

SCNC BOARD

Kevin Burkhart
 Kim Clements
 Dean Cutler
 Dimitri Gatsiounis
 Aaron Justis
 Jeff Hartwick
 Charlotte Larson
 Heather Lee
 Jerry Lewis
 Chip Meehan
 Richard Niederberg
 Mimi Rhee
 Laurie Rittenberg
 Adele Slaughter

**PRESIDENT**

Chip Meehan

VICE PRESIDENT

Jerry Lewis

TREASURER

Kim Clements

SECRETARY

Adele Slaughter

CORRESPONDING SECRETARY

Jeff Hartwick

studiocitync.org

SPECIAL GENERAL BOARD MEETING

Draft Minutes

March 12, 2025 AT 7:45PM

Boardmember	Roll Call	Funding Vote Eligible	Category
Kevin Burkhart	Present	Yes	Employees/Independent
Kim Clements	Present via online	Yes	Residential Renter
Dean Cutler	Present	Yes	Employee/ IC
Dimitri Gatsiounis	Present	Yes	Residential Renter
Jeff Hartwick	Present	Yes	Residential Homeowner
Aaron Justis	Absent	No	Business Representative
Charlotte Larsen	Present	Yes	Business Representative
Heather Lee	Present	Yes	Business Representative
Jerry Lewis	Present	Yes	Residential Homeowner
Chip Meehan	Present	Yes	Residential Homeowner
Richard Niederberg	Present	Yes	Service Organization
Mimi Rhee	Present	No	Youth Member
Laurie Rittenberg	Present	Yes	Residential Homeowner
Adele Slaughter	Present	Yes	Service Organization
Vacant	Vacant	Vacant	At-Large Stakeholder
Vacant	Vacant	Vacant	Residential Renter
TOTAL: 14 Boardmembers		PRESENT: 12 ABSENT: 02 at ROLL CALL	

*Funding vote eligibility key: A=age less than 18 yrs.; E=Ethics training; F=Funding training; N=not taken; X=expired

The numbering on the minutes were corrected due to numbering errors on the agenda.

1. Call to Order & Roll Call President Chip Meehan called the meeting to order at 7:48PM. Roll was called by Kevin Burkhart. There were twelve (12) Boardmembers present and two (2) Boardmembers were absent. Quorum was met. President Meehan read the three announcements to the attendees and the Board.

SCNC ITEM 1. Roll Call	
Present-12	Absent-02
Burkhart, Clements, Cutler, Gatsiounis, Hartwick, Larsen, Lee, Lewis, Meehan, Niederberg, Rittenberg, Slaughter	Justis, Rhee

- President Meehan moved the meeting to item 4.**

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[ling.plan_management&accessLevel=meeting&canPlayFromShare=true&from=share_recording_detail&continueMode=true&componentName=rec-play&originRequestUrl=https%3A%2F%2Fus02web.zoom.us%2Frec%2Fshare%2FjEjTmOvmkeZNY_paxuPBLbrj2mIs0XRComOZxQFbg-DWLvhHI4E1y_d1Vg5bLV7.V-gHDs7Oicy-gsME](https://www.studiocitync.org/assets/documents/15/event67cb5978568e8.pdf) The presentation and Q&A starts at 15:38 and ends at .

5. Discussion and possible motion to the Los Angeles City Planning Department to respond to the Radford Studio Center DEIR No: ENV-2023-1348-EIR/State Clearing House No: 2023060056. Motion as prepared by the SCNC Radford Ad Hoc <https://www.studiocitync.org/assets/documents/15/event67cb5978568e8.pdf>
 - a. Associated documents:
 - i. Case Number: [CPC-2023-1347-GPA-VZC-SP-SN](#)
 - b. You can see the DEIR here:
 - i. <https://planning.lacity.gov/development-services/eir/radford-studio-center-1> AND the
 - c. Specific Plan here:
 - i. <https://planning.lacity.gov/development-services/eir/radford-studio-center-0>
 - ii. [Application](#)
 - iii. [Environmental Assessment Form Findings](#)
 - iv. [Tree Report](#) (North side)
 - v. [Tree Report](#) (South side)
 - vi. [Vicinity Map](#)

Public Comment: no comment

Motion: Passed

SCNC ITEM 5. Motion to amend the letter to adopt the language that was approved by the Ad hoc committee to the Los Angeles City Planning Department to respond to the Radford Studio Center DEIR No: ENV-2023-1348-EIR/State Clearing House No: 2023060056.

Moved: Slaughter Seconded: Rittenberg

Present-09	No-02	Abstain-01	Ineligible-00	Absent-02
Burkhart, Cutler, Hartwick, Larsen, Lewis, Meehan, Niederberg, Rittenberg, Slaughter	Clements, Gatsiounis	Lee	None	Justis, Rhee

Public Comment: no comment

Motion: Passed

SCNC ITEM 5. Motion to amend the letter to remove the language on page two, paragraph one; “COMMUNITY COMMERCIAL PLAN DESIGNATION: A land use designation in the Community Plan which is a focal point for surrounding residential neighborhoods and containing a diversity of uses, such as small offices and overnight accommodations, cultural facilities, schools and libraries, in addition to neighborhood-oriented services.” to the Los Angeles City Planning Department to respond to the Radford Studio Center DEIR No: ENV-2023-1348-EIR/State Clearing House No: 2023060056.

Moved: Meehan Seconded: Lewis

Present-12	No-00	Abstain-00	Ineligible-00	Absent-02
Burkhart, Clements, Cutler, Gatsiounis, Hartwick, Larsen, Lee, Lewis, Meehan, Niederberg, Rittenberg, Slaughter	None	None	None	Justis, Rhee

Public Comment: no comment

Motion: Passed

SCNC ITEM 5. Motion to amend the letter to remove the language on page two, paragraph two; “Ventura Boulevard Alley (between Radford Avenue and Colfax Avenue) – This traffic congested alley cannot have trash pick-up or deliveries from the Studio though any portals along the alley, except from the proposed new Carpenter Avenue Gate. Currently all trash pick-up or deliveries are done internally on the Studio property. This Alley must be repaved in concrete to prevent constant asphalt potholes. Light colored concrete will also reduce the heat island effect.” Also, remove the reference to the future north parking lot. Letter to be sent to the Los Angeles City Planning Department to respond to the Radford Studio Center DEIR No: ENV-2023-1348-EIR/State Clearing House No: 2023060056.

Moved: Meehan Seconded: Hartwick

Present-08	No-03	Abstain-01	Ineligible-00	Absent-02
Burkhart, Clements, Hartwick, Larsen, Meehan, Niederberg, Rittenberg, Slaughter	Cutler, Gatsiounis, Lewis,	Lee	None	Justis, Rhee

Public Comment: no comment

Motion: Passed

SCNC ITEM 5. Motion to approve the amended letter to the Los Angeles City Planning Department to respond to the Radford Studio Center DEIR No: ENV-2023-1348-EIR/State Clearing House No: 2023060056. Motion as prepared by the SCNC Radford Ad Hoc.

Moved: Rittenberg Seconded: Niederberg

Present-09	No-02	Abstain-01	Ineligible-00	Absent-02
Burkhart, Clements, Gatsiounis, Hartwick, Larsen, Lewis, Meehan, Niederberg, Rittenberg,	Cutler, Slaughter	Lee	None	Justis, Rhee

6. Motion to Adjourn- meeting was adjourned at 10:00PM.

Studio City Neighborhood Council Committee Meeting Agendas are posted for public review on the SCNC website at www.studiocitync.org and at the Radford Studio Center gate on Colfax Avenue, as well as, at the gate on Radford Avenue.

The SCNC meetings are held on an active studio lot. Due to security issues, (just like Los Angeles City Hall), all Stakeholders are required to show a valid Driver's License if you are driving a vehicle onto the lot or a valid Driver's License or government issued Identification Card if you are walking onto the lot. An adult must accompany minors (17 years old and younger). For any security questions or concerns, please contact Radford Studio Center Security Office at 818-655-5085.

All Stakeholders are required to park in (or walk into) the studios' Sater parking structure at 4200 Radford Avenue. There are a limited number of accessible parking spaces in front of the meeting room and while there is no direct path of travel to the meeting room via a sidewalk, the studio and SCNC want to assure that Stakeholders with disabilities are able to access the meeting without difficulty. Stakeholders with disabilities who have a valid DMV placard, use a wheelchair, walker or cane, and/or those who have difficulties walking distances should contact Radford Studio Center Security Office at 818-655-5085 to request shuttle assistance at least 24 hours prior to the meeting in order for the studio to arrange services for the meeting.

PUBLIC INPUT AT NEIGHBORHOOD COUNCIL MEETINGS – The public is requested to fill out a "Speaker Card" to address the Board (or Committee) on any item from the Agenda PRIOR to the Board taking action on any item. Comments from the public on Agenda items will be heard only when the respective item is being considered. Comments from the public on other matters not appearing on the agenda that are within the Board's (or Committee's) jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Board (or Committee) is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Board (or Committee) meeting. Public comment is limited to 1 minute per speaker, unless adjusted by the presiding officer of the Board (or Committee Chair). Public comment cannot be required to be submitted in advance of the meeting; only real-time public comment is required.

THE AMERICAN WITH DISABILITIES ACT – As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and, upon request, will provide reasonable accommodation to ensure equal access to its programs, services, and activities. Sign language interpreters, assistive listening devices, and other auxiliary aids and/or services, may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting you wish to attend by contacting the Department of Neighborhood Empowerment by email: NCsupport@lacity.org or phone: 213-978-1551.

NOTICE TO PAID REPRESENTATIVES – If you are compensated to monitor, attend or speak at this meeting, City law may require you to register as a lobbyist and report your activity. See Los Angeles Municipal Code Section 48.01 et seq. More information is available at ethics.lacity.org/lobbying . For assistance, please contact the Ethics Commission at 213-978-1960 or ethics.commission@lacity.org

PUBLIC ACCESS OF RECORDS – In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board (or committee) in advance of a meeting, may be viewed at our website: www.studiocitync.org or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact Scott Mandell at smandell@studiocitync.org

PUBLIC POSTING OF AGENDAS – Neighborhood Council agendas are posted for public review as follows:

1. Radford Studio Center outside the Radford and Colfax gates.
2. <http://www.studiocitync.org>
3. You can also receive our agendas via email by subscribing to L.A. City's Early Notification System at <http://www.lacity.org/subscriptions>

Radford Studio Center
Audience Shows and Events Policies

To attend an audience, show, event, or public meeting at Radford Studio Center, the following items are required:

- Valid Government issued Driver's license if you are driving a vehicle onto the lot.
- Valid Government issued Identification card if you are walking onto the lot. A Military ID and Passport ID will suffice.
- An adult must accompany minors (17 years old and younger). Student ID cards are preferred for those who have them.

The following items are prohibited on your person while attending an audience show, event, or public meeting on Radford Studio Center property:

- Knives
- Mace/pepper Spray
- Sharp Objects
- Firearms
- Alcoholic beverages
- Drugs (including marijuana for medicinal purposes)

All guests are subject to security screening and search. Guests will be required to pass through a metal detector or screened using a hand-held metal detector.

- Once the audience member has emptied their pockets and turned over any prohibited items, the audience member will be instructed to proceed through the metal detector or screened using a hand-held metal detector.
- Should the audience member activate the metal detector, the person will be asked to step to the side and will be scanned (entire body length front and backside) by the Security Officer with the hand-held metal detector.
- The audience member will not be allowed into the Studio until the Security Officer is satisfied that the individual has nothing on his/her person that constitutes a danger to others.
- Should the guest refuse to be screened, they are subject to being denied access to Radford Studio Center property.
- **NO FIREARMS OF ANY KIND ARE ALLOWED INSIDE THE STUDIO.** Security Officers who detect that a guest is in possession of a firearm should notify the Security Supervisor and P.O. IMMEDIATELY.
- Off-duty Law Enforcement in possession of a firearm will be instructed to either return the weapon to their vehicle or turn it over to Security where it will be kept, UNLOADED, in a SAFE, located in the security manager's office.
- Any props or toys that resemble weapons in any way are to be denied or confiscated. This includes props / accompanying costumes.

Each guest/audience member will be required to submit a form of identification which will be tagged with an item that is confiscated and held with security. Guests and audience members will be instructed to pick up their confiscated items at the first (1st) level of the Sater parking structure near the elevators at the completion of the event. No personal pets are allowed at any time on the Studio lot.

If, at any time, an audience member or guest, wanders away from their event or meeting space, into an unauthorized area, that person is subject to immediate dismissal from the lot.

For any questions or concerns, please contact Security. Security office phone number, (818) 655-5085.

Legend

Stages
Offices

Operations

Offices & Dressing Rms

Dressing Room

Bungalows

Multipurpose Rooms

Medical



MW Restrooms

Security	x5085
ATM	x5889
Screening Room	x5091
Beauty Salon - Elaine's Beauty Studio	x6000
New York Street	x5665
Paint Shop	x5858
Special Effects Shop	x5671
Mailroom	x5694
Gym - Joe's Gym	x5458
Central Park	x5665
Commissary - Carla's Cafe	x5692
Emergency Command Center	x6343



MPR-3 (Board Meeting, Land Use Meetings)

Ed: it 2 Room 6
(Committee meetings, unless otherwise designated on agenda)



Radford Studio Center
4024 Radford Ave.
Studio City, CA 91604
(818) 655-5000