

Monthly Expenditure Report



Reporting Month: December 2023 Budget Fiscal Year: 2023-2024

NC Name: Studio City
Neighborhood Council

Monthly Cash Reconciliation					
Beginning Balance	Total Spent	Remaining Balance	Outstanding	Commitments	Net Available
\$40977.42	\$6.70	\$40970.72	\$3020.00	\$0.00	\$37950.72

Monthly Cash Flow Analysis					
Budget Category	Adopted Budget	Total Spent this Month	Unspent Budget Balance	Outstanding	Net Available
Office	\$23000.00	\$6.70	\$21970.72	\$520.00	\$21450.72
Outreach		\$0.00		\$0.00	
Elections		\$0.00		\$0.00	
Community Improvement Project	\$13000.00	\$0.00	\$13000.00	\$0.00	\$13000.00
Neighborhood Purpose Grants	\$6000.00	\$0.00	\$6000.00	\$2500.00	\$3500.00
Funding Requests Under Review: \$0.00		Encumbrances: \$0.00		Previous Expenditures: \$1022.58	

Expenditures						
#	Vendor	Date	Description	Budget Category	Sub-category	Total
1	Radford Studio Center	12/06/2023	Office phone	General Operations Expenditure	Office	\$6.70
Subtotal:						\$6.70

Outstanding Expenditures						
#	Vendor	Date	Description	Budget Category	Sub-category	Total
1	THE WEB CORNER, INC.	12/21/2023	Monthly Website Services	General Operations Expenditure	Office	\$260.00
2	The Web Corner, Inc.	12/21/2023	Payment to The Web Corner Inc for Phone Support and Web Hosting services	General Operations Expenditure	Office	\$260.00
3	Carpenter Community Charter	12/26/2023	Motion: The Board of the Studio City Neighborhood Council approves the Carpenter Elementary School Neighborhood Purpose Grant request in the amount of \$2,500 to be used toward sustain...	Neighborhood Purpose Grants		\$2500.00
Subtotal: Outstanding						\$3020.00



RADFORD
 4024 RADFORD AVE.
 STUDIO CITY , CA 91604
 USA
 818-303-9464

Invoice

Date: 9/14/2023 Time: 3:27 PM

Invoice#: 1465597

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Invoice Date: 9/12/2023 2:27 PM	Created by: ASOUKUP	Date Range: 9/11/2023 - 9/11/2023
Customer / Shipping Address: SCNC 4024 RADFORD AVENUE EDITORIAL 2, RM6 STUDIO CITY, CA 91604 USA		58021981 - SCNC SCNC 4024 RADFORD, EDITORIAL 2, RM6 EDITORIAL 2, RM6 STUDIO CITY, CA 91604 USA
Customer Contact: KIM CLEMENTS Billing Contact: KIM CLEMENTS Key Contact: Terms: Net 30		PO#: Package Type: 58 - Radford Studio Center Usage Date: 9/9/2023 - 9/9/2023
Currency: USD		

Order#	Description	PO	Bill Begin	Bill End	Subtotal	TAX	Total
879933	Weekly Telephone Call Charges - WE 9/9/2023		9/11/2023	9/11/2023	\$6.30	\$0.00	\$6.30

Description	Subtotal	TAX	Total
Sales	\$6.30	\$0.00	\$6.30

Invoice Total:	\$6.30	\$0.00	\$6.30
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Radford Studio Center
Telephone Call Detail

Date 09/11/2023

Reference Page: 5

Customer 021981 SCNC

Extension 5406 SCNC

Date of Call	Time of Call	Duration of Call	Cost of Call	Phone Number Dialed	City	State
09/05/2023	15:48	00:04:57	0.50	18189807645	NHollywood	CA
09/06/2023	16:03	00:57:31	5.80	12133388477	LosAngeles	CA

Totals for Extension
5406

Total Ext. Duration
01:02:28

Total Ext. Cost
6.30

Customer
021981
SCNC

Grand Totals
Cost of Calls 6.30



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 STUDIO CITY , CA 91604
 USA
 818-303-9464

Invoice

Date: 10/25/2023 Time: 5:16 PM

Invoice#: 1469446

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Invoice Date: 10/24/2023 1:45 PM	Created by: ASOUKUP	Date Range: 10/23/2023 - 10/23/2023
Customer / Shipping Address: SCNC 4024 RADFORD AVENUE EDITORIAL 2, RM6 STUDIO CITY, CA 91604 USA		58021981 - SCNC SCNC 4024 RADFORD, EDITORIAL 2, RM6 EDITORIAL 2, RM6 STUDIO CITY, CA 91604 USA
Customer Contact: KIM CLEMENTS Billing Contact: KIM CLEMENTS Key Contact: Terms: Net 30		PO#: Package Type: 58 - Radford Studio Center Usage Date: 10/21/2023 - 10/21/2023
Currency: USD		

Order#	Description	PO	Bill Begin	Bill End	Subtotal	TAX	Total
883931	Weekly Telephone Call Charges - WE 10/21/2023		10/23/2023	10/23/2023	\$0.20	\$0.00	\$0.20

Description	Subtotal	TAX	Total
Sales	\$0.20	\$0.00	\$0.20

Invoice Total:	\$0.20	\$0.00	\$0.20
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Radford Studio Center
Telephone Call Detail

<u>Cust No</u>	<u>Cust Name</u>							
<u>Ext</u>	<u>Ext Name</u>	<u>Call Date</u>	<u>Call Time</u>	<u>Duration</u>	<u>Number</u>	<u>City</u>	<u>State</u>	<u>Cost</u>
021981	SCNC							
5406	SCNC	10/16/2002	14:33:00	00:01:03	13106250977	Mar Vista	CA	0.20
							5406 Total:	0.20
							SCNC Total:	0.20



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 USA
 818-303-9464

Invoice

Date: 11/1/2023 Time: 2:42 PM

Invoice#: 1470038

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Invoice Date: 10/31/2023 3:19 PM	Created by: ASOUKUP	Date Range: 10/30/2023 - 10/30/2023
Customer / Shipping Address: SCNC 4024 RADFORD AVENUE EDITORIAL 2, RM6 STUDIO CITY, CA 91604 USA		58021981 - SCNC SCNC 4024 RADFORD, EDITORIAL 2, RM6 EDITORIAL 2, RM6 STUDIO CITY, CA 91604 USA
Customer Contact: KIM CLEMENTS Billing Contact: KIM CLEMENTS Key Contact: Terms: Net 30		PO#: Package Type: 58 - Radford Studio Center Usage Date: 10/28/2023 - 10/28/2023
Currency: USD		

Order#	Description	PO	Bill Begin	Bill End	Subtotal	TAX	Total
884607	Weekly Telephone Call Charges - WE 10/28/2023		10/30/2023	10/30/2023	\$0.20	\$0.00	\$0.20

Description	Subtotal	TAX	Total
Sales	\$0.20	\$0.00	\$0.20

Invoice Total:	\$0.20	\$0.00	\$0.20
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Radford Studio Center
Telephone Call Detail

<u>Cust No</u>	<u>Cust Name</u>							
<u>Ext</u>	<u>Ext Name</u>	<u>Call Date</u>	<u>Call Time</u>	<u>Duration</u>	<u>Number</u>	<u>City</u>	<u>State</u>	<u>Cost</u>
021981	SCNC							
5406	SCNC	10/26/2002	16:15:00	00:01:21	18184954610	PSCZ 2	CA	0.20
							5406 Total:	0.20
							SCNC Total:	0.20

Office of the City Clerk

Administrative Services Division

Neighborhood Council (NC) Funding Program

Board Action Certification (BAC) Form



NC Name: Meeting Date:

Budget Fiscal Year: Agenda Item No:

Board Motion and/or Public Benefit Statement (CIP and NPG):

Method of Payment: (Select One) [] Check [] Credit Card [] Board Member Reimbursement

Vote Count
Recused Board Members must leave the room prior to any discussion and may not return to the room until after the vote is complete.

Table with 8 columns: Board Member's First and Last Name, Board Position, Yes, No, Abstain, Absent, Ineligible, Recused. Multiple empty rows for data entry.

Board Quorum: Total:

We, the authorized signers of the above named Neighborhood Council, declare that the information presented on this form is accurate and complete, and that a public meeting was held in accordance with all laws, policies, and procedures. The above was approved by the Neighborhood Council Board, at a Brown Act compliant public meeting where a quorum of the Board was present.

Authorized Signature: [Handwritten Signature]

Authorized Signature: [Handwritten Signature]

Print/Type Name:

Print/Type Name:

Date:

Date: