINT Name</small>	<small>Title</small>	<small>Signature</small>	<small>Date</small>

* If a current Board Member holds the position of Executive Director or Secretary, please contact the NC Funding Program at (213) 978-1058 or clerk.ncfunding@lacity.org for instructions on completing this form

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Silvia Roman Principal Silvia Roman Digitally signed by Silvia Roman
Date: 2018.12.15 15:13:15 -08'00' 12-15-18
 PRINT Name Title Signature Date

12b) Secretary of Non-profit Corporation or Assistant School Principal - REQUIRED*

Elenia Santiago Secretary [Signature] 12/16/18
 PRINT Name Title Signature Date

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