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CULTURAL AFFAIRS COMMITTEE MEETING

Thursday, February 29, 2024, AT 7:00PM

4024 Radford Avenue, Editorial 2, Room 6. Studio City, CA 91604

(818) 655-5400

NEW ENTRANCE AND PARKING. Please use RADFORD GATE (4024 Radford, just north of Ventura Blvd). Use the drive on or pedestrian access and follow instructions from Radford Security

Stakeholders with disabilities who have a valid DMV placard, use a wheelchair, walker, or cane, and/or those who have difficulties walking distances should notify a Radford Studio Center Security Officer or call 818-655-5085 to request shuttle assistance.

Committee Members: Abi Velasco (Chair, Stakeholder), Richard Niederberg (Vice Chair, Board Member), Barry Johnson (Stakeholder), Mary Mallory (Stakeholder), Brandon Morino (Stakeholder). Chip Meehan (President Ex-Officio)

1. Call to Order & Roll Call (1 min)

Name	Present	Absent
Abi Velasco	X	
Richard Niederberg		X
Barry Johnson	X	
Mary Mallory	X	
Brandon Morino	X	
GUEST		
Jennifer Bornoff	X	

2. Approve minutes for February 1, 2024 (1 min).

Name	Yes	No
Abi Velasco	X	
Richard Niederberg	Absent	
Barry Johnson	X	
Mary Mallory	X	
Brandon Morino	X	

3. Announcement from Committee Chair. (5 mins extendable by Chair).

- Cultural Affairs – Mini Lectures (Fiscal Year July 2023-June 2024) for the month of April, May & June 2024_ Motion Passed (Printing and Snacks & Refreshment budget only).
- Summer: Movies in The Park: NC recommended a Motion for Board to approve a date change from June 1 to June 8 (due to Beeman Park staffing issues).
- Spring: Movies in the Park is moving along. Radford Studio Center recently confirmed they will partner with us this Spring and we are beyond excited to have their collaboration/sponsorship!
- Adam Monick was temporarily moved to another location.
- Stephanie Estrada will be leading the event on behalf of Beeman Parks. Stephanie is our main point of contact at the moment and she is doing an AMAZING job!

4. Announcement from Committee Vice Chair. (5 mins extendable by Chair).

Absent

5. Public Comment on non-agenda items within the committee’s jurisdiction (1 min per speaker extendable by chair, 5 min maximum extendable by chair). (5 min)

N/A

6. Discussion on updating the Cultural Affairs website (20 min).

- President Chip Meehan is fixing Abi’s credentials.
- As soon as Abi is granted access, she will begin working on revamping the Cultural Affairs website.
- An Introduction of each committee member, CAC goals, CAC events, etc.

7. Discussion and updates: Movies in the Park- Spring 2024 (20 min).

Good News, to date, below are our sponsors and attendees:

SPONSORS	SPONSORSHIP	SWAGS	CONFIRMED ATTENDANCE
Studio City Public Library	Children’s Books	Yes	Yes
Beeman Park	Projector, Audio, Music, flyer design, canopies, microphone, chairs, tables, clean up	Yes	Yes
Compass: David & Gina Michael	Film Licensing	Yes	Yes
Radford Studio Center	Shaved Ice	Yes	Yes
Council District 4	Chinese Food	Yes	Yes
Studio City Neighborhood Council	Snacks, refreshments, event organization, etc.	Order not yet placed	Yes

ATTENDESS	SWAGS	CONFIRMED ATTENDANCE
LAWDP	Yes	Yes
METRO	Yes	Yes
NoHo Police Department	Yes	Yes
EMPOWER LA	Yes	Yes
CA WILDLIFE	Yes	Yes
LA Animal Services	Yes	Yes

ENTERTAINMENT	ORGANIZATION	CONFIRMED ATTENDANCE
Martial Arts presentation	Beeman Park	Yes
Young group of children singing in Chinese	?	?

In addition, Abi has contacted a few studios, but everyone is booked ☹️

- Kong's Siu Lum Pai Kung Fu Association Monterey Park (booked for a Wedding)
- Immortals Lion Dance (Unavailable)
- Tyun Yee Tong Dragon & Lion Dance Association 657-363-7384 (Booked)
- ACA Lion Dance acaliondance@gmail.com (Booked for a school event)
- Lion Dance Show 213-640-7546 (Pending)
- Five Family Kung Fu Academy 626-731-3898 (pending)
- Lion's Pride Kung Fu 310-658-4846 (Pending)

To date: The Lion dance has not been confirmed ☹️

What is Cultural Affairs Outreach Plan?

Marketing Strategy	CAC Member
Design SCNC Flyers	Brandon & Stephanie
Design inserts for movie banner	Brandon
Design SCNC genetic Banner	Brandon
Pay PINK Printing	Chip
Pick up Banner & Flyers	Barry
Hang movie banners at 2 locations	Barry
Attend Famer's Market in March to pass out flyers at children's train station (Choo-Choo family Train)	Abi
Email all NC's within CD4 area	Abi
Email NC's within CD2 area (Valley Village/NoHo/Toluca Lake)	
Post event at PATCH events LA	Abi
Email flyer to nearby schools	Abi
Email all partners	Abi

PRINTING FLYERS

Brandon sent the flyer and banner to PINK Printing

Chip made a payment in-person, today, February 29, 2024.

Order will be ready Wednesday, March 6, 2024.

PINK Printing will send an email confirming production is ready and Barry kindly will pick up the order.

Barry and Chip will buy the snacks and refreshments.

Thank you, Brandon, Chip and Barry!!!

8. Discussion about Mini Cultural Lecture series (20 min).

Fiscal Year: July 2023 – June 2024 – Cultural Affairs decided not to move forward with the mini lecture project this fiscal year; instead, they will revisit this project for the next fiscal year.

Title	Date	Presenter	Location
The Great Flow in 1938	April	Mary Mallory	Studio City Library
It is Solved By Walking: The Formative Impact of Long Distance Hiking	May	Anne Gardner	Studio City Library
Safety Month How to keep you and your family safe at home	June	Office Shawn	Beeman Park Venue is not available

Fiscal Year: July 2024 – June 2025

In April 2024, CAC will revisit this project.

Title	Date	Presenter	Location
History of restaurants in Studio City	October	Mary Mallory	Studio City Library
Native American History	November	Chief Joseph / Mary	Studio City Library
“Meet the Neighbors” an intro to common urban wildlife and how to live with them?	February	Cambria Wells	Beeman Park
Women’s Aviation	March	Mary Mallory	Studio City Library
Butterflies	May	Adele Slaughter	Studio City Library
Safety Month Disaster Readiness	June	Fire Department	Beeman Park

9. Comments from committee members on subject matter within the committee’s jurisdiction (5 min).

Committee member Brandon Morino suggested to add the Luminaria item to April’s agenda.
Welcome to Cultural Affairs, Jennifer Bornoff!

10. Closing comments by the Committee Chair and Vice Chair (2 min).

Thank you very much for being here tonight. Your time and commitment are very much appreciated.

11. Adjournment (1 min).

Motion to adjourn brought up by Mary Mallory, seconded by Barry Johnson.
Meeting adjourned at 8:25pm

Studio City Neighborhood Council Committee Meeting Agendas are posted for public review on the SCNC website at studiocitync.org and at the Radford Studio Center gate on Colfax Avenue, as well as, at the gate on Radford Avenue.

The SCNC meetings are held on an active studio lot. Due to security issues, (just like Los Angeles City Hall), all Stakeholders are required to show a valid Driver's License if you are driving a vehicle onto the lot or a valid Driver's License or government issued Identification Card if you are walking onto the lot. An adult must accompany minors (17 years old and younger). For any security questions or concerns, please contact Radford Studio Center Security Office at 818-655-5085.

All Stakeholders are required to park in (or walk into) the studios' Sater parking structure at 4200 Radford Avenue. There are a limited number of accessible parking spaces in front of the meeting room and while there is no direct path of travel to the meeting room via a sidewalk, the studio and SCNC want to assure that Stakeholders with disabilities are able to access the meeting without difficulty. Stakeholders with disabilities who have a valid DMV placard, use a wheelchair, walker or cane, and/or those who have difficulties walking distances should contact Radford Studio Center Security Office at 818-655-5085 to request shuttle assistance at least 24 hours prior to the meeting in order for the studio to arrange services for the meeting.

PUBLIC INPUT AT NEIGHBORHOOD COUNCIL MEETINGS – The public is requested to fill out a "Speaker Card" to address the Board (or Committee) on any item from the Agenda PRIOR to the Board taking action on any item. Comments from the public on Agenda items will be heard only when the respective item is being considered. Comments from the public on other matters not appearing on the agenda that are within the Board's (or Committee's) jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Board (or Committee) is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Board (or Committee) meeting. Public comment is limited to 1 minute per speaker, unless adjusted by the presiding officer of the Board (or Committee Chair). Public comment cannot be required to be submitted in advance of the meeting, only real-time public comment is required.

THE AMERICAN WITH DISABILITIES ACT – As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and, upon request, will provide reasonable accommodation to ensure equal access to its programs, services, and activities. Sign language interpreters, assistive listening devices, and other auxiliary aids and/or services, may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting you wish to attend by contacting the Department of Neighborhood Empowerment by email: NCsupport@lacity.org or phone: 213-978-1551.

NOTICE TO PAID REPRESENTATIVES – If you are compensated to monitor, attend or speak at this meeting, City law may require you to register as a lobbyist and report your activity. See Los Angeles Municipal Code Section 48.01 et seq. More information is available at ethics.lacity.org/lobbying . For assistance, please contact the Ethics Commission at 213-978-1960 or ethics.commission@lacity.org

PUBLIC ACCESS OF RECORDS – In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board (or committee) in advance of a meeting, may be viewed at our website: www.studiocitync.org or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact Scott Mandell at cmeehan@studiocitync.org

PUBLIC POSTING OF AGENDAS – Neighborhood Council agendas are posted for public review as follows:

1. Radford Studio Center outside the Radford and Colfax gates.
2. <http://www.studiocitync.org>
3. You can also receive our agendas via email by subscribing to L.A. City's Early Notification System at <http://www.lacity.org/subscriptions>

Radford Studio Center
Audience Shows and Events Policies

To attend an audience, show, event, or public meeting at Radford Studio Center, the following items are required:

- Valid Government issued Driver's license if you are driving a vehicle onto the lot.
- Valid Government issued Identification card if you are walking onto the lot. A Military ID and Passport ID will suffice.
- An adult must accompany minors (17 years old and younger). Student ID cards are preferred for those who have them.

The following items are prohibited on your person while attending an audience show, event, or public meeting on Radford Studio Center property:

- Knives
- Mace/pepper Spray
- Sharp Objects
- Firearms
- Alcoholic beverages
- Drugs (including marijuana for medicinal purposes)

All guests are subject to security screening and search. Guests will be required to pass through a metal detector or screened using a hand-held metal detector.

- Once the audience member has emptied their pockets and turned over any prohibited items, the audience member will be instructed to proceed through the metal detector or screened using a hand-held metal detector.
- Should the audience member activate the metal detector, the person will be asked to step to the side and will be scanned (entire body length front and backside) by the Security Officer with the hand-held metal detector.
- The audience member will not be allowed into the Studio until the Security Officer is satisfied that the individual has nothing on his/her person that constitutes a danger to others.
- Should the guest refuse to be screened, they are subject to being denied access to Radford Studio Center property.
- **NO FIREARMS OF ANY KIND ARE ALLOWED INSIDE THE STUDIO.** Security Officers who detect that a guest is in possession of a firearm should notify the Security Supervisor and P.O. IMMEDIATELY.
- Off-duty Law Enforcement in possession of a firearm will be instructed to either return the weapon to their vehicle or turn it over to Security where it will be kept, UNLOADED, in a SAFE, located in the security manager's office.
- Any props or toys that resemble weapons in any way are to be denied or confiscated. This includes props / accompanying costumes.

Each guest/audience member will be required to submit a form of identification which will be tagged with an item that is confiscated and held with security. Guests and audience members will be instructed to pick up their confiscated items at the first (1st) level of the Sater parking structure near the elevators at the completion of the event. No personal pets are allowed at any time on the Studio lot.

If, at any time, an audience member or guest, wanders away from their event or meeting space, into an unauthorized area, that person is subject to immediate dismissal from the lot.

For any questions or concerns, please contact Security. Security office phone number, (818) 655-5085.